

Meeting Number	56
Date Of Meeting:	24 th October 2018
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Nigel Searle
Date & Location Of Next Meetings:	6 th November 2018
Attendees	M Smith, C Allen (Chair), N J Searle, S Wilks, S Brown
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
56.01	<u>Public Forum</u> There was one member of the public present
56.02	<u>Apologies for absence</u> R Fincher, L Spencer, N Scofield and M D Smith sent their apologies which were accepted
56.03	<u>Declaration of interests</u> None declared
56.04	<u>Minutes of Previous meeting (55)</u> These were agreed as a true record of the meeting
56.05	<u>Review amended plan in line with examination report.</u> The examination report dated 2 nd October was accepted by the NHP committee Proposed MS Seconded SB unanimous from those present The principle amendments were :- <ul style="list-style-type: none"> • Changes to development numbers from approximately 60 to a minimum of 60. • Changes to Stanion Road development site to a minimum of 25 • Change Grafton Road settlement boundary • Slight changes to Camp wording • Removal of development construction (this should be dealt with as part of the planning process. • Minor grammatical corrections

	<p>The committee authorised the amended document “Referendum Version” to be forwarded to ENC and the parish council Proposed SB Seconded CA unanimous from those present.</p> <p>The plan and examination report contents were discussed at the November parish council meeting. Formal sign off at November parish council meeting.</p>
56.06	<u>Decisions and communication plan prior to referendum</u>
	<p><u>Pre-referendum rules</u></p> <p>There are rules regarding communications from the parish council and the committee. For example, they cannot say to residents you should vote (or encourage explicitly) to vote for the plan. They can give the facts and the risks of not having a plan in place ie GLADMANS</p>
	<p>This initial communication will include: _</p> <ul style="list-style-type: none"> • Summary plan document to be provided and delivered to all households • Article in newsletter • Facebook • Parish website • Posters on lampposts • Note to MP • Village column in ET <p>There will be an <u>open day in the WI hall 3 till 5 on the 2nd December</u> for residents to view the plan and ask any questions. Copies of the plan will on line, church, surgery, Green Dragon, Three Cocks and available from NS on request.</p> <p>The copies in public places will be in bound format to encourage them not be taken away.</p>
56.07	<u>Next Steps</u>
	Meeting arranged for the 6 th November to resolve any issues should they have arisen and to finalise communication plan.
56.08	<u>AOB</u>
	Letter received regarding the change in village envelope on land between 8 and 14 Grafton Road as per the August examination report. A response will be sent
56.09	<u>Date of next meeting</u>
	<p>November 6th 2018</p> <p>Open day in the WI Hall set for 2nd December</p> <p>Referendum set for 6th December in the village hall</p>