

**Action Diary
November 2023**

Ref	Outstanding Actions		Resp	Due by
23-22.022i	Request to increase yellow lines in High Street. Also need repainting	<p>Agenda February meeting</p> <p>April 23: Clerk to request to Sarah Barnwell that all yellow lines be repainted at same time.</p> <p>May 23: Clerk reported to FixMy Street – responded will be completed by November 23</p> <p>June 23: to be agenda item in July</p> <p>July 23: nothing else to report</p> <p>Nov. 23: some lines repainted, Clerk to find out when new lines will be painted</p>	Clerk	
01-23.010ii	Bridge repainting (part of 5 year plan)	<p>April 23: KM to arrange bridge painting</p> <p>May 23: ongoing</p> <p>June 23: Specialist paint needed and method of application identified. KM to research method, Clerk to look at old invoices to see if paint specified.</p> <p>July 23: Clerk to order more from N. Searle's old tin. ES to supply tin for info. KM to source decorator</p> <p>Sept 23: ES to supply KM with tin</p> <p>Oct 23: KM to find decorator</p> <p>Nov 23: ES to supply paint – to be done in better weather</p>	ES	
01-23.012.i	Mowing of Cemetery	<p>April 23: Clerk to obtain detailed quote for cemetery mowing</p> <p>May 23: Finance committee to consider</p> <p>June 23: Clerk to contact contractors to discuss their proposal and cost for how this can be improved, with cut frequency and timings. Clerk</p>	Clerk	

		<p>to request quotes separate quotes for verge and cemetery.</p> <p>MS to research the cutting of ivy and of the hedge in churchyard</p> <p>July 23: SW + ES to look at ivy issue on fencing in cemetery when visiting. Clerk to enquire how other councils deal with mowing and get references for current quotes.</p> <p>Sept 23: ES and NS to make a map and list of what is needed for all mowing to get new tenders. To research other options with other PCs</p> <p>Nov. 23: Clerk to get quotes</p>		
02-23. 14	Emergency Planning	<p>May 23: ES to arrange meeting with NNC Consultant and share with Flood Whatsapp group</p> <p>July 23: no progress yet</p> <p>Sept 23: ongoing ES and SW to work with Whatsapp group</p> <p>Nov 23: Whats app group shown to work in recent flood scare. Clerk to order more flood sacks. SW and ES to arrange meeting with Harpers Court.</p>	ES	
02-23. 15ii	Annual Lighting inspection	<p>May 23: Clerk to chase contractor for quote:</p> <p>June 23: Clerk reminded and will chase again</p> <p>July 23: 5 yearly inspection needed. Clerk to action at 5 years after installation (which was 2017).</p> <p>Sept 23: Clerk to book inspection and other repairs as urgent</p> <p>Oct 23: Clerk tried unsuccessfully to contact contractor – try again, if no response will need new</p> <p>Nov 23: Contractor retired, Clerk to find new one.</p>	Clerk	

03-23. 18	Village Speed limit	<p>June 23: Clerk to write to Highways to see if they have suggestions for enforceable traffic calming and how incidences of dangerous driving in the village should be reported</p> <p>July 23: Clerk wrote to highways but has had no response. To chase</p> <p>Sept 23: Clerk to chase</p> <p>Nov. 23 Clerk to chase</p>	Clerk	
03-23. 24ii	New Councillor	<p>June 23: Clerk to distribute details of process of co-option</p> <p>July 23: Several people interested. SW to put opportunity in village newsletter and on website with deadline of 14th September. SW to share text with Clerk for website.</p> <p>Sept 23: Now 2 councillor vacancies – application forms sent to interested parties.</p> <p>Oct 23: E Fincher appointed. MS proposed, ES seconded One vacancy still unfilled – MS to advertise in Newsletter</p> <p>Nov 23: advertisement to go in Newsletter out soon</p>		
05-23. 12	The Pound	<p>Sept 23: Clerk to get valuation if possible</p> <p>Oct 23: Clerk to get 2 valuations.</p> <p>Nov. 23: Clerk to get legal advice from NCALC</p>	Clerk	
05-23. 13	Article 4	<p>Sept 23: MS to get advice from Wendy Brackenbury and other County Councillors.</p> <p>Oct 23: Wendy Brackenbury due to attend Nov meeting. Troy Healy to come to Nov or Jan meeting.</p> <p>Nov 23: WB to request Troy Healy to attend and write explanatory doc for newsletter</p>	WB	