

**Action Diary**  
June 2023

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	<p>SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b></p> <p>ES to attend rearranged meeting and report back</p>	<p><b>June</b> Initial meeting taken place. Follow on meeting to be arranged.  <b>Sept</b> Progressing  <b>Oct</b> progressing  <b>Nov</b> Progressing  <b>May</b> Meeting held on 16<sup>th</sup> to develop direction  <b>Nov</b> Progressing have flood group. And emergency group set up after COVID. Communications are via WhatsApp groups  <b>Jan 23</b> Flood group on WhatsApp has more members and WhatsApp for village support. E Searle to go on emergency planning Zoom call.  <b>Feb</b> Ongoing</p>	<p>SW ES</p>	<p>17/02/2021</p>
02-21.017	<p>There has been a 3<sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution.  <b>ACTION</b></p>	<p><b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell  <b>June</b> Received a note from highways stating they would undertake a repair within 28 days.  <b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing  <b>Sept</b> No action to date  <b>Nov</b> Contacted highways who are now looking into it.  <b>Jan 22</b> Chased Sarah Barnwell  <b>Sept</b> Chased Sarah Barnwell  <b>Nov</b> Issue with drains under property discovered. Need to get in touch with owner</p>	<p>Clerk</p>	<p>19/05/2021</p>

		<p><b>Jan 23.</b> Still with Sarah Barnwell on drain issue under properties. K Motion to have a look also and give opinion. Parking now not a problem</p> <p><b>Feb</b> No change</p> <p><b>Mar 23:</b> KM suggest it is possible to stop the spring that feeds the well. Clerk to suggest to Highways dept. that it needs cleaning.</p> <p><b>April 23:</b> Clerk to put Sarah Barnwell in touch with KM to discuss solution.</p> <p><b>June 23:</b> Clerk to request update and timescale</p>		
21-22.017	<p><b>School Parking Area</b> Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options <b>ACTION</b></p>	<p><b>Nov</b> KM is looking at other contractors to undertake the scheme</p> <p><b>Feb</b> Nothing new to report</p> <p><b>Mar 23:</b> Slowly progressing delay due to funding</p> <p><b>April 23:</b> Nothing to report – progressing</p> <p><b>May 23:</b> Nothing to report – awaiting funding from solar farm</p> <p><b>June 23:</b> KM sent info to engineer and awaiting response. KM will remind</p>	SW/KM	16/11/2022
22-22.009i	<p>Meadow fence with oak posts. could be brought back to 2022-23 as there are funds in maintenance budget.</p>	<p><b>Dec</b> Having problems getting second quotations</p> <p><b>Jan 23</b> Second quotation to be sort by SW agenda February meeting</p> <p><b>Mar 23:</b> Nothing to report. Waiting for amended quote.</p> <p><b>April 23:</b> SW was awaiting second quote, not arrived – Proposal to accept Nationwide Fencing ES proposed, SB seconded – agreed</p> <p><b>May 23 :</b> SW awaiting date for installation</p> <p><b>June 23:</b> Clerk to ask SW for any updates</p>	SW	18/01/2023
22-22.017	<p><b>Cemetery</b> It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required <b>ACTION</b></p>	<p><b>Jan 23</b> Agenda February meeting</p> <p><b>April 23:</b> ongoing</p> <p><b>June 23:</b> Friends of Cemetery to visit 3/7/23 at 7pm</p>	PC	18/01/2023

23-22.016	Firework Contract needs to be agreed. Meeting to look at any adjustments. MS and SW to meet with landowner regarding debris	Agenda February meeting <b>Feb</b> Contract signed and deposit paid <b>Mar 23:</b> Concern about debris landing on houses and cars in increased volume. Addressed moving launch site nearer to Mughra with company <b>April 23:</b> Booked and deposit paid. MM has contracted company. <b>June 23:</b> MM now resigned was firework lead – Clerk to check details with N Searle	MS SW	15/02/2023
23-22.018	Market Cross jubilee inscription	Text approved SW to contact Weldon Stone <b>Feb</b> Progressing <b>April 23:</b> SW chasing <b>May 23:</b> awaiting	SW	15/02/2023
23-22.022i	Request to increase yellow lines in High Street. Also need repainting	Agenda February meeting <b>April 23:</b> Clerk to request to Sarah Barnwell that all yellow lines be repainted at same time. <b>May 23:</b> Clerk reported to FixMy Street – responded will be completed by November 23 <b>June 23:</b> to be agenda item in July		15/02/2023
23-22.023ii	War memorial damaged post. SW to find suitable supplier	SW to get in touch with supplier <b>Mar 23:</b> SW chasing supplier of posts for Hall Hill <b>April 23:</b> Agreed to replace as soon as yellow lines painted <b>May 23:</b> SW to identify style of posts for supplier <b>June 23:</b> Clerk to circulate quotation to see if can find cheaper	SW	15/02/2023
01-23.010ii	Bridge repainting (part of 5 year plan)	<b>April 23:</b> KM to arrange bridge painting May 23: ongoing June 23: Specialist paint needed and method of application identified. KM to research method, Clerk to look at old invoices to see if paint specified.	KM	
01-23.012.i	Mowing of Cemetery	<b>April 23:</b> Clerk to obtain detailed quote for cemetery mowing	Clerk/MS	

		<p><b>May 23:</b> Finance committee to consider</p> <p><b>June 23:</b> Clerk to contact contractors to discuss their proposal and cost for how this can be improved, with cut frequency and timings. Clerk to request quotes separate quotes for verge and cemetery.</p> <p>MS to research the cutting of ivy and of the hedge in churchyard</p>		
01-23.012ii	Potholes on Sudborough Road	<p><b>April 23:</b> Clerk to alert Sarah Barnwell to danger for mobility scooters on Sudborough Road due to potholes</p> <p><b>May 23:</b> Clerk alerted Sarah Barnwell. She responded – already listed on FMS – potholes to be fixed by 26<sup>th</sup> May; uneven road surface by September 23.- repairs likely to only be worst parts not whole section</p> <p><b>June 23:</b> Clerk to respond to Tom Pursglove letter</p>	Clerk	
02-23. 14	Emergency Planning	<b>May 23:</b> ES to arrange meeting with NNC Consultant and share with Flood Whatsapp group	ES	
02-23. 15ii	Annual Lighting inspection	<p><b>May 23:</b> Clerk to chase contractor for quote:</p> <p><b>June 23:</b> Clerk reminded and will chase again</p>	Clerk	
02-23. 23i	Warehouse developments	<b>May 23:</b> Respond to correspondence on Large Scale Warehouse Development at Kettering Energy Park. Clerk to re-share original email for comments	Clerk	
03-23. 13	Disabled Parking at St Andrews	<b>June 23:</b> Clerk to check on status of footpath between paddock and church; and to suggest Church talk to Highways	Clerk	
03-23. 14	Fallen tree at Lyvden vault	<b>June 23:</b> Clerk to contact council tree specialist and talk to N Searle re current status of ownership of vault.	Clerk	
03-23. 17	Village Hall parking	<b>June 23:</b> KM to check the Village Hall Committee has any suggestions on improving parking.	KM/Clerk	

		Clerk to identify and write to properties affecting passage.		
03-23. 18	Village Speed limit	<b>June 23:</b> Clerk to write to Highways to see if they have suggestions for enforceable traffic calming and how incidences of dangerous driving in the village should be reported	Clerk	
03-23. 24i	Car damage on Stable Hill June 23	<b>June 23:</b> Clerk to contact police liaison	Clerk	
03-23. 24ii	New Counciller	<b>June 23:</b> Clerk to distribute details of process of co-option	Clerk	