

Action Diary

Ref	Completed Actions		Resp	Due by
18-22.014	Dog excrement on meadow The clerk had circulated a poster MM has sourced images of other options which will be circulated. Agenda Next meeting	Nov MM to obtain signs Nov Clerk to arrange posters Dec MM has acquired signage Jan 23 New signs are up.	MM Clerk	21/09/2022 15/12/2022
21-22.001ii	The issue was raised regarding the start of construction of a building by the haulage company on the woodyard site. The clerk confirmed that photographs had been taken and reported to planning enforcement. The clerk to write to NNC planning to request the application be brought to committee for determination ACTION	Oct Response received from NNC that they have a resource issue Nov Written to Wendy Brackenbury to call in the application Nov Waiting response Dec Planning application received and objection sent	Clerk	16/11/2022
21-22.015	<u>Market Cross jubilee inscription</u> After discussion it was agreed to have the inscription on the face of the top step Clerk to get quotation	Nov New application for English Heritage consent works sent. Dec Response received needs PC approval	Clerk	16/11/2022
21-22.022ii	SW to arrange for the purchase of Christmas trees. Similar display as last year. ACTION	ACTIONED	SW	16/11/2022
22-22.009ii	There are still funds in the 2022/23 maintenance budget. Small project planned for next year to be brought back including Creosoting all gates and bus shelter ACTION	Nov Order placed for creosoting of gates and bus shelter Dec Completed	Clerk	18/01/2023
22-22.019	Celebrations for King Charles III coronation. Add to January agenda ACTION	Jan Added to agenda	PC	18/01/2023

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	<p>June Initial meeting taken place. Follow on meeting to be arranged.</p> <p>Sept Progressing</p> <p>Oct progressing</p> <p>Nov Progressing</p> <p>May Meeting held on 16th to develop direction</p> <p>Nov Progressing have flood group. And emergency group set up after COVID. Communications are via WhatsApp groups</p> <p>Jan 23 Flood group on WhatsApp has more members and WhatsApp for village support. E Searle to go on emergency planning Zoom call.</p>	SW	17/02/2021
02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	<p>May 21 Reported to Fix My Street and had meeting with Sarah Barnwell</p> <p>June Received a note from highways stating they would undertake a repair within 28 days.</p> <p>Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing</p> <p>Sept No action to date</p> <p>Nov Contacted highways who are now looking into it.</p> <p>Jan 22 Chased Sarah Barnwell</p> <p>Sept Chased Sarah Barnwell</p> <p>Nov Issue with drains under property discovered. Need to get in touch with owner</p> <p>Jan 23. Still with Sarah Barnwell on drain issue under properties. K Motion to have a look also and give opinion. Parking now not a problem</p>	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	<p>June This will be assessed in the group looking at emergency planning</p> <p>Sept Not progressed at present</p>	SW, FP, MM	16/06/2021

		Nov Waiting for section 16 report 2022 Mar Section 19 report still not received SW to Chase Jan 23 Progressing	SW	
04-21.009ii	Flooding. Section 19 report still not received SW to Chase ACTION	NOV Section 19 report still not received	SW	20/04/2022
20-22.014	The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement	Sept Grant process commenced Nov RL to look at existing sign Nov Draft grant application form completed	Clerk R Leacroft Clerk	19/10/2022 15/12/2022 15/12/2022
21-22.006	It was suggested that a friends of the cemetery group could be set up to help keep it tidy. MS to put in newsletter ACTION		MS	16/11/2022
21-22.017	School Parking Area Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options ACTION	Nov KM is looking at other contractors to undertake the scheme	SW/KM	16/11/2022
22-22.009i	Meadow fence with oak posts. could be brought back to 2022-23 as there are funds in maintenance budget. ACTION	Dec Having problems getting second quotations Jan 23 Second quotation to be sort by SW agenda February meeting	Clerk	18/01/2023
22-22.012	<u>Jubilee Tree</u> Clerk to get a price for the removal of the tree guard on the corner of Bells Close so it can be reinstated with the Jubilee Tree on the corner of Barnards Way/Lyveden Road ACTION	Nov Requested work to be undertaken by JC Dec Guard removed but needs some welding Jan 23 <u>Jubilee Tree</u> . Tree guard repaired. Check with highways if permission needed	Clerk MS	18/01/2023 15/02/2023
22-22.017	<u>Cemetery</u> It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required ACTION	Jan 23 Agenda February meeting	PC	18/01/2023

23-22.08	Bank signatories	WM to be removed and SB to be added	SW	15/02/2023
23-22.012	Coronation of King Charles III Possible picnic on meadow with stalls. Dance as per jubilee. Possible coronation mugs for children. Meetings to be organised with other groups.	Agenda February meeting	All	15/02/2023
23-22.014	Litter pick Saturday,	To take part on April 15th @ 10am. ES to arrange litter picking equipment.	ES	15/02/2023
23-22.016	Firework Contract needs to be agreed. Meeting to look at any adjustments. MS and SW to meet with landowner regarding debris	Agenda February meeting	MS SW	15/02/2023
23-22.018	Market Cross jubilee inscription	Text approved SW to contact Weldon Stone	SW	15/02/2023
23-22.022i	Request to increase yellow lines in High Street.	Agenda February meeting	MS	15/02/2023
23-22.022ii	Request to start football training and club Field use for 'wellbeing' project	Agenda February meeting	MS	15/02/2023
23-22.023i	Meadow gate from VH car park to be closed from half term until Easter		ES	15/02/2023
23-22.023ii	War memorial damaged post. SW to find suitable supplier		SW	15/02/2023