

Meeting Number	47
Date Of Meeting:	7 th June 2017
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Nigel Searle
Date & Location Of Next Meetings:	Tuesday 27 th June 2017 Tuesday 11 th July 7.30pm. 2017 Brigstock Village Hall meeting room
Attendees:	M D Smith, M Smith, C Allen (Chair), L Spencer, N Schofield, S Brown ,R Fincher (part time) N Searle, S Wilks Colin Wilkinson
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
47.01	<u>Public Forum</u> No member of the public present
47.02	<u>Apologies</u> John Leech
47.03	<u>Declaration of interests</u> CA and LS declared an interest regarding the specific issue of site selection and the land at the rear of Woodyard Close.
47.04	<u>Minutes of the previous meeting (46)</u> They were approved and will be signed as a true record of the meeting
47.05	<u>Outstanding Actions</u> Chair reviewed the outstanding actions from previous meeting which had been carried out. CA obtained a price for a plan to delivered to every house in the village. The price was excessive so it was decided to have plans available for view at a number of locations including online. An information leaflet will be delivered to all households. SW updated the meeting on talks with M Burton from ENC

47.06	<u>Accounts</u>
	The grant amount of £5,318.00. is now in the Parish Council account.
47.07	<u>Decisions to be taken</u>
47.07i	Houses for life:- This was discussed, and due to the difficulties in incorporating the requirement into the plan on developers to make this provision, this was not given a mandate for incorporation into the plan..
47.07ii	Site selection:- The various combinations of the Stanion Road site and Woodyard Close site was discussed. i.e. single site, dual site and/or reserved site. After discussions, the consensus was to proceed with Stanion Road as a single development site.
47.07iia	For the avoidance of doubt, a vote will be taken regarding the proposal that the Stanion Road site will be the site recommended in the draft plan.
47.07iib	The vote on the proposal was proposed by RF and seconded by NPS . Two abstentions LS & CA . two against MS & MS with five for SW,NPS, SB, NJS and RF supporting the proposal.
47.07iic	The Grafton Road site was not brought into the discussions as this site will be developed as a rural exception site by Northamptonshire Rural Housing Association. NS to contact Neil Gilliver to ascertain when planning will be applied for ACTION NS
47.07iii	Draft plan
47.07iiia	Buffer zone. The land outlined in red on the Stanion Road on developers plan will form the basis of the buffer zone for the site. CA to draft outline for ENC so maps can be overlaid and made available for the plan
47.07iiib	CW went through the examination process and outlined how the statement of consultation should be prepared. The statement of consultation must be robust and responders cannot be anonymous.
47.07iiic	It was also suggested that it would be good practice for the plan to have a performance review by the parish council annually.
47.07iiid	Dwelling mix the plan will confirm the proposed mix to be 35 dwellings with a mix of 40% affordable and no more than 3 having 4 bedrooms.
47.07iiic	Hedgerow boundaries to be maintained and enhanced

47.07iiid	Desirable for buffer zone to be in public ownership
47.07iiie	Draft Policy B3 in v11 criteria H is to be removed and be incorporated into the plan as a new policy.
	CW to revise v11 and produce a v12 for sign off ACTION
47.07iiiii	Next steps
	27 th June. Meeting for Final draft content including maps to be available for sign off by committee.
	11 th July. Meeting to approve final layout and how to present to village agreed.
	17 th July final document available to Parish Council
	19 th July Parish Council to approve plan
47.07v	Consultation process (minimum of 6 weeks)
	Proposed commencement 1 st August until 22 nd September. The plan will be available for comment by residents, interested parties and statutory consultees.
	CW to obtain list of consultees from ENC ACTION
47.08	<u>Correspondence</u>
	Nothing extra to report
47.09	<u>AOB</u>
	NCC have expressed an interested in the idea of developing some of the pocket park site. The parish council still hold the lease until October 2033
47.10	<u>Date of next meeting</u>
	Tuesday 27 th June 2017, Tuesday 11 th July 7.30pm. 2017