

## Action Diary

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b>	<p><b>June</b> Initial meeting taken place. Follow on meeting to be arranged.</p> <p><b>Sept</b> Progressing</p> <p><b>Oct</b> progressing</p> <p><b>Nov</b> Progressing</p> <p><b>May</b> Meeting held on 16<sup>th</sup> to develop direction</p>	SW	17/02/2021
02-21.017	There has been a 3 <sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. <b>ACTION</b>	<p><b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell</p> <p><b>June</b> Received a note from highways stating they would undertake a repair within 28 days.</p> <p><b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing</p> <p><b>Sept</b> No action to date</p> <p><b>Nov</b> Contacted highways who are now looking into it.</p> <p><b>Jan 22</b> Chased Sarah Barnwell</p> <p><b>Sept</b> Chased Sarah Barnwell</p> <p><b>Nov</b> Issue with drains under property discovered. Need to get in touch with owner</p>	Clerk	19/05/2021

04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. <b>ACTION</b>	<b>June</b> This will be assessed in the group looking at emergency planning <b>Sept</b> Not progressed at present <b>Nov</b> Waiting for section 16 report <b>2022 Mar</b> Section 16 report still not received SW to Chase	SW, FP, MM  SW	16/06/2021
04-21.009ii	Flooding. Section 19 report still not received SW to Chase <b>ACTION</b>		SW	20/04/2022
18-22.014	Dog excrement on meadow The clerk had circulated a poster MM has sourced images of other options which will be circulated. Agenda Next meeting	<b>Nov</b> MM to obtain signs	MM	21/09/2022
20-22.014	The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement	<b>Sept</b> Grant process commenced	Clerk	19/10/2022
20-22.019ii	The gates of the cemetery need creosoting	<b>Sept</b> Added to next years budget <b>Nov</b> have requested price to undertake this year	Clerk	19/10/2022
18-22.021i	There was a fatality on the A6116 at Sudborough. Clerk to get in touch with Sudborough Clerk to lobby NNC to improve this dangerous stretch.	<b>Sept</b> Have written to Sudborough PC but have had no response to date	Clerk	19/10/2022
21-22.001ii	The issue was raised regarding the start of construction of a building by the haulage company on the woodyard site. The clerk confirmed that photographs had been taken and reported to planning enforcement. The clerk to write to NNC planning to request the application be brought to committee for determination <b>ACTION</b>	<b>Oct</b> Response received from NNC that they have a resource issue <b>Nov</b> Written to Wendy Brackenbury to call in the application	Clerk	16/11/2022

21-22.001iii	There was a discussion regarding a warm room initiative pilot being undertaken by village organisations using the June Small Room at the UFC. disappointing that NNC would not support this project clerk to write to chief executive. <b>ACTION</b>	<b>Nov</b> Sent e-mail to Rob Bridge who has responded that it is being looked into <b>Nov</b> Response received	Clerk	16/11/2022
21-22.006	It was suggested that a friends of the cemetery group could be set up to help keep it tidy. MS to put in newsletter <b>ACTION</b>		MS	16/11/2022
21-22.009i	Clerk to get a revised quotation for replacement of the meadow fence with oak posts. Work in next years budget. <b>ACTION</b>	<b>Nov</b> Quotation requested	Clerk	16/11/2022
21-22.009ii	There are still funds in the 2022/23 maintenance budget. Small project planned for next year to be brought forward. <b>ACTION</b>	<b>Nov</b> Requested prices for creosoting Bus shelter and all gates and posts parish responsible for.	Clerk	16/11/2022
21-22.015	<u>Market Cross jubilee inscription</u> After discussion it was agreed to have the inscription on the face of the top step Clerk to get quotation	<b>Nov</b> New application for English Heritage consent works sent	Clerk	16/11/2022
21-22.017	<b>School Parking Area</b> Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options <b>ACTION</b>		SW/KM	16/11/2022
21-22.018	Clerk to write to CoOp regarding locating a charging unit in their carpark. <b>ACTION</b>	<b>Nov</b> SB has been in communication with the CoOp	Clerk	16/11/2022

21-22.022i i	Weeds are encroaching on the perimeter of the MUGA clerk to arrange for these to be sprayed. <b>ACTION</b>	<b>Nov</b> Weeds flailed and will be added to spraying program	Clerk	16/11/2022
21-22.022ii	SW to arrange for the purchase of Christmas trees. Similar display as last year. <b>ACTION</b>		SW	16/11/2022