

## Brigstock Neighbourhood Planning Sub-Committee

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<b>Meeting Number</b>	33
<b>Date Of Meeting:</b>	16 <sup>th</sup> August 2016
<b>Location:</b>	Brigstock Village Hall
<b>Purpose Of Meeting:</b>	Committee meeting
<b>Minutes Prepared By:</b>	Nigel Schofield
<b>Date &amp; Location Of Next Meetings:</b>	Thursday 29 <sup>th</sup> September 2016 Brigstock Village Hall meeting room
<b>Attendees:</b>	M D Smith, M Smith, S Wilks, C Wilkinson, C Allen (Chair), J Leach, N Schofield
<b>To be notified</b>	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
<b>Copies to:</b>	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
<b>33.01</b>	<b>Public Forum</b>
	No members of the public present
<b>33.02</b>	<b><u>Apologies</u></b>
	N Searle, L Spencer, S Brown
<b>33.03</b>	<b>Declaration of interests</b>
	None notified
<b>33.04</b>	<b>Minutes of the previous meeting (32)</b>
	They were approved and signed as a true record of the meeting
<b>33.05</b>	<b>Outstanding Actions</b>
33.05.01	SHLAA site selection to be discussed later in the meeting CW
33.05.02	CA confirmed the Gladman's appeal had been dismissed, a letter had been circulated earlier in the week. It was agreed by the committee should press on and complete the NP is reasonable timescale.
33.05.03	CA requested assistance from committee members to complete the assessment of green spaces, NPS agreed to provide additional input, CA to forward details of areas to be covered and other committee members offering support.
33.05.04	CW stated that Sites for potential housing, need to be finalised before they can be evaluated. CW had circulated a "evaluation criteria" document and was awaiting responses before a final version would be signed off. Committee member were urged to send comments to CW as soon as possible so that a final version could be circulated in advance of the next meeting

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33.05.05	<p>CW stated that the design guide was still to be completed, a word version is available however the drawings may need updating. SW agreed to have a look at the village design statement to establish whether there was any useful information that could be utilised. CW commented the guide may be thinner because certain elements are included elsewhere in the NP document. It was noted that the issue of "density" was not mentioned in the village design statement. CW would tweak the document rather than carry out a complete rewrite. SW stated that the PC had applied for an "Article 4" which should be included within the design guide. SW agreed to provide relevant information to CW.</p>
33.05.06	<p>CW advised that the latest version of the NP had been circulated and comments had been requested, CW had prepared a list of other information required:</p> <ol style="list-style-type: none"> <li>1/ School capacity, further discussions required with the Governors, Action SW/CA to invite Governors to the next meeting.</li> <li>2/ Site evaluation criteria, CW commented that further criteria should be added as a result of the Gladmans Appeal, e.g. the "green buffer" between the A6116 and the village settlement. CA stated that some questions were ambiguous Review needs to be objective and Conflicts of Interest should be discussed with the committee and advice should be sought from NS.</li> <li>3/ Number of sites, CW advised this should be considered in three chunks; 1) community feedback 2) feedback from the committee and 3) the views of Developers.</li> <li>4/ Phasing of any development, further discussion needs to take place, CW advised that generally the way forward was for NPs to state a preference for small developments over a period of time however there is a move towards having the development completed in one phase in order to reduce the disruption caused by continuous development over a 15 year period.</li> <li>5/ Do we wish/ is there a need to adjust the settlement boundary.</li> <li>6/ A discussion took place regarding the current known site options: <ol style="list-style-type: none"> <li>a) East of Grafton Road</li> <li>b) Stanion Road</li> <li>c) Woodyard Close</li> <li>d) Hunt kennels site</li> <li>e) Lyveden Road (Wooster's)</li> <li>f) Brigstock Camp</li> <li>g) Pocket Park</li> </ol> </li> </ol>
33.05.07	<p>Photographs and Protected Views. CW stated that photographs of the views and the locations from which the photographs have been taken are required, JL was collecting photographs, NPS agreed to provide support. Village boundary needs to be mapped CA to discuss with ENDC. More photographs required of Brigstock Camp</p>
33.05.08	<p>CW will send the site details to the EA for comment. CW advised that the final decision on sites should be made as late as possible, if made too early it may influence the final decision at the Independent Review</p>

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33.05.09	CA to send out the local green space template to MS, NS,SW
33.05.10	Village Hall, details of the use and capacity to provided by SW
33.05.11	Sports and Recreation, what facilities, are they at capacity
33.05.12	Employment, CW advised that this was a gap at present, CW agreed to add that existing employment should be protected along with some narrative from the village design statement
33.06.13	Project Planning. NPS agreed to discuss the Project Plan with CW, in particular the planning of the next project stage. The next Public Consultation would be the end point of the next stage.
<b>33.08</b>	<b>Correspondence</b>
	None
<b>33.09</b>	<b>AOB</b>
	None
<b>33.10</b>	<b>Date of next meeting</b>
	Thursday 29 <sup>th</sup> September 2016 in the village hall meeting room @ 7.30pm.