

Action Diary
Sept 2023

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	<p>SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION</p> <p>ES to attend rearranged meeting and report back</p>	<p>June Initial meeting taken place. Follow on meeting to be arranged. Sept Progressing Oct progressing Nov Progressing May Meeting held on 16th to develop direction Nov Progressing have flood group. And emergency group set up after COVID. Communications are via WhatsApp groups Jan 23 Flood group on WhatsApp has more members and WhatsApp for village support. E Searle to go on emergency planning Zoom call. Feb Ongoing Sept 23 Ongoing</p>	<p>SW</p> <p>ES</p>	<p>17/02/2021</p>
02-21.017	<p>There has been a 3rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION</p>	<p>May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days. Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing Sept No action to date Nov Contacted highways who are now looking into it. Jan 22 Chased Sarah Barnwell Sept Chased Sarah Barnwell Nov Issue with drains under property discovered. Need to get in touch with owner</p>	<p>Clerk</p>	<p>19/05/2021</p>

		<p>Jan 23. Still with Sarah Barnwell on drain issue under properties. K Motion to have a look also and give opinion. Parking now not a problem</p> <p>Feb No change</p> <p>Mar 23: KM suggest it is possible to stop the spring that feeds the well. Clerk to suggest to Highways dept. that it needs cleaning.</p> <p>April 23: Clerk to put Sarah Barnwell in touch with KM to discuss solution.</p> <p>June 23: Clerk to request update and timescale</p> <p>July 23: Clerk to repeat request for update</p> <p>Sept 23: To update next month</p> <p>Oct 23: Clerk to chase Sarah Barnwell. KM to attend Kier drop in session</p>		
21-22.017	<p>School Parking Area Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options ACTION</p>	<p>Nov KM is looking at other contractors to undertake the scheme</p> <p>Feb Nothing new to report</p> <p>Mar 23: Slowly progressing delay due to funding</p> <p>April 23: Nothing to report – progressing</p> <p>May 23: Nothing to report – awaiting funding from solar farm</p> <p>June 23: KM sent info to engineer and awaiting response. KM will remind</p> <p>July 23: nothing to report</p> <p>Sept 23: Clerk to write to school in light of mobility scooter accident</p> <p>Oct 23: KM dealing</p>	Clerk	
22-22.017	<p>Cemetery It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required ACTION</p>	<p>Jan 23 Agenda February meeting</p> <p>April 23: ongoing</p> <p>June 23: Friends of Cemetery to visit 3/7/23 at 7pm</p> <p>July 23: Meeting on 1/8/23 scheduled at 7pm</p> <p>Sept 23: meeting date rearranged. ES and SW to advertise for more members</p> <p>Oct 23: Date to rearrange</p>	PC	18/01/2023

23-22.016	Firework Contract needs to be agreed. Meeting to look at any adjustments. MS and SW to meet with landowner regarding debris	<p>Agenda February meeting</p> <p>Feb Contract signed and deposit paid</p> <p>Mar 23: Concern about debris landing on houses and cars in increased volume. Addressed moving launch site nearer to Mughra with company</p> <p>April 23: Booked and deposit paid. MM has contracted company.</p> <p>June 23: MM now resigned was firework lead – Clerk to check details with N Searle</p> <p>July 23: Need new liaison person – KM has a suggestion and will contact.</p> <p>Sept 23: New person arranged.</p>	KM	15/02/2023
23-22.018	Market Cross jubilee inscription	<p>Text approved SW to contact Weldon Stone</p> <p>Feb Progressing</p> <p>April 23: SW chasing</p> <p>May 23: awaiting</p> <p>July 23: SW chasing</p> <p>Sept 23: awaiting</p> <p>Oct 23: Will be mid November</p>	SW	15/02/2023
23-22.022i	Request to increase yellow lines in High Street. Also need repainting	<p>Agenda February meeting</p> <p>April 23: Clerk to request to Sarah Barnwell that all yellow lines be repainted at same time.</p> <p>May 23: Clerk reported to FixMy Street – responded will be completed by November 23</p> <p>June 23: to be agenda item in July</p> <p>July 23: nothing else to report</p>		15/02/2023
23-22.023ii	War memorial damaged post. SW to find suitable supplier	<p>SW to get in touch with supplier</p> <p>Mar 23: SW chasing supplier of posts for Hall Hill</p> <p>April 23: Agreed to replace as soon as yellow lines painted</p> <p>May 23: SW to identify style of posts for supplier</p> <p>June 23: Clerk to circulate quotation to see if can find cheaper</p>	Clerk	15/02/2023

		<p>July 23: quotation agreed. 4th post offered with discount – agreed. SD will store. Clerk to order</p> <p>Sept 23: Bollards delivered. SW has chain from additional damaged bollard in July. Awaiting yellow lines to be painted before replacing.</p>		
01-23.010ii	Bridge repainting (part of 5 year plan)	<p>April 23: KM to arrange bridge painting</p> <p>May 23: ongoing</p> <p>June 23: Specialist paint needed and method of application identified. KM to research method, Clerk to look at old invoices to see if paint specified.</p> <p>July 23: Clerk to order more from N. Searle's old tin. ES to supply tin for info. KM to source decorator</p> <p>Sept 23: ES to supply KM with tin</p> <p>Oct 23: KM to find decorator</p>	ES/Clerk/ KM	
01-23.012.i	Mowing of Cemetery	<p>April 23: Clerk to obtain detailed quote for cemetery mowing</p> <p>May 23: Finance committee to consider</p> <p>June 23: Clerk to contact contractors to discuss their proposal and cost for how this can be improved, with cut frequency and timings. Clerk to request quotes separate quotes for verge and cemetery.</p> <p>MS to research the cutting of ivy and of the hedge in churchyard</p> <p>July 23: SW + ES to look at ivy issue on fencing in cemetery when visiting. Clerk to enquire how other councils deal with mowing and get references for current quotes.</p> <p>Sept 23: ES and NS to make a map and list of what is needed for all mowing to get new tenders. To research other options with other PCs</p>	Clerk/MS	

01-23.012ii	Potholes on Sudborough Road	<p>April 23: Clerk to alert Sarah Barnwell to danger for mobility scooters on Sudborough Road due to potholes</p> <p>May 23: Clerk alerted Sarah Barnwell. She responded – already listed on FMS – potholes to be fixed by 26th May; uneven road surface by September 23.- repairs likely to only be worst parts not whole section</p> <p>June 23: Clerk to respond to Tom Pursglove letter</p> <p>July 23: letter to be drafted by KM to respond to Tom Pursglove</p> <p>Sept 23: inadequate response by Tom Pursglove received to letter from KM. MS to request KM follow up for more detail.</p>	KM/Clerk	
02-23. 14	Emergency Planning	<p>May 23: ES to arrange meeting with NNC Consultant and share with Flood Whatsapp group</p> <p>July 23: no progress yet</p> <p>Sept 23: ongoing ES and SW to work with Whatsapp group</p>	ES	
02-23. 15ii	Annual Lighting inspection	<p>May 23: Clerk to chase contractor for quote:</p> <p>June 23: Clerk reminded and will chase again</p> <p>July 23: 5 yearly inspection needed. Clerk to action at 5 years after installation (which was 2017).</p> <p>Sept 23: Clerk to book inspection and other repairs as urgent</p> <p>Oct 23: Clerk tried unsuccessfully to contact contractor – try again, if no response will need new</p>	Clerk	
02-23. 23i	Warehouse developments	<p>May 23: Respond to correspondence on Large Scale Warehouse Development at Kettering Energy Park. Clerk to re-share original email for comments</p>	Clerk	Completed

03-23. 18	Village Speed limit	<p>June 23: Clerk to write to Highways to see if they have suggestions for enforceable traffic calming and how incidences of dangerous driving in the village should be reported</p> <p>July 23: Clerk wrote to highways but has had no response. To chase</p> <p>Sept 23: Clerk to chase</p>	Clerk	
03-23. 24ii	New Councillor	<p>June 23: Clerk to distribute details of process of co-option</p> <p>July 23: Several people interested. SW to put opportunity in village newsletter and on website with deadline of 14th September. SW to share text with Clerk for website.</p> <p>Sept 23: Now 2 councillor vacancies – application forms sent to interested parties.</p> <p>Oct 23: E Fincher appointed. MS proposed, ES seconded One vacancy still unfilled – MS to advertise in Newsletter</p>	SW/Clerk	
05-23.10	Accident by Coop lorry	<p>Sept 23: Clerk to invite Coop to October meeting to discuss</p> <p>Oct 23: Being addressed by Coop</p>	Clerk	Completed
05-23. 12	The Pound	<p>Sept 23: Clerk to get valuation if possible</p> <p>Oct 23: Clerk to get 2 valuations.</p>	Clerk	
05-23. 13	Article 4	<p>Sept 23: MS to get advice from Wendy Brackenbury and other County Councillors.</p> <p>Oct 23: Wendy Brackenbury due to attend Nov meeting. Troy Healy to come to Nov or Jan meeting.</p>	MS	
05-23. 18	Clerk Hours	<p>Sept 23: Finance Committee to discuss</p> <p>Oct 23: New hours and pay for extra worked hours agreed.</p>	MS/JL	Completed

