

Meeting Number	49
Date Of Meeting:	11 th July 2017
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Nigel Searle
Date & Location Of Next Meetings:	Drop in session Tuesday 5 th September 7 to 8:30. 2017 Brigstock Village Hall Large Meeting Room
Attendees:	M Smith, C Allen (Chair), L Spencer, S Brown, N Searle,
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
49.01	<u>Public Forum</u> John Leech present
49.02	<u>Apologies</u> N Schofield, Malcom Smith and Richard Fincher sent apologies which were accepted. Colin Wilkinson also sent apologies
49.03	<u>Declaration of interests</u> None declared.
49.04	<u>Minutes of the previous meeting (48)</u> They were approved and will be signed as a true record of the meeting
49.05	<u>Outstanding Actions Resolved</u> Actions outstanding from meeting 48 have been completed
49.06	<u>Decisions to be taken</u>
49.06i	There was comment regarding the clarity of the buffer zone. It was agreed to leave it unaltered for the initial consultation and review it after the consultation.
49.06ii	Design statement to be circulated with draft plan. NS ACTION
49.06iii	It was unanimously agreed to sign off the draft plan for presentation to the parish council. If no changes were required the plan will be released for consultation.

49.06iii	CA to be present at the parish council meeting on the 19 th July to brief the councillors. Other committee members are most welcome to attend and support. NS to add this as the first agenda item. ACTION
49.06v	It was agreed that a drop-in session be held on the 5 th September from 7 to 8-30pm so any resident can pop in and ask questions. This will be published in the next Village Newsletter. ACTION CA
49.06vi	CA will summarise the plan and included it in the next newsletter.
49.06vii	<u>Events time line</u>
	13 th July Plan to be on meeting papers for July PC meeting
	19 th July Plan to be signed off at July PC meeting
	25 th to 29 th July Summary document delivered to all households in parish. (650 copies to be produced)
	1 st August till 22 nd September will be the consultation period
49.07	<u>AOB</u>
	Details of the drop-in session to be added to the summary document ACTION NS
49.10	<u>Date of next meeting</u>
	Tuesday 5 th September 2017 Drop in session 7 to 8:30pm in the village hall large meeting room.