

## Action Diary

Ref	Completed Actions		Resp	Due by
13-22.004	<u>Police report</u> Clerk to put local police officer details on the noticeboard <b>ACTION</b>	<b>2022 Feb</b> Sent e-mail to police for photos 24/02/22 <b>Mar</b> None available at present <b>June</b> Chased police again for details. Waiting response <b>July</b> Will not allow photos and contact information <b>Closed</b>	Clerk	20/03/2022
13-22.010	<u>Street furniture</u> A request has been made for a seat on Station Road, as some of the elderly find it a tiring walk from the village to Bells Close/Swan Avenue. This was agreed in principle. Clerk to investigate grant funding. <b>ACTION</b>	<b>Mar</b> Waiting responses for available grants <b>Apr</b> Clerk to apply for NNC councillor grant <b>May</b> Empowerment grant request made <b>July</b> No response received to date <b>July</b> Chased NNC Councillor <b>August</b> Grant application offer received	Clerk	20/03/2022
13-22.019iiii	Issues regarding Longhurst not responding to maintenance request fence on Church Walk <b>ACTION</b>	<b>Jan</b> E-mailed Longhurst 5/01/22 and 15/02/22 no response. <b>Feb</b> Response received on 20/02/22 <b>Mar</b> Chased Longhurst again <b>Mar</b> Order issued for its repair no date <b>Mar</b> 22 <sup>nd</sup> Chased for a repair completion date <b>Apr</b> Fence repaired. Bodge job <b>May</b> Order placed for whole fence renewal <b>July</b> Informed new fence to be installed in July <b>July</b> New fence installed	Clerk	20/03/2022

17-22.016	<b><u>Dog excrement on meadow</u></b> Problems are being reported that children are getting covered in dog excrement while playing in the meadow. This is a very difficult issue to resolve. The proposal was to obtain some fun posters to try and get the message across. <b>ACTION</b>	<b>June</b> Sent sample of poster to councillors for response <b>Actioned</b> <b>July</b> MM To source additional posters <b>See 18-22.014</b>	Clerk MM	20/07/2022 21/09/2022
17-22.021	<b><u>Cemetery</u></b> The memorials which were unstable have been laid down. There is a need to undertake a full survey of the memorials. <b>ACTION</b>	See 18-22.019ii	Clerk	20/07/2022
18-22.007	Advertising Clerk Job. Adverts should not include salary. MM to write a preamble about the village <b>ACTION</b>	<b>ACTIONED</b>	MM	21/09/2022
18-22.008iiii	to Open deposit account for reserves. ( <i>Nation Wide are closing all their business investor accounts</i> ) E S was authorised to open deposit account	Deposit account opened and reserves of £20,000:00 transferred	ES	21/09/2022
18-22.019i	<b><u>Cemetery</u></b> Risk Assessment to be undertaken in August <b>ACTION</b>	<b>ACTIONED</b>	ES/TT/SW	21/09/2022
18-22.021	NCALC AGM MS and SB to attend. Clerk to book <b>ACTION</b>	<b>July</b> ACTIONED	Clerk	21/09/2022
18-22.021	Complaints have been received regarding busses not stopping at request stops. Clerk to write to bus operator	<b>July</b> Clerk written to bus company	Clerk	21/09/2022
18-22.021	e-mail received regarding children playing in brook under the bridge by village hall, leaving litter, safety issues and obscene and threatening language. After discussion it was decided to ask a PCSO to talk to the parents whose names are known.	Actioned	Clerk	21/09/2022

10-21.005i	Concern was raised as to the condition of the Cycle footpath from the village to Stanion along the A6116. The clerk to contact highways.	ACTIONED	Clerk	21/09/2022
10-21.005ii	There had been comments on FaceBook regarding the Grace Homes Stanion Road development. The clerk to reinstate the link on the planning page so the approved application can be accessed.	<b>ACTIONED</b>	Clerk	21/09/2022

## Action Diary

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b>	<b>June</b> Initial meeting taken place. Follow on meeting to be arranged. <b>Sept</b> Progressing <b>Oct</b> progressing <b>Nov</b> Progressing <b>May</b> Meeting held on 16 <sup>th</sup> to develop direction	SW	17/02/2021
02-21.017	There has been a 3 <sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. <b>ACTION</b>	<b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell <b>June</b> Received a note from highways stating they would undertake a repair within 28 days. <b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing <b>Sept</b> No action to date <b>Nov</b> Contacted highways who are now looking into it. <b>Jan 22</b> Chased Sarah Barnwell <b>Sept</b> Chased Sarah Barnwell	Clerk	19/05/2021

04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. <b>ACTION</b>	<b>June</b> This will be assessed in the group looking at emergency planning <b>Sept</b> Not progressed at present <b>Nov</b> Waiting for section 16 report <b>2022 Mar</b> Section 16 report still not received SW to Chase	SW, FP, MM  SW	16/06/2021
04-21.009ii	Flooding. Section 19 report still not received SW to Chase <b>ACTION</b>		SW	20/04/2022
17-22.023ii	With increasing energy prices, the clerk was ask to write to Grace Homes to ask for integrated solar panels to be incorporated into the roofs of the development. <b>ACTION</b>	<b>June</b> E-mailed Grace Homes regarding integrated solar panels <b>July</b> No response to date	Clerk	20/07/2022
18-22.014	Dog excrement on meadow The clerk had circulated a poster MM has sourced images of other options which will be circulated. Agenda Next meeting		MM	21/09/2022
18-22.015	Market Cross jubilee inscription English Heritage rejected or application to inscribe the Market Cross and suggested we resubmit an alternative proposal		Clerk ALL	21/09/2022
18-22.019ii	August will be the start of a program to photograph and asses condition of memorials and to establish if any actions are required. <b>ACTION</b>	Started See 20-22.019i	Clerk	21/09/2022

Ref	New Actions		Resp	Due by
20-22.008	Grace Homes Development Due to the concerns of residents, clerk to respond to this application requesting clarification regarding boundary treatments butting up to hedging/trees on the boundaries of Stanion Road and Bells Close properties and also write to the developer.	<b>Sept</b> Sent objection to planning and courtesy letter to Grace Homes who have not responded	Clerk	19/10/2022
20-22.014	The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement	<b>Sept</b> Grant process commenced	Clerk	19/10/2022
20-22.015	Market Cross jubilee inscription Obtain designs and wording for October meeting		Clerk	19/10/2022
20-22.016	Street Lighting Trees obscuring lights on the Syke and Mill Lane. Clerk to write to householders.		Clerk	19/10/2022
20-22.019i	Cemetery It was suggested that a friend of the cemetery group be set up agenda next meeting.			19/10/2022

20-22.019ii	The gates of the cemetery need creosoting	<b>Sept</b> Added to next years budget	Clerk	19/10/2022
18-22.021i	There was a fatality on the A6116 at Sudborough. Clerk to get in touch with Sudborough Clerk to lobby NNC to improve this dangerous stretch.	<b>Sept</b> Have written to Sudborough PC but have had no response to date	Clerk	19/10/2022
18-22.021ii	Clerk Vacancy There have been no responses to date. SB to repost on Facebook. Clerk to forward advert to NCALC	<b>Sept</b> SB put on facebook <b>Sept</b> Clerk forwarded advert to NCALC	SB Clerk	19/10/2022
18-22	Reports that hedging on High Street is hanging over the path causing issues for pedestrian's	<b>Sept</b> Hedge has been trimmed	Clerk	19/10/2022