

Brigstock Neighbourhood Planning Sub-Committee

Meeting Number	30
Date Of Meeting:	4 th May 2016
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Chris Allen
Date & Location Of Next Meetings:	June 7 th 2016 Brigstock Village Hall meeting room
Attendees:	C Allen (Chair), M D Smith, , N Schofield, S Brown, S Wilks, L Spencer J Leach, Colin Wilkinson, T Beckett, Cllr S Hughes, Cllr R Powell (Irthlingborough)
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
30.01	<u>Public Forum</u> Two members present
30.01i	T Beckett raised a query re a letter about a possible ecological survey of his pond. The company were doing this on behalf of Gladmans. Suggested that the decision lies with the land owner as to whether they wish to have the survey done. Will not affect the planning application process
30.02	<u>Apologies</u> J Mumford, R Fincher, M Smith, N Searle
30.03	<u>Declaration of interests</u> None declared
30.04	<u>Minutes of previous meeting (29)</u> These were approved and signed as a true record of the meeting.
30.05	<u>Outstanding Actions</u> See action diary appendix
30.06	<u>Updates since last meeting and actions required</u>
30.06i	<u>CW update on ENC</u> CW has met with ENC Planners and they support the Housing Proposal draft that has been prepared with a proposal of 60 houses. CW has revised the report and ENC would like to use this in the Gladman appeal. This was agreed by the committee. CW to send out latest copy of the document. Cllr SH informed the committee that ENC are looking to prepared a District plan which will use information and policies from the NPs.
30.06ii	CW Housing Allocation CW to start appraisal of SHLAA development sites looking at their suitability. Also will contact land owners to get their proposals / wishes for the sites. CW

Brigstock Neighbourhood Planning Sub-Committee

	needs addresses for the owners as ENC do not have them. NS to help if possible. Also will include the Hunt Kennels in this list. CW to do a draft letter and circulate to committee before sending out.
30.06iii	CW has added to the draft NP and circulated a paper copy for comments. These to be sent to CW. He will continue to develop this document. CW to provide electronic copy.
30.06iv	SW met with WNRHA plus ENC planners looking at possible sites for extra affordable housing. The site at the end of Lyveden Rd to the north of the bridge was not appealing without the Pocket Park being developed. The Pocket Park will have to wait until a comprehensive scheme comes up for the site. Their favoured option is the land on the southeast of Grafton Rd at the edge of the village. This would probably hold 8 – 10 houses. They would like to submit this as an Exemption Site. The NP committee expressed concern that as the questionnaire showed that residents did not want Exemption sites outside the village boundary. Also we need to write to the landowner as this is a SHLAA site and could be considered as a full development site. SW to let WNRHA know of our concerns.
30.07	<u>Review Reports</u>
30.07i	Employment - LS has tried to contact RF to discuss revision but not been able to yet. Need to add further information to the report.
30.07ii	Local services, facilities and infrastructure – NPS has revised his report that was circulated. Further work needed. Need to look at NCC Transport Plan. NCC want local neighbourhoods to take the initiative on local issues and find solutions. School – meeting with Governors was postponed due to the news that the Head is leaving. Chasing for new date. Need schools views on capacity and possible new school before NCC Education are contacted. Surgery - NPS to contact practice manager for their views on capacity.
30.07iii	Open Spaces – CA has started to do the appraisals for the Open Space sites. This needs quite a lot of input from all with knowledge of the sites. Ecology and photos of each site needed. There is no rush for these to be completed, but need to be done. CA to get input from others on this.
30.07iv	Juliet M had sent round draft report showing the summary of the questionnaires. Not all had received or read it. CA to re-circulate. Comments need by all in next 7 days and SB to review layout. Revised version to go out in the next newsletter and given wider circulation.
30.07v	Suggested that ENC planners be invited to next meeting for update on both sides on the NP and Gladmans

Brigstock Neighbourhood Planning Sub-Committee

30.08	Actions from Above
30.08i	CW to contact land owners of SHLAA sites
30.08ii	CW to invite ENC to next meeting
30.08iii	CA to contact school governors re new meeting
30.08iv	The Open Spaces assessments to be continued. Input needed from all.
30.08v	MS to send Eco map to CW
30.8vi	CW to continue draft NP and circulate the latest version.
30.08vii	We need to find a way of doing the map details for the NP. CW to ask ENC
30.08viii	CW to circulate latest Housing Provision document and share with ENC
30.09	<u>Gladmans</u>
30.09i	A new application from Gladmans has been received. Comments are again needed. SW to ask for extension of time for the PC to comment. Village Residents Group have sent round new pack encouraging residents to comment on the application. No further information has been received about the appeal.
30.10	<u>Correspondence</u> none
30.11	<u>AOB</u> none
30.12	<u>Date of next meeting</u> 7 th June 2016 in the village hall meeting room @ 7:30

Brigstock Neighbourhood Planning Sub-Committee

Ref	Completed Actions	Resp	Due by
28.06iii	Now that the questionnaire is closed an e-mail to all those who responded and gave their permission to contact them will be sent a thank you. ACTION	NS	05/04/2016
28.07ia	Colin to arrange meeting with ENC to discuss evidence base ACTION	Colin W	05/04/2016
28.07ic	Draft submission, create content headings Rockingham forest ACTION MS, MDS, JM		05/04/2016
28.07ic	Draft submission, create content headings Brigstock character and heritage ACTION SW		05/04/2016
28.07ic	Draft submission, create content headings Additional local Jobs ACTION LS, RF		05/04/2016
28.07ic	Draft submission, create content headings Local housing needs ACTION Colin Wilkinson		05/04/2016
28.07ic	Draft submission, create content headings Green spaces, views and landscapes ACTION CA		05/04/2016
28.07ic	Draft submission, create content headings Ecology and countryside ACTION MS, MDS		05/04/2016
28.07ic	Draft submission, create content headings Local services, facilities and infrastructure ACTION SB, NPS		05/04/2016
28.07iiid	Colin will produce an evidence paper for the next meeting ACTION	Colin W	05/04/2016
28.07iiiib	SW to update village design statement as a background appendix ACTION	SW	05/04/2016

Brigstock Neighbourhood Planning Sub-Committee

Ref	Outstanding Actions		Resp	Due by
5.06iii	Try to collect as many e-mail addresses from residents so we can start communicating via Brigstock News. Offer a prize. ACTION CA	Very slow start Progressing	CA	31-03-2015
			Juliet Mumford	05/04/2016

Ref	New Actions		Resp	Due by
30.08i	CW to contact land owners of SHLAA sites			
30.08ii	CW to invite ENC to next meeting			
30.08iii	CA to contact school governors re new meeting			
30.08iv	The Open Spaces assessments to be continued. Input needed from all.			
30.08v	MS to send Eco map to CW			
30.8vi	CW to continue draft NP and circulate the latest version.			
30.08vii	We need to find a way of doing the map details for the NP. CW to ask ENC			
30.08viii	CW to circulate latest Housing Provision document and share with ENC			