

Meeting Number	05- 21
Date of Meeting:	16 th June 2021
Location:	Village Hall Meeting Room
Purpose of Meeting:	Parish Council routine meeting
Minutes Prepared By:	Nigel Searle
Date & Location of Next Meetings:	21 st July 2021
Attendees:	S Wilks, M Smith (Chair), K Motion, E Searle, S Brown, F Perkins, T Towns, S Doolan, S Sharp, J Lemmy
Copies to:	All Parish councillors plus NNC Councillor

05-21.001 Public Forum

3 members of the public present

Question asked as to when the firework surplus funds will be distributed. Previously it was agreed that it would be after the 2021 event.

There was representation regarding amendment to planning application 20/01359/FUL. This was discussed and minuted in section 05-21.008i

05-21.002 Apologies for absence

Max Marsden Reason given. Apologies accepted

NNC Councillors W & D Brackenbury sent their apologies

05-21.003 Declaration of interests

None

05-21.004 Police report

No reports received

05-21.004i Police liaison representative. SW agreed on a trial basis. MS will attend JAG meetings.

05-21.004ii Police priorities questionnaire. The councillors were encouraged to complete the questionnaire which can be access from the Home page of the parish website, as the responses will be considered when local policing priorities are discussed at the JAG meetings **ACTION**

05-21.005 Approve Minutes of previous meetings (04-21)

Minutes of meetings 04/21 were approved and signed by the chair
Proposed ES Seconded FP unanimous those present

05-21.006 Matters arising

See action diary attached

Resolved 15-21.013v, 18-21.014, 02-21.018, 04-21.003, 04-21.007i, 04-21.007ii, 04-21.009iii, 04-21.015

05-21.007 Receive and sign off monthly accounts05-21.007i **Income**

Allotment rent	£10.00
Meadow rent School	£100.00
Cemetery	£11.00
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	£121.00

05-21.007ii	Expenditure		VAT Content
304	Rawlings Paint (Paid in May)	£59.14	£9.86
305	R&G	£834.88	£139.15
306	T & S Architectural	£26.32	£4.38
307	W & P Technologies	£144.98	£24.16
DD	Energy	£117.20	£5.58
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		£1,182.52	£183.13

SALIX Loan outstanding £6,300.00 (Three payments to clear loan)

05-21.007iii The Clerk was authorised to pay these accounts Proposed TT Seconded FP Unanimous those present

05-21.007iiii **Protected Funds**

Firework funds held by Parish Council	£4,187:60
Swan Avenue footpath	£1,660:00
Noticeboard Grant	£254.40
VE day grant	£350:00
Flood grant	£1,765:00
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TOTAL	£4,029:40

05-21.008
05-21.008i

Planning

New applications since last meeting

Amendment to 20/01359/FUL Proposal : Erection of 35 dwellings with associated open space, parking, landscaping and access at Land North Of Stanion Road Brigstock Northamptonshire An amendment/additional information has been received in respect of the above application for Full Planning Permission upon which you have previously been consulted.

Concerns were raised regarding plot 21 and the fact that it had windows looking into the Bells Close property. The Identical attached property plot 22 did not have these windows, concern was also expressed regarding the boundary fencing. Clerk to write to planning and developer. **ACTION**

Amendment to NE/21/00320/FUL Proposal : Levelling of garden pond and associated drainage works (retrospective application). at Mill House 18 Latham Street Brigstock Kettering Northamptonshire NN14 3HD.

The parish council have no additional comments.

New planning application NE/21/00897/TCA Proposal : Various tree works Location: Brigstock Lathams Charity Primary School Latham Street Brigstock Kettering Northamptonshire NN14 3HD **No Objection**

05-21.008ii

Previous applications update

Haulage activity at Woodyard. It was anticipated that an enforcement notes would be issued. The council has received notification that there is an appeal against the LDC refusal. KM to craft a poster asking for residents to provide comments and evidence of activity. **ACTION**

NE/21/00536/FUL Brake Hill Farm **Granted**
NE/21/00496/FUL 29 Old Dry Lane **Granted**
NE/21/00453/LBC Fermyn Woods Hall **Granted**
NE/21/01670/FUL 11 Bridge Street **Granted**

05-21.009

Street Lighting (Permanent agenda item)

Replacement of lighting column in Bells Close. Quotes for new column £1,023:00 additional lantern £250:00. Waiting on Western Power.

05-21.010

Queens Jubilee June 2022

It was suggested that a tree is planted on the corner of Lyveden Road and Barnards Way and that village organisations are consulted as to village celebrations. **ACTION**

- 05-21.011** **Five-year plan**
MS to chair a committee (KM, SS, JL) on the 30th June meeting in the village hall @ 7:30 **ACTION**
- 05-21.012** **Litter Pick (WM)**
The annual litter pick went well. Due to the vigilance of residents during the year the amount of rubbish collected was significantly reduced. The parish council wish to thank William Millen for all his efforts in arranging this.
- 05-21.013** **Post Office**
Outreach post office facilities for the village is progressing.
- 05-21.014** **Flood Monitoring**
There was a proposal to fit a flood monitor on the Village Hall/Meadow bridge. There was no consensus to progress this at present.

There is to be a meeting with David Smith Associates together with a representative from the Environment Agency on Tuesday 22nd June to discuss the December 2020 flooding with village hall, parish council representatives and impacted residents.(SW to inform impacted households)

There are concerns expressed at the meeting as to why the flood warning system did not work. Are there to be any flood mitigation measures to minimise reoccurrences? Is e-access to the Bridge Street sensor available?
- 05-21.015** **Transport (Permanent agenda item)**
The weight limit sign for the Grafton Road bridge is missing. The traffic on Grafton Road is increasing and the speeding issues are becoming more of a problem.
Clerk to contact Highways to see if the 30mph sign can be moved so as to allow for the installation of a VAS. **ACTION**
- 05-21.016** **School Parking Area**
SW to chase KIER **ACTION**
- 05-21.017** **Correspondence (not previously circulated)**
Correspondence regarding the Stable Hill issues
CPRE AGM
Outlook periodical
Town and Country Awards
Condition of railings on Church Street
Notice Boards. Parish council agreed to pay for varnish if village group undertook work.
Rubbish bin on Stanion Road

05-21.018**AOB**

Concern expressed regarding the state of the Grafton Road garages and why residents were told that there was none to rent when there are unoccupied units. Clerk to pose the question to Longhurst.

It was suggested that there should be a parish council Facebook presence. After discussion this was not thought appropriate.

MS informed the meeting that the MUGA follow up from the grant providers has been completed and an enquire has been made regarding the cost of side extentions.

05-21.019**Date of next meeting**

21st July 2021 Parish Council Meeting

2021 Meeting Dates

May	19 th Parish Council AGM
June	16 th
July	21 st
August	No Meeting
September	15 th
October	20 th
November	17 th
December	No Meeting

War Memorial Tidy Rota 2021

Month	Organisation	Contact
January 2021	Historical	Sally Wilks
February 2021	Knit and Natter	Glenda Stephen
March 2021	Ladies Leisure	Sharon Eldred
April 2021	Men's Club	Terry Beckett
May 2021	PFA	Amy Miles
June 2021	URC	Sheila Smith
July 2021	St Andrew Church	Carl Hector
August 2021	Parish Council	Sally Wilks
September 2021	Village Hall	Steph Beckett
October 2021	Cricket Club	Pete Burdett
November 2021	WI	Liz Searle
December 2021		

Highlighted in blue are confirmed

Applications with no decisions, carried forward from 2021 -2021

19/01672/FUL & 01673/LBC	Proposal : Conversion of Mill building into 5 residential dwellings; removal of existing single storey rear extension and canopy to be replaced with two storey extension and erection of single storey detached bin and bike store at Wallis Mill Old Dry Lane Brigstock Northamptonshire NN14 3HY	Response required 30 th Dec 2019	No Objection 16/11/2019	Granted 16/04/2021
20/00207/FUL	Proposal : Change of use from agricultural land to solar farm and construction and operation of a solar photovoltaic (PV) development with a capacity of up to 49.9MW with associated infrastructure and landscaping at Land North Of Old Head Wood Grafton Road Brigstock Northamptonshire	Response required 23 rd March 2020	Objection 23/03/2020	

New applications 2021/2022

20/01359/FUL	Proposal : Erection of 35 dwellings with associated open space, parking, landscaping and access at Land North Of Stanion Road Brigstock Northamptonshire	Response required 3 rd December 2020	Responded with comments 23/11/2020 See note 3 See note 4 20/21/ register	Granted
NE/21/00128/TCA	Proposal : Silver Birch (T3) fell because of size and proximity to boundary stone walls; Apple (T4) fell because of proximity to building; Silver Birch (T5) fell because of size and proximity to building; Lavender (T8) fell because of proximity to wall and gate at 2 Hall Hill Brigstock Kettering Northamptonshire NN14 3EZ	Response Required 19 th February 2021	No Objection	Granted
NE/21/00067/FUL	Proposal : Creation of a new access and off-road parking for two vehicles, to include an electric charging point. The works will adhere to the guidelines set out by highways. at 6 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET	Response Required 19 th February 2021	Objection Note 7 20/21 register	

20/01670/FUL	Proposal : Two storey rear extension at 11 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET	Response Required 17 th March 2021	No Objection	Granted
NE/21/00208/TPO	1990 Proposal : 5 Mauntley Avenue Brigstock Kettering Northamptonshire NN14 3HF Lateral reduction of 2 metres to the lower crown Western side of the tree in combination with lifting of the lower crown by removal of lower branches due to branch being entwined with next door's phone line at 5 M	Response Required 9 th April 2021	No comment	Granted 13/05/2021
NE/21/00320/FUL	Proposal : Levelling of garden pond and associated drainage works (retrospective application). at Mill House 18 Latham Street Brigstock Kettering Northamptonshire NN14 3HD	Response Required 9 th April 2021	Objection Note 8 20/21 register	
NC/21/00064/REM	Approval of reserved matters of access, appearance, landscaping, layout and scale for site preparation works including remediation, development platform creation, drainage and service infrastructure provision, initial estate road construction, ecological mitigation and perimeter landscaping. The outline planning application was accompanied by an Environmental Statement. Cowthick Plantation Stamford Road Stanion Northamptonshire		Objection Note 1 21/22 register	
NC/21/00063/REM	Approval of reserved matters of access, appearance, landscaping, layout and scale for principal site access and associated realignment of A43 / Stamford Road junction. The outline planning application was			

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	accompanied by an Environmental Statement. Cowthick Plantation Stamford Road Stanion Northamptonshire			
NE/21/00362/FUL	Proposal : Convert the outhouse into an office / lounge area with log burner chimney; Relocate and extend the existing garage; Install electric sliding driveway gate at 2 Hall Hill Brigstock Kettering Northamptonshire NN14 3EZ	Response Required 16 th April 2021	No Objection	Granted 12/05/2021
20/01359/FUL	Proposal : Erection of 35 dwellings with associated open space, parking, landscaping and access at Land North Of Stanion Road Brigstock Northamptonshire	Response required 14th April 2021		
NE/21/00018/FUL	Proposal : Renovation of existing derelict barns within the curtilage of a listed building (NB the barns themselves are not listed). For part office space, part multi-function (i.e. meetings and parties), part kitchen and toilets and part private use at 1 Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE	Response required 14th April 2021	No Objection	
NE/21/00472/FUL	Proposal: Permanent Rural workers dwelling at training kennels Location: Land Adjacent 25 Stanion Road Brigstock Northamptonshire	Response required 28th April 2021	No Objection	

NE/21/00453/LBC	Proposal: Minor internal alterations to first floor bathroom. Location: Fermyn Woods Hall Benefield Road Brigstock Kettering Northamptonshire NN14 3JA	Response required 28th April 2021	No Objection	Granted
NE/21/00365/FUL	Proposal: Demolition of existing conservatory and barn; Erection of single storey side and rear extension; Replacement picket fence to match existing height; Resurfacing of driveway Location: 2 Grafton Road Brigstock Kettering Northamptonshire	Response required 28th April 2021	No Objection	Granted 02/06/2021
NE/21/00496/FUL	Proposal: Single storey rear and side extensions; demolition of existing conservatory and erection of single storey rear extension (Resubmission of 20/01465/FUL) Location: 29 Old Dry Lane Brigstock Kettering Northamptonshire NN14 3HY	Response required 28th April 2021	No Objection	Granted
NE/21/00536/FUL	Proposal: Two storey front extension, two storey side extension, single storey side extension and erection of detached triple garage Location: Brakehill Family Farm Grafton Road Brigstock Kettering Northamptonshire NN14 3NB	Response required 28th April 2021	No Objection	
NE/21/00668/FUL	Location: Brakehill Farm Grafton Road Brigstock Northamptonshire Proposal: Extension of existing portal frame to the south and lean too extension to the north	Response required	No Objection	Granted 25/05/2021

NC/21/00064/REM	Approval of reserved matters of access, appearance, landscaping, layout and scale for site preparation works including remediation, development platform creation, drainage and service infrastructure provision, initial estate road construction, ecological mitigation and perimeter landscaping. The outline planning application was accompanied by an Environmental Statement. Cowthick Plantation			
20/01359/FUL Amendment	Proposal : Erection of 35 dwellings with associated open space, parking, landscaping and access at Land North Of Stanion Road Brigstock Northamptonshire An amendment/additional information has been received in respect of the above application for Full Planning Permission upon which you have previously been consulted.	Response required 11 th June 2021		
NE/21/00320/FUL Amendment	Proposal : Levelling of garden pond and associated drainage works (retrospective application). at Mill House 18 Latham Street Brigstock Kettering Northamptonshire NN14 3HD	Response required 21 th June 2021		
NE/21/00897/TCA	Proposal : Various tree works Location: Brigstock Lathams Charity Primary School Latham Street Brigstock Kettering Northamptonshire NN14 3HD	Response required 4 th July 2021		

Note 1 21/22

Brigstock parish council would like to object to the above applications on the design of the access to the proposed site and question why the need for two additional roundabouts plus the disruption this will cause. There must be a better solution in handling the access traffic

Action Diary

dRef	Completed Actions		Resp	Due by
15-21.013v	District Councillor Hughes has been generous to the village by allocating empowerment funding to support the village flood resilience. The council are extremely grateful. A meeting to be arranged to consider what is needed to support the community. ACTION	Mar Clerk to get price of flood sacks. Group to be set up regarding spending of the grant.	SW/Clerk	17/02/2021
18-21.014	<u>Meadow Rubbish Bin</u> It was agreed that a rubbish bin should replace the Red dog bin. The cost is £180 to supply plus £98 installation plus VAT. There <u>may be</u> emptying charge of £55:00 per year. Proposed ES Seconded KM unanimous those present. ACTION	March Requested new Waste Bin Apr New bin to be installed no date given June Installed and well used	Clerk	21/04/2021
02-21.018	Nets for MUGA There has been a request for netting to contain the balls WM gave the clerk contact details so it can be established precisely what is required. ACTION	May 21 Contacted person making request who will put forward a proposal. See 04-21.017	Clerk	19/05/2021
04-21.003	Clerk to circulate planning committee terms of reference. ACTION	May Terms of reference circulated 24/05/21	Clerk	16/06/2021
04-21.007i	Police liaison representative. Clerk outlined the role and will circulate the information should a councillor wish to take on the post. Agenda June meeting. ACTION	June Circulated role 09/06/2021	Clerk	16/06/2021
04-21.007ii	he JAG coordinator has requested a council member to attend the meetings. M Smith to attend for the parish council. Clerk to inform NNC. ACTION	May MS to represent NNC informed	Clerk	16/06/2021

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04-21.009iii	11-20.014 Draft 5 year plan to be circulated to councillors for discussion at June meeting. ACTION	May Circulated	Clerk	16/06/2021
04-21.015	Litter Pick (WM) Clerk to check that WM has everything in place for the 12 th June litter pick ACTION	May e-mailed WM to confirm arrangements are in place 24/05/21 June WM confirmed all in place	Clerk	16/06/2021

dRef	Outstanding Actions		Resp	Due by
07-19.020i	Co-op facia condition add to action diary ACTION	June Written to co-op head office with photos Sep Chased for status report	Clerk	17/07/2019
11-20.014	5 Year plan It was decided to get the views of the residents as to how the village should evolve and what the parish council can do to support this. SW to do a questionnaire and JL to post on social media. ACTION	NOV SW to ask residents opinions in next newsletter. Jan 21 Some responses have been received to date Feb Will add suggestions to the agenda of the new council (May)	SW JL	21/10/2020
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	June Initial meeting taken place. Follow on meeting to be arranged.	SW	17/02/2021
17-21.021	The Clerk was also requested to obtain NCC's intentions for the unused land at the bottom of Lyveden Road ACTION	No intentions at present, Right to Regenerate is only under consultation.	Clerk	17/03/2021
18-21.012	Subph parking area The clerk had discussed it with NCC and it was agreed that there are objections to the proposal. SW to outline a more detailed proposal. ACTION	APR 21 Meeting arranged with Highways May Meeting with Highways on site who will put forward a detailed proposal.	SW	21/04/2021

02-21.013	<u>Church Trees along Harpers Brook</u> Concern was expressed regarding the safety of trees along Harpers Brook bank linking Church Walk to Grafton Road. KM and the clerk will undertake a survey and report to the PCC. ACTION	May KM NS visited the site to establish the magnitude of the problem with the intention of having a dialogue with the PCC to see how the parish council could help.	KM/Clerk	19/05/2021
02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days.	Clerk	19/05/2021
04-21.009i	15-21.013v NNC Councillor agreed to look into the issue of the parish council having delegated authority to close a road when severe flooding occurs. ACTION	June Chased WB 08/06/21 June Response not positive	WB - NCC Councillor	16/06/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	June This will be assessed in the group looking at emergency planning	SW, FP, MM	16/06/2021
04-21.009iii	02-21.017 Due to the issues with parking in Stable Hill the clerk to ask Highways if the path can be widened. ACTION	May e-mailed Sarah Barnwell for update and copied W. Brackenbury June SW to chase	Clerk	16/06/2021
04-21.013	<u>Replacement of lighting column in Bells Close</u> The Clerk to obtain costings. ACTION	May Clerk to obtain prices June Price for new column and lantern received. Waiting on Weston Power	Clerk	16/06/2021

04-21.014	Five year plan There are several maintenance issues which need to be planned for in the short and longer term. Draft copy of the plan to be circulated for discussion and review at the June meeting. ACTION	May Circulated to councillors on the 25/05/21 June MS to put a group together to draft plan	Clerk	16/06/2021
04-21.017	Nets for MUGA After investigation the initial request to put a net across the top of the MUGA appeared not to be practical. There was another solution to increase the height of the cage which will be looked into and cost obtained.	May MS to obtain price for side extensions.	MS	16/06/2021

dRef	New Actions	Resp	Due by
05-21.004ii	Police priorities questionnaire. The councillors were encouraged to complete the questioner as the responses will be considered when local policing priorities are discussed at the JAG meetings	All	21/06/2021
05-21.008i	Amendment to 20/01359/FUL Proposal : Stanion Road development Concerns were raised regarding plot 21 and the fact that it had windows looking into the Bels Close property Clerk to write to planning and developer.	Clerk	21/06/2021
05-21.008ii	Haulage activity at Woodyard. KM to craft a poster asking for residents to provide comments and evidence of activity.	KM	21/06/2021
05-21.010	<u>Queens Jubilee June 2022</u> Agenda July meeting	Clerk	21/06/2021
	Add War Memorial to July agenda	Clerk	21/06/2021