

<b>Meeting Number</b>	11/23-24
<b>Date of Meeting:</b>	20/3/24
<b>Location:</b>	Village Hall
<b>Purpose of Meeting:</b>	Parish Council Meeting
<b>Minutes Prepared By:</b>	Sophie Cullinan
<b>Date &amp; Location of Next Meetings:</b>	Parish Council meeting: 17 <sup>th</sup> April 2024 at the Village Hall
<b>Attendees:</b>	M. Smith; S. Doolan; E. Fincher; J Lemmy; S Brown; K Motion; T. Towns; W. Brackenbury
<b>Copies to:</b>	Parish Councillors and NNC councillor

Item No	SUBJECT	ACTION
11-23. 01	<b><u>Public Forum</u></b> 1 member of the public present Reporting on flood alert system in place. In the recent flooding, a fault developed due to water bouncing at a certain level causing extra alerts – the system has now been modified with a time delay to stop multiple alerts.  Offer to move speed sign at chicane.	N/A
11-23. 02	<b><u>Apologies for absence</u></b> S Wilks reasons given and accepted F Perkins reasons given and accepted E Searle reasons given and accepted	N/A
11-23. 03	<b><u>Declaration of interests</u></b> none	N/A
11-23. 04	<b><u>Police reports</u></b> Causin close report. Clerk reported - to chase response from PCSO.	CLERK
11-23. 05	<b><u>Approve minutes of previous meetings (10-23)</u></b> Proposed: K. Motion Seconded: S. Brown	N/A
11-23. 06	<b><u>Matters arising</u></b> See Action Diary Completed actions: 01-23.012.i; 02-23. 14; 10-23. 15; 23-22.022i	various
11-23. 07	<b><u>Finance</u></b> i) Approve and sign off monthly accounts:	N/A

**Protected Funds**

Firework funds	£4,989.09
Swan Avenue footpath	£1,660:00
Flood grant	<u>£1,354.60</u>
<b>TOTAL</b>	<b>£ 8,003.68</b>

Incomings		
	Total	£121.50
Date	Income	Amount
19/02/2024	Inv. 06/23 Green Dragon flyers	£96.50
18/03/2024	Inv. 11/23 Historical Soc. wreath repay	£25.00

Outgoings				
	Total	£3,829.15	£ 310.67	
Cheque Number	Name	Amount	VAT	Budget Reference
511	S Cullinan	£632.50		1 + 4
512	Mar HMRC	£44.60		1a
504	Historic Towns and Villages Forum	£15.00		16
505	Cuttlefish Ltd (website hosting + domain)	£510.00	£ 85.00	12
DD	YU Energy inv. 01546237	£183.07	£ 8.72	7
DD	YU Energy inv. 01546238	£11.58	£ 0.55	7
506	Northamptonshire ACRE	£42.00	£ 7.00	16
507	E Searle (repay book token litterpick prizes)	£134.00		27
508	R & G inv. 120544 (cemetery + church hedge + shrub trim)	£974.40	£ 162.40	19 + 20
509	Bletsoes (Half year Meadow Rent)	£1,000.00		6
510	N Calc training (S Cullinan: Audit + New Clerk)	£282.00	£ 47.00	3

Clerking Breakdown		
Total	£	1,968.70
Name	Amount	Budget Ref
Clerk fee Mar 24 (10hrs pw)	£ 659.10	1
minus tax	£ 44.60	1a
net pay	£ 614.50	
phone, elec + internet for Mar 24	£18.00	10
<b>Total</b>	£ 632.50	

	<p>i) Firework funds distribution Request for S. Wilks to map out Firework event organisation and to consult firework committee with regard to spare fund distribution.</p> <p>i) Approval of spending of £134 Litter pick prizes (PC: £34 + £100 donation). Proposed: S. Brown Seconded: S. Doolan Unanimous approval</p> <p>ii) MUGA – Approval for £125 for powerwash. Approved by Finance Committee Clerk to action.</p>	<p>S. Wilks</p> <p>CLERK</p>
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	<p>iii) Finance Committee delegated powers Proposed: E. Fincher Seconded: T. Towns Clerk to get advice on Terms of Reference from NCalc.</p> <p>iv) Approval for costs of repair of to a damaged War Grave Clerk has requested and is waiting for a quotation for grave repair. Clerk will pass to Finance Committee when received.</p>	CLERK  CLERK
11-23. 08	<p><b>Planning</b> <b><u>i New applications since last meeting</u></b> <b>NE/24/00207/TPO/</b> Proposal: Tree Preservation Order Consent. T1 Silver Birch - Fell. Location: 10 Mauntley Avenue Brigstock Kettering NN14 3HF PC. Response: NO OBJECTION</p> <p><b>NE/24/00185/ LBC</b> Proposal: Listed Building Consent. Proposed infill works to existing walled court areas to provide accommodation area comprising new suspended floors and infill flat roof areas with flat roof lights; General associated works as per the Heritage Impact Statement and Design and Access statement (Re-submission of NE/23/01044/LBC) Location: 35 High Street Brigstock Kettering NN14 3HA PC. Response: NO OBJECTION</p> <p><b>NE/24/00206/FUL</b> Proposal: Full Planning Permission. Replacement windows. Location: Stable Barn Stable Hill Brigstock Kettering NN14 3HN PC. Response: NO OBJECTION</p> <p><b><u>ii Decision notices since last meeting</u></b> NE/24/00005/FUL and NE/24/00006/LBC – REFUSED NE/24/00020/TPO – CONSENT GRANTED NE/23/01264/FUL – REFUSED NE/23/01265/LBC – GRANTED NE/23/01257/TPO/ - GRANTED</p>	CLERK
11-23. 09	<p><b><u>Clerk to provide Street lighting and yellow lines update</u></b> Clerk to get guarantee of repair from Rodgers Coaches.</p>	CLERK
11-23. 10	<p><b><u>Approval for location of Jubilee Bench by bus stop near to Newtown on Stanion Road</u></b> Unanimous approval to request permission from Highways for this location. Proposed: E. Fincher Second J. Lemmy Clerk to apply for Highways approval</p>	CLERK
11-23. 11	<p><b><u>Actions for Christmas 2024</u></b> M. Smith to talk to contact Advent Windows organiser. S. Brown offers electrical socket for the event if needed on Hall Hill</p>	M Smith
11-23. 12	<p><b><u>Proposal for PC response to 'Permitted Development' gov.uk consultation</u></b> Discussion of whether to make a Parish Council or individual responses. It was agreed to make individual responses.</p>	CLERK and S Brown

	Clerk to advertise this on Website and S.Brown to post on Facebook.	
11-23. 13	<b><u>Approval for proposed new Cemetery Manager (proposed start date end May)</u></b> Current Cemetery Manager intends to step down at the end of May.	N/A
11-23. 14	<b><u>Approval for Cabinet Office approved website change to .gov website and named email (a requirement) Two years grant for costs covered by Cabinet Office approved</u></b> It was agreed to request a domain name in full: brigstockparishcouncil.gov.uk Clerk to arrange transition  Proposed: M. Smith Seconded:J. Lemmy	CLERK
11-23. 15	<b><u>Speed enforcement for chicane</u></b> M.Smith to get in touch with PCSO Highways in touch with developer to alter. Clerk to Contact Grace Homes to ascertain situation and see how they can be supported in their request to improve the chicane. It was suggested that the current location of the speed camera could be moved to a position before the chicane on entering the village. It was suggested to move the curb in and to create more white lines leading to it.	M Smith and CLERK
11-23. 16	<b><u>PC response to developments on Dusthill Road.</u></b> K.Motion has composed a letter regarding the developments. Clerk will forward. Sarah Barnwell is looking at crash barrier on verge.	K Motion and CLERK
11-23. 17	<b><u>Proposal for action to address condition of fence outside 2 – 8 Church Street.</u></b> Looks delicate and rotten. K.Motion and Clerk to alert Fix My Street.	K Motion and CLERK
11-23. 18	<b><u>S. Doolan to report on Highways meeting</u></b> Bridge Street bridge – they are aware of movement and remedy is included in plan for 24/25. Will continue to monitor and add to 25/26 year. The weight restriction on Grafton Road is 40 tonnes – Scottish Power will need to ask permission to use if abnormal loads when traversing.  Question regarding the filter capacity from A6116 to get into village, as to if it will be extended, but no plans to do so. Addressing the condition of A6116, work will be commencing in spring 24.	N/A
11-23.19	<b><u>Correspondence</u></b> Clerk to distribute Tom Pursglove postal correspondence via email to Councillors.	CLERK
	<b><u>Date of next meeting</u></b> Parish Council meeting: 7.30pm 17th April 2024	

Meeting ended at 21: 14