

**Action Diary
February 2024**

Ref	Outstanding Actions		Resp	Due by
23-22.022i	Request to increase yellow lines in High Street. Also need repainting	<p>Agenda February meeting</p> <p>April 23: Clerk to request to Sarah Barnwell that all yellow lines be repainted at same time.</p> <p>May 23: Clerk reported to FixMy Street – responded will be completed by November 23</p> <p>June 23: to be agenda item in July</p> <p>July 23: nothing else to report</p> <p>Nov. 23: some lines repainted, Clerk to find out when new lines will be painted</p> <p>Jan 24: Clerk emailed requesting update, awaiting response</p> <p>Feb 24: Still no response. Clerk to ask Wendy Brackenbury for assistance</p>	Clerk	
01-23.010ii	Bridge repainting (part of 5 year plan)	<p>April 23: KM to arrange bridge painting</p> <p>May 23: ongoing</p> <p>June 23: Specialist paint needed and method of application identified. KM to research method, Clerk to look at old invoices to see if paint specified.</p> <p>July 23: Clerk to order more from N. Searle's old tin. ES to supply tin for info. KM to source decorator</p> <p>Sept 23: ES to supply KM with tin</p> <p>Oct 23: KM to find decorator</p> <p>Nov 23: ES to supply paint – to be done in better weather</p> <p>Jan 24: KM has tin, awaiting improved weather</p> <p>Feb 24: KM has someone to do the job</p>	ES	
01-23.012.i	Mowing of Cemetery	<p>April 23: Clerk to obtain detailed quote for cemetery mowing</p> <p>May 23: Finance committee to consider</p> <p>June 23: Clerk to contact contractors to discuss their proposal and cost for how this can be improved, with cut frequency and timings. Clerk to request quotes separate quotes for verge and cemetery.</p>	Clerk	

		<p>MS to research the cutting of ivy and of the hedge in churchyard</p> <p>July 23: SW + ES to look at ivy issue on fencing in cemetery when visiting. Clerk to enquire how other councils deal with mowing and get references for current quotes.</p> <p>Sept 23: ES and NS to make a map and list of what is needed for all mowing to get new tenders. To research other options with other PCs</p> <p>Nov. 23: Clerk to get quotes</p>		
02-23. 14	Emergency Planning	<p>May 23: ES to arrange meeting with NNC Consultant and share with Flood Whatsapp group</p> <p>July 23: no progress yet</p> <p>Sept 23: ongoing ES and SW to work with Whatsapp group</p> <p>Nov 23: Whats app group shown to work in recent flood scare. Clerk to order more flood sacks. SW and ES to arrange meeting with Harpers Court.</p> <p>Jan 24: Public meeting well supported. Meeting with Harpers Court tba. Need flood warning coordinator – SB volunteered</p> <p>Feb 24: SW has Flood Sacks and toilet bungs ordered for Flood Store. RAIN have met with Harpers Court and will fund half the cost of flood doors</p>	ES	
02-23. 15ii	Annual Lighting inspection	<p>May 23: Clerk to chase contractor for quote:</p> <p>June 23: Clerk reminded and will chase again</p> <p>July 23: 5 yearly inspection needed. Clerk to action at 5 years after installation (which was 2017).</p> <p>Sept 23: Clerk to book inspection and other repairs as urgent</p> <p>Oct 23: Clerk tried unsuccessfully to contact contractor – try again, if no response will need new</p> <p>Nov 23: Contractor retired, Clerk to find new one.</p> <p>Jan 24: Bus company agreed to pay for repair, one quote obtained, 2 more requested. Clerk</p>	Clerk	

		has contacted 2 specialist contractors, awaiting responses. Feb 24: Clerk still trying to get quotes, have 2 potential contractors, will contact other Grace Homes and other PCs to see who they use for this job. Need to request some form of guarantee from Rogers Coaches with regard to fix. For 5 year period. Clerk to contact D Moody for advice		
03-23. 18	Village Speed limit	June 23: Clerk to write to Highways to see if they have suggestions for enforceable traffic calming and how incidences of dangerous driving in the village should be reported July 23: Clerk wrote to highways but has had no response. To chase Sept 23: Clerk to chase Nov. 23 Clerk to chase	Clerk	
03-23. 24ii	New Councillor	June 23: Clerk to distribute details of process of co-option July 23: Several people interested. SW to put opportunity in village newsletter and on website with deadline of 14 th September. SW to share text with Clerk for website. Sept 23: Now 2 councillor vacancies – application forms sent to interested parties. Oct 23: E Fincher appointed. MS proposed, ES seconded. One vacancy still unfilled – MS to advertise in Newsletter Nov 23: advertisement to go in Newsletter out soon Jan 24: No further applications to date Feb 24: No further applications, to push in May.		
05-23. 12	The Pound	Sept 23: Clerk to get valuation if possible Oct 23: Clerk to get 2 valuations. Nov. 23: Clerk to get legal advice from NCALC	Clerk	
05-23. 13	Article 4	Sept 23: MS to get advice from Wendy Brackenbury and other County Councillors. Oct 23: Wendy Brackenbury due to attend Nov meeting. Troy Healy to come to Nov or Jan meeting.	WB	

		<p>Nov 23: WB to request Troy Healy to attend and write explanatory doc for newsletter</p> <p>Jan 24: Awaiting date for Troy Healy, MS to follow up</p> <p>Feb 24: Leaflet needs updating. To be approved by all before printing. If replacing like for like should not need planning permission. Need to chase enforcement on several planning issues. Clerk/KM to write letter to T Pursglove and chief exec to find out what is happening.</p>		
10-23. 10	Risk Assessment	<p>Feb 24: Clerk to arrange for power wash of MUGA and current quotes for inspection from Wicksteed.</p>	Clerk	
10-23. 13	Firework Funds distribution	<p>Feb 24: Clerk to send breakdown of previous distributions to Finance Committee for assessment</p>	Clerk	
10-23. 15	Website Domain name	<p>Feb 24: Clerk to get info on changing to .gov.uk address for website.</p>	Clerk	