

Meeting Number	57
Date Of Meeting:	6 th November 2018
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Chris Allen
Date & Location Of Next Meetings:	6 th December 2018 – Open meeting
Attendees	,C Allen (Chair), N Scofield, S Wilks, S Brown
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
57.01	<u>Public Forum</u> There was one member of the public present
57.02	<u>Apologies for absence</u> R Fincher, M Smith, L Spencer, N J Searle, and M D Smith sent their apologies which were accepted
57.03	<u>Declaration of interests</u> None declared
57.04	<u>Minutes of Previous meeting (56)</u> These were agreed as a true record of the meeting
57.05	<u>Review amended plan in line with examination report.</u> The final amendments were carried out to the amended document “Referendum Version” has been forwarded to ENC and the parish council. Formal sign off at November parish council meeting still needed.

57.06	<u>Decisions and communication plan prior to referendum</u>
	<p>This following communications were discussed and amended:_</p> <ul style="list-style-type: none"> • Summary plan document to be provided which will be delivered to all households • 2 sets of Posters on lampposts • article for newsletter • A1 Correx posters <p>CA to check wording on posters with ENC before issuing. CA to send 4 page document to printers for printing asap; This will be delivered asap once received.</p> <p>There will be an <u>open day in the WI hall 3 till 5 on the 2nd December</u> for residents to view the plan and ask any questions. NJS has produced 5 copies of the plan for church, surgery, Green Dragon, Three Cocks and available from NS on request. A;so gone on BPC website</p> <p>The copies in public places will be in bound format to encourage them not be taken away.</p>
57.07	<u>Next Steps</u>
	The count is to take place on 6 th December straight after the Polling Station closes. The committee are invited to attend.
57.08	<u>AOB</u>
	None
57.09	<u>Date of next meeting</u>
	Open day in the WI Hall set for 2 nd December Referendum set for 6 th December in the village hall