

Brigstock Neighbourhood Planning Sub-Committee

Meeting Number	31
Date Of Meeting:	7 th June 2016
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Chris Allen
Date & Location Of Next Meetings:	Wednesday 13 th July 2016 Brigstock Village Hall meeting room
Attendees:	C Allen (Chair), M D Smith, M Smith, S Brown, S Wilks, N Searle J Leach, Colin Wilkinson, Mike Burton
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
31.01	<u>Public Forum</u> One member present
31.02	<u>Apologies</u> N Schofield
31.03	<u>Declaration of interests</u> None declared
31.04	<u>Minutes of previous meeting (30)</u> These were approved and signed as a true record of the meeting.
31.05	<u>Outstanding Actions</u> See action diary appendix
31.06	<u>Review</u>
31.06i	<u>ENC local plans/ Core Strategy</u> On 11 April 2016, East Northamptonshire Council decided to re-launch Part 2 of the statutory Local Plan (development plan) for the District. This Local Plan will cover the period to 2031 (i.e. the next 15 years) and consists of two main parts: Strategic policies (Part 1) – the North Northamptonshire Joint Core Strategy (JCS) 2011-2031, due to be adopted July 2016; and Site specific policies (Part 2) – the East Northamptonshire Local Plan Part 2 In the case of Brigstock, it is understood that the Neighbourhood Plan will be produced as a “mini Local Plan”; as is the case for Higham Ferrers and Chelveston cum Caldecott. Therefore, the new JCS should set the strategic context for the Neighbourhood Plan.
	Upon adoption, the new JCS will supersede much of the current Local Plan; which consists of the 2008 Core Spatial Strategy and 2011 Rural North, Oundle and Thrapston Plan (RNOTP). Annex 1 (below) sets out the full list of

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	development plan policies that will cover Brigstock upon adoption of the JCS.
31.06ii	<p><u>Gladmans appeal process</u></p> <p>ENC officers are currently working with colleagues in the County Council and Environment Agency to put together the strongest possible case, to defend our refusal of the Gladman application</p> <p>On the afternoon of 7 June, ENC officers met with legal representatives to discuss the detailed content of our draft Proofs of Evidence</p> <p>The deadline for submission of Proofs is 21 June</p> <p>The Inquiry is scheduled to run from Tuesday, 19 July till Wednesday, 27 July (inclusive)</p>
	The Neighbourhood planning committee will not speak at the Gladman enquire, the parish council will
	Documents on the enquiry process and how to register to speak have previously been circulated to the committee and the parish council.
31.06iii	<p><u>Timing of NP</u></p> <p>There may be substantial local interest – the recent Stanwick Neighbourhood Plan Regulation 14 consultation attracted 240 responses</p>
31.06iv	<p><u>What services ENC can provide; e.g. plan preparation, checking of draft proposals</u></p> <p>The services that ENC is able to provide are set out in the Neighbourhood Planning Protocol: http://www.east-northamptonshire.gov.uk/site/scripts/download_info.php?downloadID=2042&fileID=5708</p> <p>Will check documents and procedural requirements; e.g. Strategic Environmental Assessment (SEA)/ Habitat Regulations Assessment (HRA) screening</p> <p>Able to give some feedback regarding draft text and will formally respond through the Regulation 14 consultation</p>
31.06v	<p><u>Guidance on allocation of housing sites</u></p> <p>Findings of the recent Housing Needs Assessment – around 60 dwellings for the 2011-2031 JCS period; 35 dwellings to be delivered 2016-2031</p> <p>No need to allocate sites through the Neighbourhood Plan, as the JCS sets no strategic requirement for Brigstock; e.g. the Stanwick Neighbourhood Plan does not propose housing land allocations</p> <p>ENC has already been reviewing potential sites, in association with Rural Exceptions housing proposals</p> <p>SHLAA should form the starting point ("long list") for site selection; prior to preparing a shortlist of potential site allocations for more detailed assessment</p>
31.07	<u>Set new priorities/ General Discussions</u>
30.07i	Need to allocate sites with potential buffer zone between bypass and village
30.07ii	When making decisions on allocating sites there could be primary and secondary allocations depending e.g. if primary site is undeliverable. There is

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	no specific need for the plan to have specific site allocation.
30.07iii	The plan could amend village boundaries (non-strategic) if required in the future as there would need to be a plan review during its life.
30.07iii	Section drafts of the plan 1) Introduction 2) Housing have been previously circulated. Country draft has now been issued and requires feedback to Colin ACTION
30.07v	Colin to provide criteria for judging potential development sites ACTION
30.07va	Malcom to establish if there is additional clarity and maps etc on the wildlife sites ACTION
30.07vb	NS to provide Colin with a map of pocket park. ACTION
	Need to do an open space report CA to re-circulate ACTION
30.07vc	John to undertake photographing the important vistas that need protection. ACTION
30.07vd	Letters have been issued to the owners/agents of the SHLAA sites Colin to report back on responses (not camp or Pocket Park) ACTION
30.07ve	Forest for life CA to look into with respect to Rockingham forest. ACTION
30.07vf	Review of the Rural north policies required as outlined in the appendix ACTION
31.08	<u>Correspondence</u>
	CA gave response from the doctor's surgery practice manager. Summarised that the building had capacity but no planned changes at present.
30.09	<u>AOB</u> none
30.10	<u>Date of next meeting</u> Wednesday 13 th July 2016 in the village hall meeting room @ 7:30

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Rural North, Oundle and Thrapston Plan (RNOTP)	Jul-11	Local Plan Part 2 (LP Pt 2)		
RNOTP	Jul-11	LP Pt 2	2	Windfall Development in Settlements
RNOTP	Jul-11	LP Pt 2	4	Green Infrastructure
RNOTP	Jul-11	LP Pt 2	5	Transport Network
RNOTP	Jul-11	LP Pt 2	6	Residential Parking Standards
RNOTP	Jul-11	LP Pt 2	9	Buildings of Local Architectural or Historic Interest
RNOTP	Jul-11	LP Pt 2	10	Protection of Local Sites of Conservation Interest and Designation of Local Nature Reserves
RNOTP	Jul-11	LP Pt 2	12	Considerate Construction
RNOTP	Jul-11	LP Pt 2	15	Open Space, Sport and Recreational Facilities
RNOTP	Jul-11	LP Pt 2	23	Rural Buildings - General Approach
RNOTP	Jul-11	LP Pt 2	24	Replacement Dwellings in the Open Countryside
RNOTP	Jul-11	LP Pt 2	BC1	Brigstock Camp

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Ref	Completed Actions		Resp	Due by
30.08i	CW to contact land owners of SHLAA sites	Letters Sent		
30.08ii	CW to invite ENC to next meeting	Done		
30.8vi	CW to continue draft NP and circulate the latest version.	Done		
30.08viii	CW to circulate latest Housing Provision document and share with ENC	Done		
30.08v	MS to send Eco map to CW			
30.08vii	We need to find a way of doing the map details for the NP. CW to ask ENC	Contact Mark Young / Fiona Forbes		

Ref	Outstanding Actions		Resp	Due by
5.06iii	Try to collect as many e-mail addresses from residents so we can start communicating via Brigstock News. Offer a prize. ACTION CA	Very slow start Progressing	CA	31-03-2015
30.08iii	CA to contact school governors re new meeting		CA	
30.08iv	The Open Spaces assessments to be continued. Input needed from all.		AL	

Ref	New Actions		Resp	Due by
30.07iiii	Section drafts of the plan 1) Introduction 2) Housing have been previously circulated. Country draft has now been issued and requires feedback to Colin ACTION		All	13/07/2016
30.07v	Colin to provide criteria for judging potential development sites ACTION		CW	13/07/2016
30.07va	Malcom to establish if there is additional clarity and maps etc on the wildlife sites ACTION		MS	13/07/2016

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30.07vb	NS to provide Colin with a map of pocket park. ACTION		NS	13/07/2016
30.07vc	John to undertake photographing the important vistas that need protection. ACTION		JL	13/07/2016
30.07vd	Letters have been issued to the owners/agents of the SHLAA sites Colin to report back on responses (not camp or Pocket Park) ACTION		CW	13/07/2016
30.07ve	Forest for life CA to look into with respect to Rockingham forest. ACTION		CA	13/07/2016
30.07vf	Review of the Rural north policies required as outlined in the appendix ACTION		All	13/07/2016