

<b>Meeting Number</b>	09/23-24
<b>Date of Meeting:</b>	17/1/24
<b>Location:</b>	Village Hall
<b>Purpose of Meeting:</b>	Parish Council Meeting
<b>Minutes Prepared By:</b>	Sophie Cullinan
<b>Date &amp; Location of Next Meetings:</b>	Parish Council meeting: 21 <sup>st</sup> February 2024 at the Village Hall
<b>Attendees:</b>	M Smith; E Searle; T Towns; F Perkins; E Fincher; S Brown; J Lemmy;
<b>Copies to:</b>	Parish Councillors and NNC councillor

<b>Item No</b>	<b>Subject</b>
09-23. 01	<p><b><u>Public Forum</u></b> 6 members of the public present.</p> <p>Ideas for the 2024 Christmas Decorations were presented with regard to alternatives to Knit and Natter display on Hall Hill.</p> <p>Poppies to be taken down from War Memorial on Hall Hill week beginning 22/1/24</p> <p>Resident query with regard to flooding from building site.</p>
09-23. 02	<p><b><u>Apologies for absence</u></b> S Doolan reasons given and accepted K Motion reasons given and accepted S Wilks reasons given and accepted</p>
09-23. 03	<p><b><u>Declaration of interests</u></b> E Fincher indirect conflict with regard to Grace Homes</p>
09-23. 04	<p><b><u>Police reports</u></b> Update document has been distributed to Councillors by M Smith. The police request that the public continue to report issues so that they can respond.</p> <p>The recent flood need to close Grafton Road was raised by MS, highlighting issues caused by people ignoring the signage which badly affects individual houses. Clerk to email to Sarah Barnwell.</p>
09-23. 05	<p><b><u>Approve minutes of previous meetings (08-23 and 09-23)</u></b> Proposed: SB Seconded: ES</p>
09-23. 06	<p><b><u>Matters arising</u></b> See Action Diary</p>

09-23. 07i Approve and sign off monthly accounts:

**Protected Funds**

Firework funds	£4,989.09
Swan Avenue footpath	£1,660.00
Flood grant	<u>£1,354.60</u>
<b>TOTAL</b>	<b>£ 8,003.68</b>

Incomings		
Date	Income	Amount
Total		£923.51
paid in 8/1/24	Exclusive rights Cemetery plot P7	£189.00
15/12/2023	Grace Homes for Jubilee Bench	£734.51

Outgoings				
Total		£1,971.50	£5.83	
Cheque Number	Name	Amount	VAT	Budget Reference
495	S Cullinan	£654.50		1
496	Jan HMRC	£44.60		1a
DD 11/01/2024	YU Energy inv. 01461309	£13.18	£0.63	7
DD 8/01/2024	YU Energy inv. 01430101	£109.22	£5.20	7
494	1605 Fireworks Ltd deposit for 2024. Inv. BPC031124	£1,000.00		30
497	J Croker replacement for lost cheque 480 (issued Nov 23), now cancelled 11/1/24	£150.00		26

Clerking Breakdown		
Name	Amount	Budget Ref
Total		£654.50
Clerk fee Jan 24 (10hrs pw)	£659.10	1
<i>minus tax</i>	<i>£44.60</i>	<i>1a</i>
<i>net pay</i>	<b>£614.50</b>	
phone, elec + internet for Jan 24	£18.00	4
Chocolates for 2 x thank you gifts	£16.00	23
Stamps (8 x 2nd class)	£6.00	4
<b>Total</b>	<b>£654.50</b>	

09-23.07 ii	<p><b>Matters arising from meeting of the Finance Committee 11/1/24</b></p> <p>Clerk workload addressed with increase in hours. M Smith to liaise with Clerk during first week every month to prioritise jobs. Monitor training needs for councillors and clerk.</p> <p>2Commune Website issues – 2 main providers offering solutions. Cuttlefish easiest option but need to look at other options.</p>
-------------	---

	<p>Need to look at contracts and what is on offer and consider cancellation policy What are they wanting to provide? J Lemmy to look at contracts, prior to next meeting so it can be finalised.</p> <p>Xmas tree lighting. – suggestion of using Solar power?</p> <p>E Fincher to create a village questionnaire</p>
09-23. 08	<p><b>Planning</b> <b><u>i New applications since last meeting</u></b> <b>NE/23/01142/FUL</b> Proposal: Amendment to the colour originally provided as 7031 to 7021.(Resubmission of NE/23/00714/FUL- Replacement of all wooden sash windows and front and back doors and frames (all in poor condition) with new wooden sliding sash windows with spiral sliding mechanism, with like for like horns and hardware (Painted RAL7031) Install new front and back door with like for like door and frame in the same glazed configuration (Frames painted RAL7031, External doors painted RAL1021)) Location: 4 Park Walk Brigstock Kettering NN14 3HH <i>Responses deadline was 11<sup>th</sup> December. - PC response: NO OBJECTION</i></p> <p><b>NE/23/01134/FUL</b> Proposal: Construction of a 3-bed detached dwelling, on existing former garden plot to the rear of No.35 High Street Location: 35 High Street Brigstock Kettering NN14 3HA <i>Responses deadline was 11<sup>th</sup> December. - PC response: NO OBJECTION</i></p> <p><b>NE/23/00916/FUL</b> Proposal: Replacement of 8 windows with new UPVC double glazed (Retrospective) Location: 10 Mill Lane Brigstock Kettering NN14 3HG <i>Responses deadline was 18<sup>th</sup> December. - PC response: NO OBJECTION</i></p> <p><b>NE/23/01105/TCA/</b> Proposal: T1 Leyland cypress - 6m in height 4m canopy spread fell to ground level to give the silver birch more light and air. T2 - Leyland cypress- 4m in height 2m canopy spread, fell to ground level due to over shading the apple trees. T3-T4 Leyland cypress - 5m in height 4m in canopy spread, fell to ground level, far too close to the stone wall and taking over the flower beds. T5-6 Leylandi - 6m in height 3m canopy spread, fell to ground level. Too close to the stone all and over shadowing other retaining trees. T7 Blue Firn - 7 m in height 4m canopy cover, fell to ground level due to the trees location. Location: 4 High Street Brigstock Kettering NN14 3HA <i>Responses deadline was 7<sup>th</sup> January – PC response: NO OBJECTION</i></p> <p><b>NE/23/01264/FUL</b> Proposal: Conversion of outbuilding/barn to dwelling Location: 16 High Street Brigstock Kettering NN14 3HA <i>Responses deadline was 8<sup>th</sup> January – PC response: NO OBJECTION</i></p> <p><b>NE/23/01265/LBC</b> Proposal: Conversion of outbuilding/barn to dwelling Location: 16 High Street Brigstock Kettering NN14 3HA <i>Responses deadline was 8<sup>th</sup> January – PC response: NO OBJECTION</i></p>

**IN ADDITION TO LISTED ON THE AGENDA:****NE/23/01257/TPO/**

Proposal: T1 Dying sycamore - fell.

T2 & T3 Two leaning sycamores overhanging adjacent property - reduce overhanging branches to adjacent garden by up to 4m and reduce crown by approximately 30% due to neighbour's concerns following previous falling tree.

T4 Sycamore - remove dead top. T5 & T6 Two sycamores – reduce overhanging branches to adjacent garden by up to 4m due to neighbour's concerns following previous falling tree. T7 Magnolia - reduce by 1.5m in height and spread to prevent impact to roof of property and maintain shape. T8. Dead Goat Willow - fell.

T9 Dead Lawsons Cypress - fell. T10 Dead Laburnam - fell.

G1 Five Yews - lift crowns over footpath to 2.5m above ground level prune to give 1.5m clearance to adjacent property.

Location: Brigstock Manor Mill Lane Brigstock Kettering NN14 3HG

PC response: NO OBJECTION

**NE/24/00020/TPO**

Proposal: 1 x London Plane Tree growing adjacent to road side boundry. Work required - prune/reduce from the house roof by approximately 2 metres, raise the canopy over the road by approximately 4 metres, prune back from neighbours roof approximately 3 metres, remove dead wood, and clear from BT cables.

Location: The Granary 1 Mill Lane Brigstock Kettering NN14 3HG

PC response: NO OBJECTION

**ii Decision notices since last meeting****NE/23/01004/FUL**

Proposal: Replacement of existing front lounge and two-bedroom windows

Location: 35 The Syke Brigstock Kettering NN14 3HR

**REFUSED**

**NE/23/00530/FUL**

Proposal: Replacement garage and studio. Comprising ground floor triple, workshop and storage. First floor yoga studio and art studio. Timber clad walls with flat roof and photovoltaic panels.

Location: The Water Tower Fermyn Woods Benefield Road Brigstock Kettering NN14 3JA

**APPROVED**

**NE/23/00984/FUL**

Proposal: Alterations to 1.5 storey dwelling, comprising single storey ground floor extension, and first floor room in loft extension.

Location: 39 Old Dry Lane Brigstock Kettering NN14 3HY

**APPROVED**

**NE/23/00205/VAR**

Variation of condition 22-to substitute some of approved drawings listed within condition 22 as detailed in submitted planning statement pursuant to planning permission 20/01359/FUL Erection of 35 dwellings with associated open space, parking, landscaping and access

Location: Land North Of Stanion Road Brigstock

**APPROVED**

**NE/23/00297/VAR**

Proposal: Variation of Condition 22 to substitute some of the approved drawings pursuant to application 20/01359/FUL: Erection of 35 dwellings with associated open

space, parking, landscaping and access.  
Location: Land North Of Stanion Road Brigstock  
**APPROVED**

**NE/23/01043/FUL** Proposal: Alterations and improvements to existing outbuilding; replacement of existing dilapidated shed with timber double car port (both not connected to existing listed building)  
Location: 35 High Street Brigstock Kettering NN14 3HA  
**REFUSED**

**NE/23/01044/LBC**  
Proposal: Proposed Infill works to existing redundant walled court areas, comprising new suspended floors, and infill flat roof areas with lantern lights; General associated works as per the Design and Access statement/Heritage Impact Justification Statement  
Location: 35 High Street Brigstock Kettering NN14 3HA  
**REFUSED**

**NE/23/00875/CND**  
Proposal : Discharge of conditions pursuant to planning permission 20/01359/FUL  
Erection of 35 dwellings with associated open space, parking, landscaping and access Condition 4 - lighting Condition 5 and condition 6 - surface water drainage and surface water management Condition 19 – play equipment Condition 20 - levels  
Location: Land North Of Stanion Road Brigstock  
**NOT APPROVED, NOT DISCHARGED**

**NE/23/01142/FUL**  
Proposal: Amendment to the colour originally provided as 7031 to 7021.(Resubmission of NE/23/00714/FUL- Replacement of all wooden sash windows and front and back doors and frames (all in poor condition) with new wooden sliding sash windows with spiral sliding mechanism, with like for like horns and hardware (Painted RAL7031) Install new front and back door with like for like door and frame in the same glazed configuration (Frames painted RAL7031, External doors painted RAL1021))  
Location: 4 Park Walk Brigstock Kettering NN14 3HH  
**APPROVED**

**NE/23/01105/TCA**  
**Proposal:** T1 Leyland cypress - 6m in height 4m canopy spread fell to ground level to give the silver birch more light and air. T2 - Leyland cypress- 4m in height 2m canopy spread , fell to ground level due to over shading the apple trees. T3-T4 Leyland cypress - 5m in height 4m in canopy spread, fell to ground level, far too close to the stone wall and taking over the flower beds. T5-6 Leylandi - 6m in height 3m canopy spread, fell to ground level. too close to the stone all and over shadowing other retaining trees. T7 Blue Firn - 7 m in height 4m canopy cover, fell to ground level due to the trees location.  
**Location:** 4 High Street Brigstock Kettering NN14 3HA  
**NO OBJECTION BY NNC**

**NE/23/00916/FUL**  
Proposal: Replacement of 8 windows with new UPVC double glazed(Retrospective)  
Location: 10 Mill Lane Brigstock Kettering NN14 3HG  
**REFUSED**

**NE/23/00697/FUL**  
Proposal: Loft conversion, garage conversion, single storey rear and side extension, new front porch

	Location: 6 Woodyard Close Brigstock Kettering NN14 3LZ <b>WITHDRAWN</b>
09-23. 09	<b>Street lighting</b> Clerk has requested two additional quotes from lighting contractors for Sudborough Road repair. Awaiting responses.
09-23. 10	<b>Emergency planning</b> <ol style="list-style-type: none"> <li>I. Flooding</li> <li>II. Animals and livestock- F Perkins requests that we compile a list of people, local vet etc who would be able to help.</li> <li>III. Bridge Street bridge – Clerk to check with Highways</li> </ol>
09-23. 11	<b>Annual Litter Pick</b> 2024 date to be 6 <sup>th</sup> April. E Searle to book equipment
09-23. 12	<b>Meadow Gate Closure</b> Confirmed that post flooding, it would be left closed until Easter .
09-23. 13	<b>Website</b> See Finance Committee report
09-23. 14	<b>Christmas Decorations on Village Green, Hall Hill</b> To be discussed in February meeting
09-23. 15	<b>Clerk Pay</b> Clerk hours increased to 10 per week, from Nov 23, reviewed after 6 months. Proposed: J Lemmy; Seconded: E Fincher Agreed to national pay increase for Council staff negotiated by NCalc, backdated to April 2023. Proposed: SB; Seconded: EF
09-23. 16	<b>Distribution of 2023 Firework funds</b> S Wilks to present at February meeting.
09-23. 17	<b>Tree Planting</b> Tree warden is still seeking 70 people to plant trees.
09-23. 18	<b>Yellow Lines on Hall Hill</b> Clerk chasing with Highways
09-23.19	<b>Correspondence</b> Resident corresponded regarding the danger of continued water leak on Stable Hill. Clerk to get update from Sarah Barnwell.  Report of slippery drain cover on Church Street, found to be the incorrect cover, supplied by Anglian Water. E Searle and Clerk to contact for correct replacement .
09-23.20	<b>AOB</b> <ol style="list-style-type: none"> <li>i. Jubilee Bench: Clerk to get planning permission it place before bench delivery .</li> </ol>
	<b>Date of next meeting</b> Parish Council meeting: 7.30pm 21 <sup>st</sup> February 2024