

## Action Diary

May 2023

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	<p>SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b></p> <p>ES to attend rearranged meeting and report back</p>	<p><b>June</b> Initial meeting taken place. Follow on meeting to be arranged.</p> <p><b>Sept</b> Progressing</p> <p><b>Oct</b> progressing</p> <p><b>Nov</b> Progressing</p> <p><b>May</b> Meeting held on 16<sup>th</sup> to develop direction</p> <p><b>Nov</b> Progressing have flood group. And emergency group set up after COVID. Communications are via WhatsApp groups</p> <p><b>Jan 23</b> Flood group on WhatsApp has more members and WhatsApp for village support. E Searle to go on emergency planning Zoom call.</p> <p><b>Feb</b> Ongoing</p>	<p>SW</p> <p>ES</p>	17/02/2021
02-21.017	<p>There has been a 3<sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution.</p> <p><b>ACTION</b></p>	<p><b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell</p> <p><b>June</b> Received a note from highways stating they would undertake a repair within 28 days.</p> <p><b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing</p> <p><b>Sept</b> No action to date</p> <p><b>Nov</b> Contacted highways who are now looking into it.</p> <p><b>Jan 22</b> Chased Sarah Barnwell</p> <p><b>Sept</b> Chased Sarah Barnwell</p> <p><b>Nov</b> Issue with drains under property discovered. Need to get in touch with owner</p>	Clerk	19/05/2021

		<p><b>Jan 23.</b> Still with Sarah Barnwell on drain issue under properties. K Motion to have a look also and give opinion. Parking now not a problem</p> <p><b>Feb</b> No change</p> <p><b>Mar 23:</b> KM suggest it is possible to stop the spring that feeds the well. Clerk to suggest to Highways dept. that it needs cleaning.</p> <p><b>April 23:</b> Clerk to put Sarah Barnwell in touch with KM to discuss solution.</p>		
21-22.017	<p><b>School Parking Area</b> Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options <b>ACTION</b></p>	<p><b>Nov</b> KM is looking at other contractors to undertake the scheme</p> <p><b>Feb</b> Nothing new to report</p> <p>Mar 23: Slowly progressing delay due to funding</p> <p><b>April 23:</b> Nothing to report – progressing</p> <p><b>May 23:</b> Nothing to report – awaiting funding from solar farm</p>	SW/KM	16/11/2022
22-22.009i	<p>Meadow fence with oak posts. could be brought back to 2022-23 as there are funds in maintenance budget.</p>	<p><b>Dec</b> Having problems getting second quotations</p> <p><b>Jan 23</b> Second quotation to be sort by SW agenda February meeting</p> <p><b>Mar 23:</b> Nothing to report. Waiting for amended quote.</p> <p><b>April 23:</b> SW was awaiting second quote, not arrived – Proposal to accept Nationwide Fencing ES proposed, SB seconded – agreed</p> <p><b>May 23 :</b> SW awaiting date for installation</p>	SW	18/01/2023
22-22.017	<p><b>Cemetery</b> It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required <b>ACTION</b></p>	<p><b>Jan 23</b> Agenda February meeting</p> <p><b>April 23:</b> ongoing</p>	PC	18/01/2023
23-22.016	<p>Firework Contract needs to be agreed. Meeting to look at any adjustments. MS and SW to meet with landowner regarding debris</p>	<p>Agenda February meeting</p> <p><b>Feb</b> Contract signed and deposit paid</p> <p><b>Mar 23:</b> Concern about debris landing on houses and cars in increased volume. Addressed moving launch site nearer to Mugha with company</p>	MS SW	15/02/2023

		<b>April 23:</b> Booked and deposit paid. MM has contracted company.		
23-22.018	Market Cross jubilee inscription	Text approved SW to contact Weldon Stone <b>Feb</b> Progressing <b>April 23:</b> SW chasing <b>May 23:</b> awaiting	SW	15/02/2023
23-22.022i	Request to increase yellow lines in High Street. Also need repainting	Agenda February meeting <b>April 23:</b> Clerk to request to Sarah Barnwell that all yellow lines be repainted at same time. <b>May 23:</b> Clerk reported to FixMy Street – responded will be completed by November 23		15/02/2023
23-22.022ii	Request to start football training and club Field use for 'wellbeing' project	Agenda February meeting <b>April 23:</b> Agreement needs to be agreed and signed. SW to forward to Clerk to distribute for comments and approval. <b>May 23:</b> Meeting arranged for Cricket Club and Brigstock Kites to meet PC 24 <sup>th</sup> May.	PC	15/02/2023
23-22.023ii	War memorial damaged post. SW to find suitable supplier	SW to get in touch with supplier <b>Mar 23:</b> SW chasing supplier of posts for Hall Hill <b>April 23:</b> Agreed to replace as soon as yellow lines painted <b>May 23:</b> SW to identify style of posts for supplier	SW	15/02/2023
01-23.010ii	Bridge repainting (part of 5 year plan)	<b>April 23:</b> KM to arrange bridge painting May 23: ongoing	KM	
01-23.012.i	Mowing of Cemetery	<b>April 23:</b> Clerk to obtain detailed quote for cemetery mowing <b>May 23:</b> Finance committee to consider	Finance committee	
01-23.012ii	Potholes on Sudborough Road	<b>April 23:</b> Clerk to alert Sarah Barnwell to danger for mobility scooters on Sudborough Road due to potholes <b>May 23:</b> Clerk alerted Sarah Barnwell. She responded – already listed on FMS – potholes to be fixed by 26 <sup>th</sup> May; uneven road surface by		

		September 23.- repairs likely to only be worst parts not whole section		
<b>02-23. 14</b>	Emergency Planning	<b>May 23:</b> ES to arrange meeting with NNC Consultant and share with Flood Whatsapp group	ES	
02-23. 15ii	Annual Lighting inspection	<b>May 23:</b> Clerk to chase contractor for quote:	Clerk	
<b>02-23. 20</b>	Issues with appointments at Brigstock Surgery	<b>May 23:</b> JL to raise issues with Lakeside	JL	
02-23. 23i	Warehouse developments	<b>May 23:</b> Respond to correspondence on Large Scale Warehouse Development at Kettering Energy Park. Clerk to re-share original email for comments	Clerk	