

Meeting Number	01-18
Date of Meeting:	17 th January 2018
Location:	Brigstock Village Hall
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Nigel Searle
Date & Location of Next Meetings:	21 st February 2018 Brigstock Village Hall
Attendees:	E Searle, C Johnson, M Smith, J Lemmy, D Solesbury, W Millen S Wilks (Chair) T Towns, S Malcom
Copies to:	All Parish councillor's plus District Councillor, County Councillor

Parish Council Meeting

Item No	Subject
01-18.001	<p><u>Councillor Resignation</u> Mrs Jill Schofield tendered her resignation which was reluctantly accepted. Chair to write and thank Jill for her contribution to the parish council.</p>
01-18.002	<p><u>Public Forum</u> 23 members of the public present.</p> <p><u>Bus Stop.</u> Leaning and looking unkept. Clerk to investigate ACTION</p> <p><u>Footpath lighting at top of Swan Avenue.</u> There were number of residents who required the light to be reinstated due to the area had elderly and disabled residents. There were others who were concerned that their properties were suffering from excessive light pollution.</p> <p>It was explained that the original reason for positioning the light in that spot was to illuminate the steps which were to link with MK12. It was also stated that the parish council had no obligation to provide any lighting.</p> <p>As this issue is between a rock and a hard place it was decided to defer a decision to the lighting committee until the February meeting at which there will be options to be discussed. ACTION</p> <p>It was also suggested that all councillors visit the sight at night so they are properly familiar with the lumosity levels.</p>
01-18.003	<p><u>Apologies for absence</u> K Motion and J Schofield sent apologies which were accepted</p>

01-18.004 Declaration of interests

SW declared an interest. planning applications for the village hall which she is chair plus the planning application for Hunters Rise, she is a friend of the architect. ES declared an interest regarding preschool and the village hall development.

01-18.005 Police report

No police office present

01-18.006 Minutes of previous meetings (215)

These were signed as a true record of the meetings

01-18.007 Matters arising

See action diary attached

01-18.008 Accounts**01-18.008i Income**

W Brackenbury	£500.00
Fireworks	£71.00
Cemetery C4	£30.00
Cemetery (C5)	£120.00
Historical	£25.00
WI	£25.00
Mrs Harper	£25.00
St Andrews Church	£25.00
From Nationwide A/C	£10,000.00
	£10,821.00

01-18.008ii Expenditure

		VAT Content
J Croker (paid Nov)	£384.00	£0.00
24 Planet X	£3,471.00	£578.50
25 Clerking fee		£0.00
Telephone & Internet		£0.00
Printer ink		£5.83
Postage		£0.00
	£688.55	£0.00
26 J Croker	£25.00	£0.00
27 Brigstock Sawmill	£112.80	£18.80
28 e-on	£270.47	£12.88
29 ENC	£2,735.68	£455.95
	£7,687.50	£1,071.96

01-18.008iii The Clerk was authorised to pay these accounts

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01-18.008iiii **Protected Funds**

Skate park funds held by Parish Council	£1,731:00
Firework funds held by Parish Council	£4918.14
2015/2016 Neighbourhood Plan funds held by P C	(£247:00)
2016/2017 Neighbourhood Plan funds held by P C	£2063.80
Community Projects (litter picking prize)	£250:00
Reserved for planting in the village.	£90:33
Swan Avenue footpath	£2,000:00
Noticeboard Grant	£550:00

01-18.009 Planning01-18.009i **New applications since last meeting**

Application 17/02567/FUL Erection of detached dwelling and detached triple garage with studio above at 1 Hunter Rise Brigstock Northamptonshire. **No objection**

Application 17/02662/FUL Single storey extension to side (For two small store-rooms) at The Village Hall 8 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET **No objection**

Application 17/02663/LBC New Gas supply with ground gas meter; Install boiler plus radiators to all rooms Electrical re-wire; Injection damp proof course; internal alterations to existing rear extension; Window replacements, new window and french doors to single storey rear extension at 1 Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE **No objection**

Application 18/00015/TCA Cherry tree fell and removal of tree and roots at 7 Park Walk Brigstock Kettering Northamptonshire NN14 3HH **No objection**

01-18.009ii **Status of previous applications**

See appendix

01-18.010 Multipurpose Gym.

MS had attended a meeting with Sue Davis regarding funding for the multigym. It was suggested in the first instance an application to Mick George may be appropriate. The parish council would have to fund £11 in ever £100.

Sport England may also be a funder

3 Quotations required we have two.

Planning requirement need to be established **ACTION**

Councillors to canvases youth groups. TT to establish a dialogue with potential users to put details on Facebook. **ACTION**

The council agreed to commence this project proposed LS seconded TT unanimous

- 01-18.011** **Street Lighting (permanent agenda Item)**
- Request for additional light in Park Walk.
This was deferred until the February meeting
 - Swan Avenue lighting issues
See comments in public forum 01-18.002
- 01-18.012** **Bulb Planting**
This has been completed
- 01-18.013** **Mowing/verge cutting for 2018**
It was agreed that the parish should continue with the provisioning of contractors to mow the verges and Church yard and cemetery. Proposed CJ seconded JL unanimous. Clerk to obtain quotations
ACTION
- 01-18.014** **Litter picking dates**
Date to be 21st April. WM to contact ENC to book equipment.
ACTION
- 01-18.015** **Grafton Road Garage Site**
Still awaiting a response from SPIRE homes. Subsequently there has been some fly tipping on the site. This had been reported to Spire Homes
- 01-18.016** **Grafton Road parking**
Concern has again been expressed at the inconsiderate parking on Grafton Road. Clerk to write letter to residents requesting they park more considerately. **ACTION**
- 01-18.017** **Neighbourhood Plan approve revised document**
The pre submission documents had been supplied to all councillors prior to the meeting. Chris Allan joined the meeting and gave a summary of the process to date and an overview of the next steps.

It was proposed by WM and seconded by MS that the Brigstock Neighbourhood Plan, together with supporting documentation, be submitted to East Northamptonshire Council. This was unanimously agreed **ACTION**
- 01-18.018** **Consultation Documents**
It was agreed that formal consultation documents should in future be recorded in the meeting notes
- 01-18.019** **Cemetery Hedge**
The planting of a yew hedge in the cemetery was proposed by SM and seconded JL unanimous. Quotations to be obtained
- 01-18.020** **Sale of Allotment Land**
Deferred decision to February meeting so councillors could view the site **ACTION**
- 01-18.021** **War memorial knitted poppy cascade**
It was agreed that the knit and natter group could do a poppy cascade on the war memorial in November. Proposed SM seconded JL unanimous

01-18.022 Correspondence (Not previously circulated)

- Significant correspondence from residents regarding Swan Avenue street lighting and the opening of the link to MK 12. And anti-social behaviour
- HMRC on VAT reclaims
- New name plate for Harley Way
- NCC verge mowing
- Conservation officer regarding Article 4
- NCALC update
- Councils direct periodical
- CPRE country voice

01-18.023 AOB

Bridge gate to meadow to be closed end of half term till Easter

ACTION

Bonfire site needs re-seeding **ACTION**

Request police office to come to next meeting **ACTION**

Builders sacks etc have been on Sudborough Road for a considerable time Clerk to Report **ACTION**

Issues with rubbish bins on Old Dry Lane Clerk to investigate **ACTION**

SW informed the meeting that she had attended flood meetings in which food mitigation is being explored.

Brigstock sign missing **ACTION**

01-18.024 Date of next meeting

21st February 2018

2018 Meeting Dates

January	17 th
February	21 st
March	21 st
April	18 th
May	16 th <i>Parish Council AGM Annual Parish Meeting</i>
June	20 th
July	18 th
August	No Meeting
September	19 th
October	17 th
November	21 st
December	No Meeting

War Memorial Tidy Rota 2018

Month	Organisation	Contact
January 2018	Men's Club	Des Robinson
February 2018	WI	Liz Searle
March 2018	URC	Sheila Smith
April 2018	St Andrew Church	Carl Hector
May 2018	Village Hall	Steph Beckett
June 2018	Parish Council	Sally Wilks
July 2018	Cricket Club	Pete Burdett
August 2018	Playgroup	Natalie Emery
September 2018	PFA	Richard Fincher
October 2018	Historical	Sally Wilks
November 2018	Knit and Natter	Gill Darcy
December 2018	Ladies Leisure	Sharon Eldred

April 2017 to March 2018 Register of planning applications

Number	Application	Meeting date	PC Response	ENC Decision
17/00592/TPO	Canadian Maple - To remove the die back, reduce overall size by 50%, remove the branch where unfolding has occurred at 11 Mauntley Avenue Brigstock Kettering Northamptonshire NN14 3HF	Response required 12 th May	Conesus to object but waiting on ENC report	Application refused 16/05/2017
17/00785/LBC	has been received for the erection of first floor partitions and doors and fitting out of en-suite shower room at 2 Mill Lane Brigstock Kettering Northamptonshire NN14 3HG	Response required 12 th May	No Objection	Application Permitted 07/06/2017
17/01075/FUL	Single storey rear conservatory at 1 Braybrooks Brigstock Northamptonshire NN14 3HX	Response required 3 rd July	No Objection 22/06/2017	Application Permitted 04/08/2017
17/01042/LBC	Alterations and improvements to ground floor, creation of bedroom and shower room, replacement of pantry windows, Replacement of temporary timber wall between hall way and adjacent room, closing up of Secondary staircase at ceiling level, stairs retained within Cupboard. Alterations to first floor to include creation of new access corridor from landing through existing bedroom, closing up of old doorway between bedrooms, closing up of secondary staircase at floor level. Replacement of rear courtyard window and ancillary works. at 1 Church Street Brigstock Kettering Northamptonshire NN14 3EX	Response required 29 th June	Objection 29/06/2017	Application Refused 25/07/2017

17/01059/FUL	First storey extension to the rear of the property on existing footprint. Minor change to the porch at 27 Stanion Road Brigstock Kettering Northamptonshire NN14 1DZ	Response required 29 th June	No Objection 22/06/2017	Application Permitted 28/07/2017
17/01255/FUL	Part ground floor extension with first floor extension at 1 Bushylawn Bungalows Old Dry Lane Brigstock Northamptonshire NN14 3HZ. Link to application below.	Response required 17 th July	No Objection 03/07/2017	
17/01182/FUL	Replacement windows and doors at 6 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET	Response required 19 th st July	No Objection 21/07/2017	Application Permitted 08/08/2017
17/01282/FUL	Single storey rear extension; Demolition of an existing barn/outbuilding and rebuild as two storey structure on foot print of existing barn; limewash to rear of building (excluding extensions) ' and the replacement of existing single glazed units with double glazed units within existing timber frames' at Poachers Keep 2 Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE	Response required 21 st July	No Comment 21/07/2017	Application Withdrawn 10/08/2017
17/01383/FUL	Agricultural barn extension at Springwood Farm Barns, Benefield Road, Brigstock.	Response required 2 nd August	No Objection 03/07/2017	Application Permitted 29/08/2017
17/01415/FUL	Have received an application for a single storey side extension at 37 The Syke Brigstock Kettering Northamptonshire NN14 3HR	Response required 15 th August	No response from PC	Application Permitted 05/09/2017
17/01481/LBC	For the demolition of existing garage at 25 Benefield Road Brigstock Kettering Northamptonshire NN14 3ES	Response required 15 th August	No Objection 16/08/2017	Application Withdrawn 11/09/2017

17/01499/FUL	Demolition of existing garage and erection of tandem garage and store at 25 Benefield Road Brigstock Kettering Northamptonshire NN14 3ES	Response required 23 rd August	No Objection 16/08/2017	Application Withdrawn 11/09/2017
17/01694/TCA	TPO 20: Canadian Maple - Remove dead stumps, lift crown to 3 meters and trim sides by up to 1 and a half meters 11 Mauntley Avenue Brigstock Kettering Northamptonshire NN14 3HF	Response required 31 st August	No Objection 16/08/2017	Application Permitted 18/09/2017
17/01896/TCA	Remove 1no Silver Birch at 6 Kennel Hill Brigstock Northamptonshire NN14 3HB	Response required 3 rd October	No Objection 20/09/2017	Application Permitted 16/10/2017
17/01905/FUL and 17/01906/LBC	Replacement timber framed window to ground floor elevation. Increased width from 1200mm to 1480mm at 6 Stable Hill Brigstock Kettering Northamptonshire NN14 3HN	Response required 13 rd October	No Objection 06/10/2017	
17/02039/TPO	Horse Chestnut (T1) - 3 metre reduction all round and reduce branch close to house to reduce weight. Also leaking sap halfway down branch. at 9 Mauntley Avenue Brigstock Kettering Northamptonshire NN14 3HF	Response required 18 th October	No Objection 06/10/2017	Application Permitted 07/11/2017

17/02155/TCA	Proposal: Front garden: Yew trees to tip reduce, shape and de-ivy. Two Plum Trees to remove. Whitebeam deadwood. Sycamore tree to deadwood and crown lift away from the road. Silver Birch tree back limb over hanging neighbours to be removed. Silver Birch tree remove which has large cavity. Plum tree next to garage thin and reduce. Rear garden: Large Apple tree spot reduce, thin and deadwood; Small Apple tree reduce and thin. Mixed Hedge line on back boundary and right hand return to be removed and stump grind to allow replanting. All removed trees and other stumps to be Stump Ground. at 37 The Syke Brigstock Kettering	Response required 30 th October	No Objection 19/10/2017	Application Permitted 07/11/2017
17/02117/FUL	Part demolition of existing outbuilding and erection of new single storey side extension. new oak porch and the enlargement of the existing patio. at 6 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET. Please click Link below for details.	Response required 22 nd November	No Objection 22/11/2017	Application Permitted 04/12/2017
17/02108/FUL	Demolition of existing Conservatory and Erection of Single Storey Rear Extension and creation of access and off road parking at 15 Grafton Road Brigstock Kettering Northamptonshire NN14 3EY	Response required 27 th November	No Objection 22/11/2017	Application Permitted 12/12/2017
17/02506/TCA	T1 & T2 = Cypress (Cypresses sp.) Fell. Cut stumps to ground level, at 60 High Street Brigstock Kettering Northamptonshire NN14 3HA	Response required 22 nd December	No Objection 06/12/2017	Application Permitted 09/01/2018

17/02438/VAR	Variation of Condition 2 (Approved Plans) to allow for change to layout pursuant to 15/01130/FUL Conversion of redundant farm buildings to 8No. artisan studios workshops and 1No. two-bedroom holiday let dated 13.08.2015 at Chase Farm Dusthill Road Brigstock Northamptonshire NN14 3NG	Response required 22 nd December	No Objection 06/12/2017	
17/02459/FUL & 17/02460/LBC	Single storey extension to extend existing kitchen. Limewash to rear elevation (Not including existing brick kitchen or proposed extension) (resubmission of 17/01282/FUL) at Poachers Keep 2 Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE	Response required 22 nd December	No Objection 06/12/2017	Application Permitted 09/01/2018
17/02464/FUL	Improvement and widening of existing farm access to field for farm vehicles (to include construction of concrete head walls) over existing culvert ditch. at Land Off Grafton Road Brigstock Northamptonshire	Response required 22 nd December	No Objection 06/12/2017	
17/02477/FUL	Erection of conservatory to side of property at 3 Bridge Street, Brigstock, Kettering Northamptonshire NN14 3ET	Response required 25 th December	No Objection 06/12/2017	Application Permitted 08/01/2018
17/02567/FUL	Erection of detached dwelling and detached triple garage with studio above. at 1 Hunter Rise Brigstock Northamptonshire.	Response required 9 th January 2018		

Action Diary

Ref	Completed Actions		Resp	Due by
191.018i	Increasing number of motorist are going the wrong way on the Hall Hill one-way system. Clerk to contact NCC to see if the markings can be improved. ACTION	<p>Feb Sarah Barnwell has confirmed will be done this year</p> <p>May Chased Sarah Barnwell for date</p> <p>July Chased Sarah Barnwell for date</p> <p>Nov W Brackenbury now chasing Sarah</p> <p>Nov Chased W Brackenbury 21/11/16</p> <p>Dec Chased W Brackenbury 01/12/16</p> <p>Nov Chased W Brackenbury 10/01/17</p> <p>2017</p> <p>Jan Received confirmation that this is in the new year work programme</p> <p>June Chased SB again for date</p> <p>July Chased again for date</p> <p>Oct Chased again CC has offered to support the cost.</p> <p>Nov Work should be undertaken this month</p> <p>Dec Work completed</p>	Clerk	15/04/2015
221.024iii	Hedge on corner of Barnards Way Sudborough Road has encroached on the path making it an obstruction. ACTION	<p>Oct Reported to Flat Owners</p> <p>Dec Work completed</p>	Clerk	18/10/2017
221.024iii i	Potholes in Benefield Road clerk to report ACTION	<p>Oct This has been reported and potholes have been marked for repair</p> <p>2018 Jan They have been filled</p>	Clerk	18/10/2017
213.015	Budget The draft budget which had been previously circulated was discussed. It is important that any comments amendments are passed to the clerk so a final draft can be signed off at the November meeting	<p>Nov Chase sent to councillors for comment prior to November meeting</p> <p>Nov Draft budget and precept signed off</p>	All	15/10/2017
213.017	Christmas tree and Firework Events –	Nov Firework completed	SW	15/10/2017

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	Status report SW to arrange meetings to sort the details			
213.020	Stanion Road hedge is growing over the path. Clerk to report ACTION	Oct This has been reported to Street Doctor Dec Work completed	Clerk	15/10/2017
213.020	Concern expressed at the overgrown hedges on Lyveden Road and The Pocket Park hedge ACTION	Oct Street doctor have confirmed the Lyveden Rd hedge will be dealt with by November Dec Informed work completed	Clerk	15/10/2017
213.020	Concern was reported to the council regarding a death in Harpers Court which a resident had passed away and been left for two weeks before being found. It was reported that fire extinguishers had also been removed. The clerk was asked to highlight this to our MP ACTION	Oct E-mail to our MP sent and response received	Clerk	15/10/2017
214.023	Post damaged on War Memorial Site Clerk to have re-set	Dec Work completed	Clerk	17/01/2018
214.023	Wall on Bridge Street bridge causing concern.	Dec Reported 911797 2018 Jan response received. Monitoring devices to be added to bridge	Clerk	17/01/2018

Ref	Outstanding Actions		Resp	Due by
186.015i	The trees in the Manor grounds are still causing problems. Now that the wet weather has arrived the branches are hanging below head height. Clerk to apply to ENC for a TPO to prune the trees. ACTION	Oct Spoken to ENC regarding this Dec Spoken with NCC again regarding the issue Dec Highways do not consider there is an issue and no action to be taken. Land owner's responsibility Jan SW /WM will try and talk to manor owner NOV There has been no progress on this Jan SW written to owner of Manor Feb Response received July Meeting with ENC & Steve Rainbow	SW/WM	19/11/14

188.017	<u>Conservation area / planning</u> SW had requested village meeting with ENC conservation officer but there had to date been no response. ACTION	<p>Feb Chased Lloyd again on the 02/02/16 again on the 8th</p> <p>Mar e-mailed Lloyd regarding a meeting</p> <p>Apr Meeting took place with Lloyd</p> <p>June Received e-mail to say the section 4 is with the legal team</p> <p>June Chased for update</p> <p>July Chased Lloyd again</p> <p>Nov Phoned Lloyd to chase him</p> <p>Mar E-mailed again</p> <p>June Letter to Head of Planning</p> <p>July Meeting arranged for August</p> <p>Aug Meeting arranges with ENC 14th Sept</p> <p>Jan 18 Commencing 6 week consultation on 15th January</p>	On the Clerk	21/01/2015
210.024vi	The vegetation under the meadow fence on Bridge Street is untidy S Wilks is to look into a planting scheme for this. ACTION		SW	19/10/2016
2015.019ii	Requested the parish council purchase some barriers to be used when flooding occurs. This was agreed in principle. Cost and options to be investigated. ACTION	Feb Clerk to look into options for the acquisition of barriers	Clerk	15/03/2017
217.006	A quotation for a new information map board had been received. The clerk was authorised to proceed subject to the cost being covered by donations/grants. Proposed TT seconded MS unanimous ACTION	<p>Aug Request for empowerment funding from WB</p> <p>Dec £500 has been received fro Wendy Brackenbury</p> <p>Dec Sylvia Hughes has agreed to give £500 application in progress</p>	Clerk	17/05/2017
217.021i	The question was asked if a notice could be put on Lyveden Road/Barnards Way corner requesting visitors to the country park to use the parks car park. SW to do a card that could be put on car windscreens. ACTION	May SW had done a draft and will discuss with Hillary at the park	WB/SW	17/05/2017

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218.024v	Condition of the path at the top of Bells Close is causing concern. Clerk to report it to Highways ACTION	May Reported June no response from highways as yet August Licence for private works to correct damage issued.	Clerk	
210.022i	<u>Grafton Road Garages</u> . SPIRE homes will not tidy up the area from the hard standing to the brook. Their policy is to only spray the hard standing. Clerk to enquire about acquisition of the verge. ACTION	Sept Had correspondence regarding PC acquiring the site verges. Oct Spire homes have said if they were to give the land to the parish their legal costs etc would need to be covered by the parish Nov chased spire Homes for a decision Dec have chased again	Clerk	20/09/2017
221.024i	Concern expressed as to the speed of vehicles and cyclists approaching the Grafton/Sudborough Road junction and the appalling condition of the white lines. ACTION	Oct Reported to highways 899592 Response received, site to be inspected and reply by end of November Dec Date revised to within 3 months	Clerk	18/10/2017
213.009	<u>Multipurpose Gym</u> . MS had started the process of looking for grants ACTION		MS	15/10/2017
213.014	<u>Church Yard</u> It was also thought that contact should be made with Baron Lyveden currently living in New Zealand regarding the family vault.	Dec Have written to Baron Lyveden to establish contact	Clerk	15/10/2017
	Pollarding of meadow willow trees	Dec It is anticipated that some funding will be available from TESCO which will allow for the project to be completed.		
213.020	Welcome pack, this has been well received but there has been a comment that a proper street map with street names would be appreciated. ACTION		Clerk	15/10/2017
213.020	The condition of the trees along Park Walk was causing concern. Clerk to contact Henry Pearson at ENC to discuss ACTION	Jan E-mailed Henry to have a look at the trees. Henry has responded and will look at them and report back	Clerk	15/10/2017

213.020	Because of the number of staples proliferating on telegraph poles it was suggested there should be an adopt a telegraph pole to keep them tidy.		SW	15/10/2017
214.019	<u>Add Queens inscription to market cross</u>	Dec Contacted English Heritage regarding the adding the Queens details to the cross	Clerk	17/01/2018

Ref	New Actions		Resp	Due by
01-18.002	<u>Bus Stop.</u> Leaning and looking unkept. Clerk to investigate ACTION		Clerk	21/02/2018
01-18.002	As this issue is between a rock and a hard place it was decided to defer a decision to the lighting committee until the February		Lighting Committee	21/02/2018
01-18.010	<u>Multipurpose Gym.</u> Planning requirement need to be established ACTION		Clerk	21/02/2018
01-18.010	<u>Multipurpose Gym.</u> Councillors to canvases youth groups. TT to establish a dialogue with potential users to put details on Facebook. ACTION		All	21/02/2018
01-18.013	<u>Mowing/verge cutting for 2018</u> It was agreed that the parish should continue with the provisioning of contractors to mow the verges and Church yard and cemetery. Proposed CJ seconded JL unanimous. Clerk to obtain quotations ACTION		Clerk	21/02/2018
01-18.014	<u>Litter picking dates</u> Date to be 21 st April. WM to contact ENC to book equipment. ACTION		WM	21/02/2018

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01-18.016	Concern has again been expressed at the inconsiderate parking on Grafton Road. Clerk to write letter to residents requesting they park more considerately. ACTION		Clerk	21/02/2018
01-18.017	<u>Neighbourhood Plan approve revised document</u> It was proposed by WM and seconded by MS that the Brigstock Neighbourhood Plan, together with supporting documentation, be submitted to East Northamptonshire Council. This was unanimously agreed ACTION		NHP Committee	21/02/2018
01-18.023	AOB Bridge gate to meadow to be closed end of half term till Easter ACTION		Clerk	21/02/2018
01-18.023	Builders sacks etc have been on Sudborough Road for a considerable time Clerk to Report ACTION		Clerk	21/02/2018
01-18.023	Bonfire site needs re-seeding ACTION		Clerk	21/02/2018
01-18.023	Request police office to come to next meeting ACTION		Clerk	21/02/2018
01-18.023	Issues with rubbish bins on Old Dry Lane Clerk to investigate ACTION		Clerk	21/02/2018
01-18.023	Brigstock sign missing ACTION		Clerk	21/02/2018