

**Action Diary
March 2024**

Ref	Outstanding Actions		Resp	Due by
01-23.010ii	Bridge repainting (part of 5 year plan)	<p>April 23: KM to arrange bridge painting May 23: ongoing June 23: Specialist paint needed and method of application identified. KM to research method, Clerk to look at old invoices to see if paint specified. July 23: Clerk to order more from N. Searle's old tin. ES to supply tin for info. KM to source decorator Sept 23: ES to supply KM with tin Oct 23: KM to find decorator Nov 23: ES to supply paint – to be done in better weather Jan 24: KM has tin, awaiting improved weather Feb 24: KM has someone to do the job Mar 24: Waiting for suitable weather</p>	ES	
02-23. 15ii	Annual Lighting inspection	<p>May 23: Clerk to chase contractor for quote: June 23: Clerk reminded and will chase again July 23: 5 yearly inspection needed. Clerk to action at 5 years after installation (which was 2017). Sept 23: Clerk to book inspection and other repairs as urgent Oct 23: Clerk tried unsuccessfully to contact contractor – try again, if no response will need new Nov 23: Contractor retired, Clerk to find new one. Jan 24: Bus company agreed to pay for repair, one quote obtained, 2 more requested. Clerk has contacted 2 specialist contractors, awaiting responses. Feb 24: Clerk still trying to get quotes, have 2 potential contractors, will contact other Grace Homes and other PCs to see who they use for this job. Need to request some form of guarantee from Rogers Coaches with regard to</p>	Clerk	

		fix. For 5 year period. Clerk to contact D Moody for advice Mar 24: Clerk awaiting quotations from 2 companies.		
03-23. 18	Village Speed limit	June 23: Clerk to write to Highways to see if they have suggestions for enforceable traffic calming and how incidences of dangerous driving in the village should be reported July 23: Clerk wrote to highways but has had no response. To chase Sept 23: Clerk to chase Nov. 23 Clerk to chase	Clerk	
03-23. 24ii	New Councillor	June 23: Clerk to distribute details of process of co-option July 23: Several people interested. SW to put opportunity in village newsletter and on website with deadline of 14 th September. SW to share text with Clerk for website. Sept 23: Now 2 councillor vacancies – application forms sent to interested parties. Oct 23: E Fincher appointed. MS proposed, ES seconded. One vacancy still unfilled – MS to advertise in Newsletter Nov 23: advertisement to go in Newsletter out soon Jan 24: No further applications to date Feb 24: No further applications, to push in May.		
05-23. 12	The Pound	Sept 23: Clerk to get valuation if possible Oct 23: Clerk to get 2 valuations. Nov. 23: Clerk to get legal advice from NCALC	Clerk	
05-23. 13	Article 4	Sept 23: MS to get advice from Wendy Brackenbury and other County Councillors. Oct 23: Wendy Brackenbury due to attend Nov meeting. Troy Healy to come to Nov or Jan meeting. Nov 23: WB to request Troy Healy to attend and write explanatory doc for newsletter Jan 24: Awaiting date for Troy Healy, MS to follow up Feb 24: Leaflet needs updating. To be approved by all before printing. If replacing like for like	MS	

		<p>should not need planning permission. Need to chase enforcement on several planning issues. Clerk/KM to write letter to T Pursglove and chief exec to find out what is happening.</p> <p>Mar 24: MS updating leaflet with assistance of Troy Healy</p>		
10-23. 10	Risk Assessment	<p>Feb 24: Clerk to arrange for power wash of MUGA and current quotes for inspection from Wicksteed.</p> <p>Mar 24: Power wash approved by Finance Committee</p>	Clerk	
10-23. 13	Firework Funds distribution	<p>Feb 24: Clerk to send breakdown of previous distributions to Finance Committee for assessment</p> <p>Mar 24: S Wilks to breakdown and clarify fireworks process and allocation of funding on return. SW and Finance Committee to draw up fund priorities</p>	SW	