

Meeting Number	41
Date Of Meeting:	21 st February 20017
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Chris Allenigel Searle
Date & Location Of Next Meetings:	Tuesday 14 th March, 7.30pm. 2017 Brigstock Village Hall meeting room
Attendees:	M D Smith, M Smith, C Allen (Chair), L Spencer, S Brown, , S Wilks (part), Colin Wilkinson
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
41.01	<u>Public Forum</u> None
41.02	<u>Apologies</u> N Schofield, N Searle sent apologies which were accepted
41.03	<u>Declaration of interests</u> CA and LS declared an interest regarding the specific issue of site selection and the land at the rear of Woodyard Close.
41.04	<u>Minutes of the previous meeting (39)</u> They were approved and signed as a true record of the meeting
41.05	<u>Outstanding Actions</u> Chair reviewed the outstanding actions from previous meeting. 39.06iiii Question 5 which permits auto sequential fill needs to be corrected. CW informed the meeting It is not possible to make this change.
41.06	<u>Review</u>
41.06i	<u>Questionnaire</u> Copy has gone to Juliet Mumford for her opinion – reply awaited ACTION SB to chase.
41.06ii	Costs for the printing of the Questionnaire have been received for same printers - about £316 + VAT

41.06iii	Update on developers Letter sent to all developers inviting to open meeting and for plan to show area of development. NS received query from Stanion Rd developers about requirements for display. Reply sent. No other responses
41.07	<u>Set New Priorities/Actions</u>
41.07i	NPS updated the Project Plan and establish the timescales for adoption of the NP. This was discussed and several changes were identified. CA to talk these through with N Schofield and get it changed.
41.07ii	
	Gaps in plan to be identified CW ACTION and allocate (next meeting) so the plan excluding development sites can be completed as a final draft.
41.07iii	NPS to speak with Ed Norris at ENC regarding the provisioning of maps for the plan ACTION NPS
41.07iv	The village boundary was discussed and it most places it does not need to be changed except for the gardens to Swallows rest and its neighbour, 23 to 41 Benefield Rd and Rory's garden on Kennel Hill. Need to determine whether these have planning to have changed. Buffer zone still to be discussed, but depends partly on the final sites selected. CA / NJS ACTION
41.07v	The committee started to look at the Version 8 of the Plan but agreed that all members are to read and comment / add information so that it can be finalised as much as possible at the next meeting - ALL ACTION URGENT.

41.08	<u>Accounts</u>
	£1,489:12 remaining of grant funding still available. ACTION CA/NJS to have meeting regarding remainder of grant funding
41.09	<u>Correspondence</u>
	Nothing to report
41.10	<u>AOB</u>
	It is anticipated that the parish council will have to have an extraordinary meeting in August to sign off the plan
41.11	<u>Date of next meeting</u>
	Tuesday 14 TH March 2017 in the village hall meeting room @ 7.30pm.