

Meeting Number	06/23-24
Date of Meeting:	18/10/23
Location:	Village Hall
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Sophie Cullinan
Date & Location of Next Meetings:	15th November 2023 at the Village Hall
Attendees:	M Smith; S Wilks; S Brown; E Searle; K Motion; F Perkins;
Copies to:	Parish Councillors and NNC councillor

Item No	Subject
06-23. 01	<p>Public Forum 4 members of the public were present.</p> <ul style="list-style-type: none"> • Flood Warning still awaiting SIM card registered. SW to do for VH. • Roadworks on Bridge Street query as to if they will be finished by Bonfire Night – signage states by 3rd November. • Discussion on new road signage by Grace Homes development - one side has poor visibility from direction of Stanion and is misleading. This is matter for HIGHWAYS. Clerk to contact. • New road layout removes need for speed sign – to be moved to Grafton Road. Clerk to investigate how to install. • Request for Grace Homes to warn residents when major works are being done, such as cable laying, however this is likely to be a Highways matter. KM to talk to site manager.
06-23. 02	<p>Apologies for absence S Doolan – reasons given and accepted J Lemmy – reasons given and accepted</p>
06-23. 03	<p>Declaration of interests none</p>
06-23. 04	<p>Police reports None</p>
06-23. 05	<p>Approve minutes of previous meeting (05-23) Proposed: SW Seconded: LS</p>
06-23. 06	<p>Matters arising See Action Diary</p>

06-23. 07 | Approve and sign off monthly accounts:
Proposed: E Searle
Seconded: M Smith

Protected Funds

Firework funds	£1,640.80
Swan Avenue footpath	£1,660:00
Bench fund	£0
Flood grant	<u>£1,354.60</u>
TOTAL	£ 4,655.40

Incomings			
Date	Income	Amount	
12/09/2023	Memorial permit plot M59	£ 12.00	
19/09/2023	St Andrews meadow rent	£ 50.00	
Total		£ 62.00	

Outgoings				
Total		£ 2,800.45	£ 184.86	
Cheque Number	Name	Amount	VAT	Budget Reference
478	S Cullinan for Clerking	£524.42		n/a
	Oct HMRC (£14.20 already paid)			n/a
DD 8/10/23	YU Energy (inv. 01292055)	£12.56	£0.60	7
DD 8/10/23	YU Energy (inv. 01292056)	£81.07	£3.86	7
474	Bletsoes (meadow rent half year)	£1,000.00		6
475	R & G invoice 120165	£1,021.20	£170.20	17, 19, 20
476	RBL for Remembrance WREATHS	£100.00		22
477	Allison Printers (Bonfire Night printing)	£61.20	£10.20	30

Clerking Breakdown			
Total		£ 524.42	
Name	Amount	Budget Ref	
Clerk fee October 23	£ 492.62	1	
ENVELOPES + STAMPS	£ 13.80	4	
Phone + Internet for Oct	£ 18.00	4	

06-23. 08	<p>Planning</p> <p><u>i New applications since last meeting</u></p> <p>NE/23/01004/FUL Proposal: Replacement of existing front lounge and two-bedroom windows Location: 35 The Syke Brigstock Kettering NN14 3HR NO OBJECTION</p> <p>NE/23/00984/FUL Proposal: Alterations to 1.5 storey dwelling, comprising single storey ground floor extension, and first floor room in loft extension. Location: 39 Old Dry Lane Brigstock Kettering NN14 3HY NO OBJECTION</p> <p><u>IN ADDITION TO LISTED ON THE AGENDA:</u></p> <p>NE/23/01010/TCA/ Proposal: The pruning and some branch removal from a sycamore tree that overhangs our property Location: 12 Latham Street Brigstock Kettering NN14 3HD NO OBJECTION</p> <p><u>ii Decision notices since last meeting</u></p> <p>NE/23/00714/FUL Proposal: Replacement of all wooden sash windows and front and back doors and frames (all in poor condition) with new wooden sliding sash windows with spiral sliding mechanism, with like for like horns and hardware (Painted RAL8019) Install new front and back door with like for like door and frame in the same glazed configuration (Frames painted RAL8019, External doors painted RAL1016) Location: 4 Park Walk Brigstock Kettering NN14 3HH APPROVED</p>
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06-23. 09	<u>Street lighting</u> Clerk chasing request for 5 yearly lighting check, currently unable to get hold of contractor.
06-23. 10	<u>Tree Warden Brigstock</u> Update by SW on tree warden. Funding available to help and a request for use of flood store to keep equipment. – Unanimous agreement to store - SW and LS to inspect. SW meeting Tree Warden to confirm tree locations and potential location of a wild flower meadow
06-23. 11	<u>CommMiniBus presentation by Ka Chun Li</u> CommMiniBus is a Not for profit operator for pre-booked transport. Charge door to door rate, and offer different services depending on the requirements of the community. They are working with NNC to find needs of communities to bring services to rural areas and will run some trials. They are not directly subsidised by council. They claim fare for passengers with bus passes. It was suggested that a routes to Oundle on market day may be popular as popular in the past, and also to supermarkets in Corby. Agreed to look at scheduling for these two options.
06-23. 12	<u>Draft 2024/25 Budget</u> An extra-ordinary meeting for approval of the budget was scheduled for Wednesday 13 th December at 7.30. Draft budget to be circulated for discussion at November meeting.
06-23. 13	<u>Meadow maintenance costs</u> Meadow fencing can no longer be provided in green oak, SW to arrange instead for Oak posts with softwood rails. Costs of maintenance issues caused by trees on the bank to be reviewed for draft budget. Banks becoming overgrown and need cutting back. To review maintenance schedule. Clerk to write to Anglia Water regarding an overgrown manhole on the meadow. Unanimous approval of costs for clerk to action removal fallen willow branches.
06-23. 14	<u>Mowing</u> Discussed in Action Diary
06-23. 15	<u>Scottish Power Agreement</u> Awaiting for proposed agreement –currently no details on what this will be. Nothing agreed yet.
06-23. 16	<u>Review of Five Year Plan</u> The five year plan is set until 2025, need to see if still current. Clerk to send out for discussion
06-23. 17	<u>New Councillors</u> Application from E Fincher was assessed to unanimous approval. To be formally appointed at next meeting.
06-23. 18	<u>Clerk Hours</u> Proposed to increase to 10 hours per week for 6 months, then reviewed.
06-23. 19	<u>Correspondence</u> 1. Letter from Brigstock Latham's School PC are sympathetic but are unable to offer any assistance that is not already being received, but will see if can help if a specific request is received.
06-23. 20	<u>AOB</u> 1. Virtual Landline and PO Box Clerk requested getting a virtual landline and PO Box for use of the position, which was given unanimous approval. 2. Website SW to assist Clerk with images requested for website update.
	Date of next meeting 7.30pm 15 th November 2023