

Meeting Number	50
Date Of Meeting:	5 th September 2017
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Nigel Searle
Date & Location Of Next Meetings:	TBA post 22 nd September 2017
	M Smith, C Allen (Chair), L Spencer, S Brown, N Searle, S Wilks, N Schofield
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
	This meeting was to allow parishioners the opportunity to have a drop-in session to discuss any aspects of the Neighbourhood Plan. The event was published in the plan summary which had been circulated to all households, notices placed around the village approximately 10days before the drop-in session and on the parish website.
50.01	<u>Opening of meeting and questions from attendees</u>
	There were 14 parishioners present
	Concern was expressed by several of those present about the selection of the Grafton Road sites and was it a done deal behind closed doors. It was explained that the Grafton Road is an exception site and that it was the only site in the village to meet the criteria. This process had started when a housing needs survey showed that around 10 houses would be needed in the village. This had been supported by the parish council prior to the commencement of the neighbourhood plan.
	The Rural Housing Association were invited to the neighbourhood plan presentation event to provide information about the scheme. It is believed that no planning application exists at present but it is expected there is a desire to commence the project mid 2018

	There were comments regarding the selection of the Stanion Road site. It was explained there was a requirement for 35 dwellings for the life of the plan, 10 would be delivered on Grafton Road leaving 25. The results of the site assessment and public consultation rated the Stanion Road site as the desired option. Concern was expressed about the traffic generated, it was thought that this issue would be present for any development site.
	Concern was expressed regarding the capacity of the school and surgery. The surgery building would have capacity, the constraint was staffing. NCC have been consulted and they do not give any indication that they will add capacity to the school. Currently the parish council hold the lease on the pocket park, should the education department wish to relocate the school the lease could be surrendered for that purpose.
	Comments were made regarding infill, the plan makes provision for windfall development and additional affordable housing should there be a demonstrated need. The recently cleared site adjacent to Grafton Road was raised. There was no information available regarding this and the site isn't currently in the settlement boundary.
	Those present were reminded that the plan was on the parish website with a comments form and supporting documentation. The deadline for comments is the 22 nd September. All are urged to complete the response form should there be any concerns. There was a reminder that all comments will be in the public domain.
50.02	<u>Feedback from Parish Council</u>
	The plan was approved by a majority vote at the July parish council meeting
50.03	<u>Feedback from comments received</u>
	To date there have been 12 acknowledgements of receipt, three standard format replies from Sport England, NCC Flood and Water management and Historic England plus one response form.
50.03	<u>Date of next meeting</u>
	T.B.A after the 22 nd of September when the draft plan consultation period ends.