

Meeting Number	08/23-24 Extra ordinary finance meeting
Date of Meeting:	13/12/23
Location:	Village Hall
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Sophie Cullinan
Date & Location of Next Meetings:	Parish Council meeting: 17th January 2024 at the Village Hall
Attendees:	M Smith; E Searle; S Brown; K Motion; J Lemmy; E Fincher
Copies to:	Parish Councillors and NNC councillor

Item No	Subject
08-23. 01	<u>Public Forum</u> No members of the public present
08-23. 02	<u>Apologies for absence</u> S Doolan reasons given and accepted
08-23. 03	<u>Declaration of interests</u> J Lemmy re: Flood sacks

08-23. 04 i Approve and sign off monthly accounts:

Protected Funds

Firework funds	£5,989.08
Swan Avenue footpath	£1,660.00
Flood grant	<u>£1,354.60</u>
TOTAL	£ 9,003.68

Incomings		
Date	Income	Amount
02/11/2023	St Andrews for Wreath I09-23	£25.00
06/11/2023	Brigstock Beer festival meadow rent	£50.00
22/11/2023	WI for wreath I10-23	£25.00
24/11/2023	AJ Mills for Plot M33	£33.00
29/11/2023	Fee for Plot U5	£189.00
Total		£322.00

Outgoings				
Total		£1,935.44	£110.10	
Cheque Number	Name	Amount	VAT	Budget Reference
492	S Cullinan	£632.50		1
491	Dec HMRC	£44.60		1a
484	Typestart invoice 16061	£121.20	£20.20	4
485	Ncalc INV.3367 Clerk Budget training	£39.60	£6.60	3
486	J Croker. Meadow mowing	£385.00		26
487	Village News inv. P4 11-23	£100.00		10
DD 8/12/23	YU energy inv. 01381426	£12.77	£0.61	7
DD 8/12/23	YU energy inv. 01381427	£104.50	£4.98	7
488	St Johns Ambulance for Firework event	£126.72	£21.12	30
489	DM Payroll Services (2nd half of FY)	£60.00		11
490	PC Xmas trees (repaid to S Wilks)	£154.95	£30.99	23
493	Shaw and Sons Ltd	£153.60	£25.60	22

Clerking Breakdown		
Total		£1,968.70
Name	Amount	Budget Ref
<i>Clerk fee Dec 23 (10hrs pw)</i>	£659.10	1
<i>minus tax</i>	£44.60	1a
<i>net pay</i>	£614.50	
<i>Phone + Internet for Dec</i>	£18.00	
Total	£632.50	

Proposed: SB

Seconded: JL

08-23.04.ii	<p><u>Approve the 24/25 budget</u> Budget approved.</p> <p>Discussion on the Flood plan, costs and procedure requested for future budget. Request for Emergency Planning officer from NNC to visit in the evening. Request for first week in January, preferably Saturday pm.</p> <p>Discussion on Flood sacks distribution procedure, with the need to determine who is supplied to and for what cost. Funding to be allocated to the flood fund rather than from maintenance budget in the future.</p> <p>Proposed: KM Seconded: SB</p>
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08-23.04.iii	Set the 24/25 Precept To be set at 1% increase: £31,200.00 Proposed: JL Seconded: SB
08-23.05	Energy Contract renewal proposal. Renewal of YU Energy contract sourced via Clear Utility Solutions (as previous contract) from February 2024 agreed. Proposed: MS Seconded: KM
08-23. 06	AOB <ul style="list-style-type: none"><li data-bbox="516 663 1370 762">i. Section 106: Clerk to ask NNC, to send the Grace Homes agreement. JL proposes a process to monitor funding for all section 106 allocations.<li data-bbox="516 800 1370 831">ii. Clerk to ask Scottish Power for update on timeline progress.
	Date of next meeting Parish Council meeting: 7.30pm 17 th January 2024