

Meeting Number	01/24-25
Date of Meeting:	17/4/24
Location:	Village Hall
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Sophie Cullinan
Date & Location of Next Meetings:	Parish Council meeting: 15 th May 2024 at the Village Hall
Attendees:	S Brown, M Smith, K Motion, F Perkins, S Doolan, J Lemmy, E Fincher
Copies to:	Parish Councillors and NNC councillor

Item No	SUBJECT	ACTION
01	<u>Public Forum</u> Two members of the public present – no issues raised.	
02	<u>Apologies for absence</u> E Searle reasons given and accepted S Wilks reasons given and accepted. Noted resignation of Councillor T. Towns	
03	<u>Declaration of interests</u> none	
04	<u>Police reports</u> No further action on March incident. PC Butter has visited the resident. PC Butter visited chicane on Stanion Road with a speed gun. The highest speed recorded was 35mph. He is due to revisit. It was noted that the reporting of this on Facebook generated a request for speed camera monitoring at other end of village. MS has requested one on Grafton Road and Sudborough Road. Resident speed monitoring can be arranged. It was agreed to do this, SB and EF volunteered.	MS, SB, EF
05	<u>Approve minutes of previous meetings (11-23)</u> Proposed: JL Seconded: EF	
06	<u>Matters arising</u> Technical issues prevented viewing of Action Diary Clerk to check location of Jubilee Bench proposal with SW.	CLERK
07	<u>Finance</u> i) Approve and sign off monthly accounts:	

Protected Funds

Firework funds	£4,989.09
Swan Avenue footpath	£1,660.00
Flood grant	<u>£1,354.60</u>
TOTAL	£ 8,003.68

Incomings		
Date	Income	Amount
Total		£133.00
14/03/2024	Faye Perkins Litter pick prizes	£100.00
22/03/2024	Maynard Memorials	£33.00

Outgoings				
Total		£	£	
Total		2,675.29	161.52	
Cheque Number	Name	Amount	VAT	Budget Reference
516	Sophie Cullinan	£644.50		1
517	Apr HMRC	£44.60		1a
DD	YU Energy inv. 01610392	£12.20	£0.58	7
DD	YU Energy inv. 01610394	£187.68	£8.94	7
513	Village Hall hire for 2023 -24	£256.00		21
514	Nalc membership 2024-25 inv. 3574	£619.73	2.40	14
515	R & G mowing	£897.60	£149.60	17, 19 & 20
518	G Stephen (repay for magnets)	£12.98		4

Clerking Breakdown			
Total		£	644.50
Name	Amount		Budget Ref
<i>Clerk fee April 24</i>	£ 659.10		
<i>less tax</i>	£ 44.60		
<i>total</i>	£ 614.50		
reclaim of expenses:			
<i>Phone + Internet for April</i>	£ 18.00		4
<i>16 x 2nd class stamps</i>	£12.00		4
<i>total</i>	£ 30.00		

Proposed: EF
Seconded SD

	<p>.ii) Finance Committee – Draft Terms of Reference and Delegated powers Clerk has delegated powers up to £500 if using the same contractors. Amount of money needing more than one quote already approved. If Clerk unsure passes to Chair, if still unsure goes to Finance Committee, then to the whole PC. Unanimous acceptance for Terms of Reference and for members to be Finance Committee. Proposed: SB Seconded: KM</p> <p>iii) Rents review To be discussed at Finance Committee. Clerk to alert on all 2024/25 invoices that rents will be reviewed for next year.</p> <p>iv) Proposal for Pocket Park purchase via Levelling Up fund Fund closes on 10th May – it was noted that there is not enough time to create an application for this within the time frame.</p> <p>There was a request to ask for masterclass in apply for grants in order to be able to prepare project proposals for when funding opportunities open Clerk to investigate if NNC if they will sell the Pocket Park to PC</p>	<p>CLERK</p> <p>CLERK</p>
08	<p><u>Planning</u> <u>i New applications since last meeting</u> NE/23/00807/FUL as of 26/3/24 under appeal: Ref: No. APP/M2840/D/24/3339832 Proposal: Replace 21 existing PVC windows and doors to recycled UPVC flush casement, woodgrain colour Agate Grey. Replace 2 patio doors with UPVC flush casement, woodgrain finish - colour Agate Grey Replace 1 entrance door with UPVC flush casement, woodgrain finish-colour Agate Grey Replace 1 front door with composite solid door-colour Granite Location: 11A Park Walk Brigstock Kettering NN14 3HH</p> <p>NE/24/00264/LBC Proposal: Listed Building Consent. Replacement windows and French doors. Location: 5 Stable Hill Brigstock Kettering NN14 3HN <i>No Objection</i></p> <p><u>Applications since occurring after Agenda was issued:</u> NE/23/00438/FUL – Amendment to application Proposal: Change of use of land within former (disused) stoney quarry area, currently designated as agricultural, to B2 use, to form an extension of existing B2 land area. Location: Brakehill Family Farm Grafton Road Brigstock Kettering NN14 3NB Further comments requested by 29th April 24</p>	

	<p><i>PC response: Whilst the Parish Council support local industry, there are concerns about increased traffic through the village.</i></p> <p><u>ii Decision notices since last meeting</u> NE/24/00152/TCA – NO OBJECTION NE/22/00812/FUL – GRANTED (revalidated 19/1/24) NE/24/00033/FUL - APPROVED NE/24/00034/LBC – APPROVED NE/24/00156/TCA – NO OBJECTION NE/24/00128/TPO - GRANTED NE/23/01220/FUL - REFUSED</p>	
09	<p><u>Village Questionnaire</u> To be included in the next newsletter (copy date: 16th May). Printing cost for inclusion in 680 newsletters. Price for 700 = £90 + VAT, £20 + VAT to design/formatting. Deadline for responses. 1st July. Any amendments to EF by 26th April for Councillors. Summary results to be published in the newsletter. Proposed: SB Seconded: FP</p>	EF All Councillors for comments and amndments
10	<p><u>Firework Funds</u> PC holds the Firework Fund money as the event is covered by PC Insurance policy and event is held on the meadow. Request for Sally Wilkes to advise on return as to how additional funds after the event have previously been distributed, allowing for enough funds to cover current year costs and last minute cancellation (75% of fee).</p>	SW
11	<p><u>Harpers Brook monitoring request</u> In response to a request for monitoring of Harpers Brook from the meadow, the Parish Council has no objection. It is open for public access.</p>	CLERK
12	<p><u>Correspondence</u> Request for Garage hire – speak to Longhurst – SW has contact number.</p> <p>Query regarding derelict land on Stable Hill. Clerk to contact the owner to ask to remedy as it is a health and safety risk.</p>	CLERK
13	<p><u>AOB</u> Previous Clerk has PC Strimmer and leaf blower in storage. Current Clerk to arrange a suitable storage location.</p>	CLERK
	<p><u>Date of next meeting</u> Parish Council meeting: 15th May 2024 7.30pm</p>	

Meeting ended at 21:04