

Meeting Number 04/23-24
Date of Meeting: 19/7/23
Location: Village Hall
Purpose of Meeting: Parish Council Meeting
Minutes Prepared By: Sophie Cullinan
Date & Location of Next Meetings: 20th September 2023 at the Village Hall
Attendees: J Lemmy; S Doolan; T Towns; K Motion; S Brown; E Searle; S Wilks

Copies to: Parish Councillors and NNC councillor

Item No	Subject
04-23. 01	<p><u>Public Forum</u> Two members of the public present</p> <p>Advice on window replacement requested regarding conservation area. Article 4 Direction of conservation area regulations on PVC windows ES to share the Article 4 information. Suggested to contact Lloyd Mills who is Conservation Officer for ENC Planning Dept.</p> <p>Discussion regarding opening of footpath on Park Walk closed due to badgers. SW to ask to be reopened after 4 years.</p> <p>Reminder of need for SIM card for Flood Warning system as change of phone provider is imminent. Main system details have been shared with another person. ES proposes Village Hall Committee set up SIM card and pass on cost to PC. SB seconded – unanimous approval.</p>
04-23. 02	<p><u>Apologies for absence</u> S Sharp – reasons given and accepted M Smith– reasons given and accepted F Perkins – reasons given and accepted</p>
04-23. 03	<p><u>Declaration of interests</u> KM on Stable Hill planning application.</p>
04-23. 04	<p><u>Police reports</u> None</p>
04-23. 05	<p><u>Approve minutes of previous meeting (03-23)</u> Proposed: SD Seconded: SB</p>
04-23. 06	<p><u>Matters arising</u> See Action Diary Actions Completed: 22-22.009j; 03-23.13; 03-23.14; 03-23.17; 03-23.24ii</p>
04-23. 07 I	Approve and sign off monthly accounts:

Protected Funds

Firework funds	£3,402:00
Swan Avenue footpath	£1,660:00
Bench fund	£512.29
Flood grant	<u>£1,354.60</u>
TOTAL	£ 6928.89

04-23. 07 ii

<u>Date</u>	<u>Income</u>	
AC 12/6/23	Inv. 05-23 Brigstock School	£100.00
		<u>£100.00</u>

04-23. 07 iii

<u>Chq</u>		<u>Invoice</u>	<u>VAT</u>
<u>Number</u>			
454	J Croker (meadow mowing)	£385.00	
DD 8/7/23	YU Energy invoice 01178233	£12.52	£0.60
DD 8/7/23	YU Energy invoice 01178234	£79.52	£3.79
455	NNC litter bin empty Jun 21-Mar 23	£81.23	£13.54
456	R & G invoice 119888	£897.60	£149.60
457	DM Payroll services	£60.00	
DD 17/7/23	ICO renewal	£35.00	
 <u>Clerking</u>			
458	Clerk fee July 23	£489.02	
	Phone + Internet for July	£18.00	
	S Cullinan	£507.02	
	HMRC (£17.80 already paid)	£0.00	
		<u>£2,057.89</u>	<u>£167.53</u>

Proposed: T Towns
 Seconded: S Brown
 Unanimous approval

04-23. 08

Planning**i New applications since last meeting****NE/23/00438/FUL**

Proposal: Change of use of land within former (disused) stoney quarry area, currently designated as agricultural, to B2 use, to form an extension of existing B2 land area.

Location: Brakehill Family Farm Grafton Road Brigstock Kettering NN14 3NB

PC response: NO OBJECTION

NE/23/00666/TPO

Proposal: The tree is numbered T11 on the TPO plan. Sycamore tree to be felled, because it is too big for a small garden and has caused cracks in the base for our shed, which we have had to take down as it became unstable. We have also had works carried out three times on our house for subsidence in the past 20 years. There are still cracks inside and outside the house, and on the garden wall.

Location: 14 Mauntley Avenue Brigstock Kettering NN14 3HF

PC response: NO OBJECTION

NE/23/00697/FUL

Proposal: Loft conversion, garage conversion, single storey rear and side extension, new front porch.

Location: 6 Woodyard Close Brigstock Kettering NN14 3LZ

PC response: NO OBJECTION

NE/23/00354/FUL

Proposal : Loft conversion with dormer window and installation of wc under stairs. AMENDED DETAILS
Location: 3 Stable Hill Brigstock Kettering NN14 3HN
PC response: NO OBJECTION

NE/23/00533/LBC

Amended application
Proposal : Retrospective application for the construction of new garden walls and the reinstatement and repair of existing garden walls.
Location: Brigstock Manor Mill Lane Brigstock Kettering NN14 3HG
Amendment -application includes: 1. Flood Zone Identification document uploaded 12/7/23
PC response: no further comments, refer to previous response

NE/23/00532/FUL

Amended application
Proposal : Retrospective application for the construction of new garden walls and the reinstatement and repair of existing garden walls.
Location: Brigstock Manor Mill Lane Brigstock Kettering NN14 3HG
Amendment -application includes: 1. Flood Zone Identification document uploaded 12/7/23
PC response: no further comments, refer to previous response

NE/23/00740/TCA

Proposal: Silver Birch x 1: Raise the canopy to approx 3.5metre & thin by removing crossing rubbing and duplicated branches. This tree has been heavily reduced in the past and now the regrowth is very dense causing excessive shading of the rear garden. please note we will not be reducing the height of the tree.
Location: 8 Church Street Brigstock Kettering NN14 3EX
PC response: NO OBJECTION

ii Decision notices since last meeting

NE/23/00503/VAR – approved

NE/23/00525/LBC – approved

04-23. 09

Emergency Planning

Postponed item

04-23. 10

Street lighting

I. Annual Lighting inspection request quotation – frequency needed – see Action Diary

04-23. 11

Tree Warden Brigstock – presentation by Sophie Van den Bergh

Postponed. She will be contacting our tree warden to see if there are areas in the village suitable for planting. It was reported that the Jubilee Oak is thriving. Durable signage was requested to mark the occasion, with etched stainless steel suggested.
ES and SW to explore possibilities

04-23. 12

Street names request for Grace Homes development (deadline 27th July)

'Silverhill' has already been suggested and 'Windmill' with appropriate suffix also approved. Other suggestions of 'Rowell' and 'Leigh' put forward as historical names to the village.

04-23. 13

Fireworks

See Action Diary

- 04-23. 14 **Yellow Lines**
See Action Diary
- 04-23. 15 **Jubilee Bench (grant to be used by 7/9/23)**
All agreed to ordering Bench with jubilee logo and date. Clerk to order and obtain installation quote.
Clerk to check with Highways to see if permission is needed to place where the old phone box was situated.
- 04-23. 16 **Suggested Collaboration with CommMiniBus for Improved Local Transport**
Facebook suggestion was popular, suggested that they make a presentation to the village. Clerk to action
- 04-23. 17 **Risk Assessment**
I. Financial Risk Assessment – limits for quotations
REVIEWED limit - must get minimum of 2 quotes for anything over £2000
II. Pocket Park
Unanimous approval for risk assessment sent by ES.
Discussion centred on the possible need for signage to draw attention to special wildlife qualities of the areas. Clerk to enquire with County Council if Pocket Park can be transferred to PC permanently and in addition, the area on the other side of steps where interest has already been declared.
- 04-23. 18 **Correspondence**
Tree over brook has come down – J Croker to resolve.
- 04-23. 19 **AOB**
SD raised the red fencing around the front area of the Three Cocks. The property does not look as if it is being maintained and the fencing is obstructing the pavement. Several complaints have been made. Clerk to contact Stonegate Group pub partners.

SB passed on a resident's comment on the hedge along footpath on the corner of Barnards Way Sudborough Road which is obstructing the path. Clerk to contact occupiers to request remedial action.

Dusthill Road industrial usage on a site without permission, this has been reported. Site is under an enforcement order which is being monitoring. Correspondence to be shared with Clerk.

Church Car boot sale arranged for in September on the meadow – Clerk to check permission is in place and parking issues resolved.

Holly abandoned on Park Walk fence. Clerk to establish source and request removal.

Church Walk hedge getting very overgrown, restrictions on hedge cutting in place until end august. Clerk to establish when this can be done.

Overhanging tree and branches on Church paddock. Clerk to request action

Request to write to MP re storing of electricity. SW to draft letter.

Decision to follow up Pothole response from MP. KM to draft letter.

Date of next meeting 7.30pm 20th September 2023