

Meeting Number	12-22
Date of Meeting:	19 th January 2022
Location:	Village Hall Meeting Room
Purpose of Meeting:	Parish Council routine meeting
Minutes Prepared By:	Nigel Searle
Date & Location of Next Meetings:	16 th February 2022
Attendees:	M Smith (Chair), S Brown, F Perkins, S Sharp, J Lemmy, S Wilks, E Searle, T Towns
Copies to:	All Parish councillors plus NNC Councillor

12-22.001 Public Forum

Two member of the public present

Concerns were expressed regarding the potential flow of water into Harpers Brook from the Stanion Warehousing development. The pipes recently installed under the A6116 were of a significant diameter having substantial capacity to discharge into Harpers Brook.

Mr Leacroft offered to investigate available early warning monitoring products which will providing a more responsive warning system or the village. The current EA warning proved inadequate, during the December 23rd flood.

12-22.002 Apologies for absence

S Doolan, K Motion and M Marsden sent their apologies which were accepted (Reason Given)

M Marsden also sent his apologies for the February meeting
NNC Councillor Wendy Brackenbury sent her apologies

12-22.003 Declaration of interests

None

12-22.004 Police report

The Chair gave an overview of the policing priorities from the last JAG meeting. They were

- *Road safety and road traffic offenses across East Northamptonshire*
- *Drug dealing and drug misuse across East Northamptonshire*

See appendix for details

Due to speeding on the Grafton Road the Clerk is to enquire if the 30MPH sign can be moved to allow for a VAS to be installed **ACTION**

12-22.005 Approve Minutes of previous meetings

Minutes of meeting 11/21 were approved and signed by the chair.

12-22.006 Matters arising

See action diary attached

11-21.017 A price of £65:77 was quoted to stabilize the posts and was accepted.04-21.013 Solar powered lights to be installed in Bells Close, clerk to consult residents.

Register as asset of community value

12-22.007 Approve and sign off monthly accounts12-22.007i **Income**

Interest (Nationwide Reserves A/C)	£4.49
VAT refund (Nationwide Reserves A/C)	£594.91
Cemetery (Crowsons C 39 I64	£137.00
St Andrews Wreath	£25.00
Grant Memorials C41 F80	£10.00
Donation Fireworks	£10.00
NNC mowing grant	£645.12
Historical wreath	£25.00
Wi Wreath	£25.00

£1,476.5212-22.007ii **Expenditure**

		VAT Content
332	2 Commune (December)	£900.00 £150.00
333	Christmas trees (December) Brigstock Village Hall	£332.29 £44.65
334	(December)	£100.00
DD	YU Energy (December) St John Ambulance Replacement	£107.80 £5.13
335	for 000320	£120.00 £0.00
336	R&G (December)	£1,198.00
337	Cancelled	£0.00
338	HMRC (December)	£104.00
339	NNC	£126.45
340	J Croker	£470.00
341	N Searle	£730.35 £16.33

Clerking fee Dec Jan	£614.66
Telephone and internet	£35.00
Stationery	£5.50
Postage	£10.20
Gifts for PC helpers	£15.00
HDMI lead	£49.99

£730.35

342	Brigstock Village Hall (Firework Grant)	£900.00
343	URC (Firework grant)	£400.00

344	1605 Fireworks deposit	£800.00	
DD	YU Energy	£118.55	£5.66
		£6,407.44	£221.77

SALIX Loan outstanding £4,200:00 Two payments to clear loan)

12-22.007iii The Clerk was authorised to pay these accounts

12-22.007iiii **Protected Funds**

Firework funds held by Parish Council	£3,522.30
Swan Avenue footpath	£1,660:00
Noticeboard Grant	£254.40
VE day grant	£350:00
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13
Clock Grant	£500.00
TOTAL	£9,093.43

12-22.008

Planning

12-22.008i

New applications since last meeting

Application NE/21/01685/FUL Replacement of all windows (bar sliding patio door) and conservatory with 'regency 9'; Conservatory sliding aluminium patio door with like for like (aluminium/ white); Replacement of front and back doors with 'scotdoors'; Replacement of like for like front four window sills (retrospective); Replacement of like for like gate posts and gate (retrospective). 18 Hall Hill Brigstock Kettering Northamptonshire NN14 3EZ **Comment**

Application NE/21/01858/FUL Demolition of existing single storey dwelling and erection of single storey replacement dwelling, including parking and turning space. 6 Old Dry Lane Brigstock Kettering NN14 3HY **No Objection**

Application NE/21/01846/PDU Proposal : Change of use of agricultural buildings to 2 dwelling houses Location: Land South East Of Dusthill Road Brigstock. **Leave NNC planning to determine if the proposals for the block building and the wooden building meet the requirements of Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015**

- 12-22.008ii Previous applications update
 NE/21/01552/TCA 13 Park Walk **Approved**
 NE/21/01658/FUL 27 Stanion Road **Approved**
 NE/21/01506/PNT Monopole **Rejected**
 NE/21/01480/FUL 1 Mill Lane **Approved**
 NE/21/01419/FUL Spinney Hill Paddocks **Approved**
 NE/21/01306/TCA 17 High Street **Approved**
 NE/21/00320/FUL Mill House **Approved**
- 12-22.008iii There had been an notification published in the ET regarding an application for a licence at the CTS site for a 41 vehicle operating site. The current level of activity causes significant disturbance to residents and the council will object to this application.
- Residents are encouraged to write to our MP and NNC councillor and Traffic Commissioner .
- 12-22.008iiii Concern had been expressed by a councillor that there was a number of development activities which had not received planning permission. The councils view is that it only takes action if there is a complaint. It does not police.
- 12-22.009** Consultations
Police and Fire Commissioner community involvement
Police and Fire Commissioner budget consultation
- 12-22.010** Firework event 2022
Authorise signing of contract The clerk was authorised to sign the contract for the 2022 firework display.
Releasing surplus funding to village organisations It was agreed to release the surplus funds to village organisations as follows
 - £400:00 to United reform church
 - £900:00 to village hall
 - £1,200:00 to PFA. At the PFA request this will be retained by the Parish Council until required
 The above was proposed by SW and seconded by MS unanimous those present.
- 12-22.011** Assets of community value
 It was agreed that the parish council would take part in this project. Clerk to inform NCAL
- 12-22.012** Litter pick for 2022
 Proposed date April 23rd
- 12-22.013** Verge mowing Section 96 authorisation
 It was agreed that the parish council should continue to mow the village verges. Clerk authorised to sign the agreement with NNC Proposed ES seconded SB unanimous by thoes present.
- 12-22.014** Meadow gate closure order
 Clerk to purchase new lock and close the gate from the village hall car park to the meadow until Easter to allow the ground to recover.
ACTION

- 12-22.015** **Village survey results**
See Queens Jubilee
- 12-22.016** **Cemetery**
A request has been made for a memorial in the form of a Triquetra. The parish council agreed to allow this style of memorial.
- 12-22.017** **Street Lighting (Permanent agenda item)**
Bells Close light. The new lighting column is on order and an order to fit it has been issued. It is proposed to fit a solar powered light. Clerk to circulate details to residents prior to making final decision.
- 12-22.018** **Queens Jubilee**
There had been a survey to gain villagers' suggestions as what to do for the Jubilee.
The results of the survey are in the appendix. It was agreed to set up a meeting with representatives of village organisations to come up with a plan for the event SW to organise.
Results of survey to be put on website and contact details should there be any offers of help. **ACTION**
- 12-22.019** **School parking area**
Discussions progressing with new head to come up with a plan.
- 12-22.020** **Parish Trees**
Awaiting a quotation to undertake survey of the trees the parish council are responsible for.
- 12-22.021** **War memorial rota**
See below for revised rota.
Parish Councillor turn to tidy the War memorial is 12th February at 10am.
- 12-22.022** **Correspondence**
NNC Electric charging points
NNC Call for sites. There to be no response from PC
Tree Warden resignation
- 12-22.023** **AOB**
Clerk to register land at the end of Lyveden Road as an asset of community value **ACTION**
Saturday 12th February to hold 5 year planning meeting

Councillor Brackenbury
Sent details of the New NNC empowerment funding. Provided details of the draft NNC budget for comment.

5 year plan meeting arranged for the 2nd February MS/NS
- 12-22.024** **Date of next meeting**
16th February 2022 Routine Parish Council Meeting

2022 Meeting Dates

January	19 th
February	16 th
March	16 th
April	20 th Parish Meeting
May	18 th Parish Council AGM
June	15 th
July	20 th
August	No Meeting

War Memorial Tidy Rota 2022

Month	Organisation	Contact
January 2022	Men's Club	Terry Beckett
February 2022	Parish Council	Margaret Smith
March 2022	URC	Sheila Smith
April 2022	St Andrew Church	Phil Parrish
May 2022	Parish Council	Margaret Smith
June 2022	Village Hall	Steph Beckett
July 2022	Cricket Club	Pete Burdett
August 2022	WI	Lesley French
September 2022	Historical	Sally Wilks
October 2022	Knit and Natter	Glenda Stephen
November 2022	Ladies Leisure	Sharon Eldred
December 2022	Kurling Group	Judith Beeby

Action Diary

Ref	Completed Actions		Resp	Due by
06-21.013i	ES should renew her first aid certificate	Sept Progressing Oct Refresher course booked	ES	15/09/2021
11-21.011	The date of the 2022 firework display is Sunday 6 th November It was agreed the 2022 budget is £2,400:00 ACTION	Nov Confirmed date and budget with supplier	Clerk	19/01/2022
11-21.012	<u>Assets of community value</u> Clerk has e-mailed NNC regarding registering the church paddock and associated ground as an asset of community value. ACTION	Application submitter to NN	Clerk	19/01/2022
11-21.016	<u>Queens Jubilee Agenda January Meeting</u> ACTION	Added to agenda	Clerk	19/01/2022
11-21.022iii	Posts round War Memorial site have been hit and need realigning. ACTION	Nov Requested a price for work Jan Work completed	Clerk	19/01/2022
11-21.022iii	Hand rail at War Memorial site in not safe. ACTION	Nov Requested a price for work Jan Work completed	Clerk	19/01/2022
11-21.014	<u>Charging points in village</u> Concern was expressed that cables are being located across the road and path. Clerk to establish highways position on this ACTION	Have written to highways regarding what the rules are but have not had a response yet Jan Response received	Clerk	19/01/2022

06-21.012i	Queens Jubilee. article to be put in the newsletter to ask the opinions of villagers on what they would like to happen during the celebration weekend	Sept Clerk to get price for Oak tree	MS	15/09/2021
06-21.012ii	JL will do a SurveyMonkey questionnaire to get ideas from residents and to also ask questions to get ideas on how the village needs to develop	Sept Draft completed Oct slow response. Survey to be put on website and FB and included in newsletter.	JL	15/09/2021

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	June Initial meeting taken place. Follow on meeting to be arranged. Sept Progressing Oct progressing Nov Progressing	SW	17/02/2021
02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days. Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing Sept No action to date Nov Contacted highways who are now looking into it. Jan 21 Chased Sarah Barnwell	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	June This will be assessed in the group looking at emergency planning Sept Not progressed at present Nov Waiting for section 19 report	SW, FP, MM	16/06/2021

04-21.009iiii	02-21.017 Due to the issues with parking in Stable Hill the clerk to ask Highways if the path can be widened. ACTION	May e-mailed Sarah Barnwell for update and copied W. Brackenbury June NS to chased JULY Thought not possible but no firm decision Nov NS to case Sara Barnwell again	Clerk	16/06/2021
04-21.013	<u>Replacement of lighting column in Bells Close</u> The Clerk to obtain costings. ACTION	May Clerk to obtain prices June Price for new column and lantern received. Waiting on Weston Power Sept Received paperwork from Weston Power, waiting on price Oct price received and approved by PC. Residents to be informed. Nov Order placed for replacement column Jan Solar powered light proposed. Residents to be consulted	Clerk	16/06/2021
04-21.014	<u>Five year plan</u> There are several maintenance issues which need to be planned for in the short and longer term. Draft copy of the plan to be circulated for discussion and review at the June meeting. ACTION	May Circulated to councillors on the 25/05/21 June MS to put a group together to draft plan Sept Progressing Nov Needs to include cemetery maintenances Jan Meeting to arranged to finalise draft. Agenda Feb meeting Feb Meeting arranged 2 nd Feb MS/NS	Clerk	16/06/2021
07-21.021	Plans from Highways have not yet been received. A developer contribution from Grace Homes has been requested. SW to liaise with planning regarding 106 contribution	Oct Price received. Meeting with school to be organised. Oct SW to arrange meeting with school Nov Waiting until the new head is in post See	SW	20/10/2021

	The Clerk was also requested to obtain NCC's intentions for the unused land at the bottom of Lyveden Road ACTION	No intentions at present, Right to Regenerate is only under consultation. June Written to NNC executive member for communities to progress July NCC want to know our intentions for the site Sept It was decided not to progress this Oct Site suggested for natural burial. Jan 22 Register the site as a community asset	Clerk	17/03/2021
06-21.023iiii	Complaints have been received from Harpers Court residents that the trees on church land are causing excessive light reduction in their flats. Clerk will write to PCC on receipt of specific details	Oct Meeting had been organised by church and a price is being sought for removal of trees. Nov Details not yet received	Clerk	20/10/2021
11-21.017	<u>Village Sign</u> Concern was expressed regarding the stability of the Village sign. Clerk to get it inspected. ACTION	Jan Requested an inspection and price for any work Feb Price of £65:77 quoted. This was accepted and work to proceed	Clerk	19/01/2022

Central JAG Action Sheet – Local Identified Priorities from meeting on Monday 11th October

Priorities are identified from the community LIP survey and cover the whole on East Northamptonshire. Top two issues of concern become the LIPs.

Locally Identified Priority	Action	Owner	Update
Road safety and road traffic offenses across East Northamptonshire	Town / Parish Councils to identify any hotspot areas / routes and submit intel to the Police	Town / Parish Councils	On-going
	Police / Safer Road Teams to patrol / enforce any identified hot-spot areas / routes	Police	On-going
	Town / Parish Councils to apply for funding VAS signs via OPFCC funding	Town / Parish Councils	On-going
	Town / Parish Councils to clean / cut back vegetation for greater visibility of road signs if safe to do so and have permission	Town / Parish Councils	New Task
Drug dealing and drug misuse across East Northamptonshire	Town / Parish Councils to identify any hotspot areas and submit intel to the Police	Town / Parish Councils	On-going
	Town / Parish Councils to reduce impact of hotspot areas via environmental improvements	Town / Parish Councils	
	Police to patrol any identified hot-spot areas	Police	On-going
	Police to use enforcement powers e.g. arrests / stop and search powers on perpetrators	Police	On-going
General action for Town / Parish Councils to promote the LIP Survey to residents - https://www.surveymonkey.co.uk/r/NorthantsLocalPriorities		Town / Parish Councils	On-going

Next meeting:

20.1.2022

12 - 22 January 2022

www.brigstockcouncil.org.uk

[e-mail brigstockcouncil@aol.com](mailto:brigstockcouncil@aol.com)

Suggestions for Jubilee from residents

1 Village get together game s, picnic, bbq

2 I think I already replied. Would it be a good idea to have a working party of village gps so they are not all planning separate things. Also if PC shared their views on what they have planned so not everybody doing their own thing.

3 It would be nice to invest in hanging baskets for lamp posts that would look pretty and be there for years to come to enjoy. Or, more benches around the village/ meadow.

4 Do you have plans to ask residents not on fb? I assume you will use the newsletter. It should be something inclusive and lasting. How about a pentanque square/pitch with a small tree, some new benches eg on Stanion, Sudborough and Lyveden Road and Bridge St

5 Some thing on the meadow. Tables for teas.

6 Maybe we could come together as the fantastic village that we are and celebrate in style in a similar theme to the celebrations that are going ahead for the event: hall hill could be closed off and turned into 'the big lunch'. The meadow could be an area of festival, arts, circus activities, fun and amusements. The local horse / hunt could take part in a parade / dressage event, we could have stalls and games. A 'tea / party in the park' type celebration. The cricket club / village hall could show the live feed from the palace and any speeches.

7 Just have street parties

8 We shouldn't celebrate it and should use the money for a worthy cause instead of celebrating royalty. Something along the lines of the party organised for the kids that we had for the royal wedding on the meadow. Plus a bar from the cricket club for the adults. Decorate the centre of the village with bunting etc.

Village Fete with celebrations on the meadow

9 Close the High Street and have a giant street party, with bunting across the High Street, flags flying from the houses. Etc.

10 A 50's dress tea party for the children on the meadow and old fashioned fancy dress

11 It would be good to have some organised events to celebrate this

12 Celebrations based around the meadow and village hall. Similar to beer festival family day.

13 Could a plaque or the like commemorating the date be added to the cross?

14 There is a scheme called the Queen's Green Canopy which is providing free trees to plant. There could be a small area planted in the meadow by the roadside or the far corner in the long grass by the brook

15 Develop a Jubilee wildflower meadow. Hugely environmentally friendly, looks good and can be enjoyed by all. Maybe a street party?

16 Retarmac the road near the church out of the village

17 Being 70 years, it would be great if we could get 70 locals to take it in turns to toll one of the church bells. Each person will receive a certificate and we will record the names and ages of all 70 for posterity

18 A booklet with memories of villagers who lived here on important dates in the past.

19 WI is putting on a 50's night on the Friday at VH.

20 Bunting out up around the village
