

<b>Meeting Number</b>	07/23-24
<b>Date of Meeting:</b>	15/11/23
<b>Location:</b>	Village Hall
<b>Purpose of Meeting:</b>	Parish Council Meeting
<b>Minutes Prepared By:</b>	Sophie Cullinan
<b>Date &amp; Location of Next Meetings:</b>	Extra ordinary finance meeting: 13 <sup>th</sup> December 2023 at Village Hall Parish Council meeting: 17th January 2023 at the Village Hall
<b>Attendees:</b>	Sally Wilks; Ken Motion; Elaine Fincher; Sue Doolan; Terry Towns; Simon Brown; Liz Searle; Faye Perkins NNC Councillor: Wendy Brackenbury
<b>Copies to:</b>	Parish Councillors and NNC councillor

Item No	Subject
07-23. 01	<b>Public Forum</b> 2 members of the public present No issues raised
=07-23. 02	<b>Apologies for absence</b> M Smith – reasons given and accepted J Lemmy - reasons given and accepted
07-23. 03	<b>Declaration of interests</b> none
07-23. 04	<b>Police reports</b> none
07-23. 05	<b>Approve minutes of previous meeting (06-23)</b> Proposed: S. Brown Seconded: K. Motion
07-23. 06	<b>Matters arising</b> See Action Diary Completed actions: 15-21.013ii; 02-21.017; 23-22.016; 23-22.018; 23-22.023ii; 01-23.012ii; 02-23. 14; 02-23. 23i 05-23.10; 05-23. 18

07-23. 07 | Approve and sign off monthly accounts:

### **Protected Funds**

Firework funds	£6,115.80
Swan Avenue footpath	£1,660.00
Flood grant	<u>£1,354.60</u>
<b>TOTAL</b>	<b>£ 9130.40</b>

INCOMINGS		
Date	Income	Amount
	<b>Total</b>	<b>£4,751.50</b>
13/11/2023	Internment fee for Cemetery plot G1	£139.74
13/11/2023	Internment fee for Cemetery plot M71	£131.76
09/10/2023	Inv. 01/23 Pound rent	£5.00
13/11/2023	Fireworks	£4,475.00

OUTGOINGS				
Total		£ 2,898.98	£ 214.20	
Cheque Number	Name	Amount	VAT	Budget Reference
482	S Cullinan	£1,238.53		1
483	Nov HMRC (Tax+NI) (minus £206.30 credit)	£150.20		1a
DD 8/11/23	YU Energy inv. 01334289	£12.90	£0.61	7
DD 8/11/23	YU Energy inv. 01334288	£92.15	£4.39	7
479	Shaw and Sons Ltd	£246.00	£41.00	22
480	J Croker	£150.00		26
481	R & G inv. 120252	£1,009.20	£168.20	17,19,20,26

Clerking Breakdown		
Total	£1,238.53	
Name	Amount	Budget Ref
Clerk fee Nov 23 (10hrs pw)	£659.10	1
37hrs Overtime since March 23	£562.77	1
Backpay from Nalc pay increase	£249.69	1
<i>minus tax + employee NI</i>	<i>£258.03</i>	<i>1a</i>
<i>Net pay</i>	<i>£1,213.53</i>	<i>1</i>
A 4 paper	£7.00	4
Phone + Internet for Nov	£18.00	4
<b>Total</b>	<b>£1,238.53</b>	
Employer NI	£98.47	1a

07-23. 08	<p><b>Planning</b>  <b><i>i New applications since last meeting</i></b>  <b>NE/23/01044/LBC</b>          Proposal: Proposed Infill works to existing redundant walled court areas, comprising new suspended floors, and infill flat roof areas with lantern lights; General associated works as per the Design and Access statement/Heritage Impact Justification Statement          Location: 35 High Street Brigstock Kettering NN14 3HA  <b>NO OBJECTION</b></p> <p><b>NE/23/01043/FUL</b>          Proposal: Alterations and improvements to existing outbuilding; replacement of existing dilapidated shed with timber double car port (both not connected to existing listed building)          Location: 35 High Street Brigstock Kettering NN14 3HA  <b>NO OBJECTION</b></p> <p><b><i>IN ADDITION TO LISTED ON THE AGENDA:</i></b>  <b>LICENSING APPLICATION REF:23/01836/LAPNEW</b>          Application: Premises Licence          Premises: The Old Kennels, Unit 3          Address: Kennels, 15 Kennel Hill, Brigstock, Kettering, NN14 3HB  <b>COMMENTS PENDING – DEADLINE 13/12/23</b></p>
-----------	---

	<p><b><u>ii Decision notices since last meeting</u></b></p> <p><b>NE/23/00769/FUL</b> Location: 11 The Syke, Brigstock, Kettering, NN14 3HR Description: Demolition of existing conservatory, replaced with single storey rear extension, and conversion of attached garage to habitable room. APPROVED</p> <p><b>NE/22/02605/VAR</b> Location: 6 Old Dry Lane, Brigstock, Kettering, NN14 3HY. Description: Variation of Condition 3 approved plans to allow for ground levels to be as per new drawings, pursuant to application NE/21/01858/FUL: Demolition of existing single storey dwelling and erection of single storey replacement dwelling, including parking and turning space. APPROVED</p> <p><b>NE/23/00349/FUL</b> Construction of a new agricultural barn for the storage of hay, straw, horse feed and other bedding, storage of machinery and equipment, and the winter housing of young horses Location: Kitchen Garden Cottages Benefield Road Brigstock NN14 3HZ APPROVED</p>
07-23. 09	<p><b><u>Street lighting</u></b></p> <p>I. Renewal of electricity contract Clerk to request renewal at current rate at end of current contract in January 2024 as per. email from supplier</p> <p>II. Annual Lighting inspection Current contractor has retired. Clerk to source new contractor for lighting inspection and remedy to current lighting issues.</p> <p>III. Lighting needs – street lighting discussion. It was agreed that any new lighting will be installed at 50% of our current full power level, Currently all lights are full power to midnight then 50% till dawn.</p>
07-23. 10	<p><b><u>Draft 2024/25 Budget</u></b> Discussion regarding increasing costs of maintenance of The Pound. Clerk to get legal advice from NALC on options.</p> <p>Clerk to draw up list of maintenance issues for consideration for Extra ordinary meeting for budget approval on Wednesday 13<sup>th</sup> December.</p>
07-23. 11	<p><b><u>Sophie Van den Berg re: the Rockingham Forest Project.</u></b> Tree warden updated those present on current plans, approved by Sophie, which included</p> <ol style="list-style-type: none"> <li>1) an initiative to plant 70 trees to commemorate late Queen Elizabeth, this will be through inviting residents to plant them in their own gardens, trees that will be non-invasive and provided by the RFP project with information sheets included.</li> <li>2) Planting more native trees in soft verges</li> <li>3) Improving the quality of the hedgerows around the village.</li> <li>4) Biodiversity plans in the village. SW to look at planting scheme of new housing.</li> <li>5) Habitat and flow of the brook.</li> </ol>
07-23. 12	<p><b><u>Flooding – Response to recent threat, current needs and Committee</u></b> See action diary – Emergency Planning</p>
07-23. 13	<p><b><u>Wish lists – Grace Homes and Scottish Power</u></b> W. Brackenbury reported back on planning application from Grace Homes to vary the number of affordable homes, which is allowable if the costs to developers are deemed to be no longer viable. The Parish Council were not informed of the application or invited to comment. NNC currently commissioning an independent viability study and in conversation with Grace Homes. WB has forwarded a resident complaint and will meet with Grace Homes.</p> <p><u>Wish lists</u> No current update on Scottish Power. W. Brackenbury to request. Regarding wish list– this is a</p>

	<p>future opportunity when project more fully underway. Grace Homes are paying the balance for the Jubilee seat and will be sponsoring Advent Windows. It was agreed that proposals should be community with provisional suggestions for trees particularly in the cemetery tree planting plan.</p>
07-23. 14	<p><b><u>New Councillor</u></b> Elaine Fincher officially joined the Parish Council.</p>
07-23. 15	<p><b><u>Finance Committee</u></b> S. Doolan and E. Fincher agreed to join Finance Committee</p>
07-23. 16	<p><b><u>Firework feedback and costs</u></b> Clerk to book next year's fireworks for Sunday 3<sup>rd</sup> November 2024. S Wilks, Firework steering group, and Brigstock Lathams School PFA to decide on the distribution of profits from 2023 event to good causes.</p>
07-23. 17	<p><b><u>War Memorial Rota for 2024</u></b> January is Historical Society. Request for new gravel. – Clerk to purchase.</p>
07-23. 18	<p><b><u>Correspondence</u></b></p> <p>I. Tom Pursglove - Community Ownership Fund Discussion of possibility of applying to purchase community assets.</p> <p>II. Resident letter to NNC re: Grace Homes W. Brackenbury updated on Grace Homes response. There have been several variations which they have consulted upon. Hedge to be replace under new alignment. Highways required the chicane as part of planning. W Brackenbury to contact Sarah Barnwell with regard to issues arising from it.</p> <p>III. Resident issue re: Grace Homes Clerk to contact Grace Homes on a specific issue.</p>
07-23. 19	<p><b><u>AOB</u></b></p> <p>I. Request for PC councillor attendance at Remembrance Act on 22<sup>nd</sup> Dec for 80<sup>th</sup> anniversary of crashed Lancaster DV361– E Searle and S Wilks to attend</p> <p>II. Softwood posts for meadow quotation costs agreed.</p> <p>III. MUGA inspection rota – S Brown; S Doolan and E Fincher to join the rota.</p> <p>IV. Church yard path debris– S Wilks and E Searle to sweep.</p> <p>V. Concrete for seat – will need permission. Clerk to request permission from Highways.</p> <p>VI. Query on update regarding MUGA inspection from Wicksteed installers</p>
	<p><b><u>Date of next meeting</u></b> Extra ordinary finance meeting: 7.30pm 13<sup>th</sup> December 2023 at Village Hall  Parish Council meeting: 7.30pm 17<sup>th</sup> January 2023</p>