

<b>Meeting Number</b>	15-22
<b>Date of Meeting:</b>	20 <sup>th</sup> April 2022
<b>Location:</b>	Village Hall Meeting Room
<b>Purpose of Meeting:</b>	Parish Council routine meeting
<b>Minutes Prepared By:</b>	Nigel Searle
<b>Date &amp; Location of Next Meetings:</b>	<b>AGM</b> 18 <sup>th</sup> May 2022 - Village Hall
<b>Attendees:</b>	M Smith (Chair), S Brown, S Sharp, E Searle, S Doolan, K Motion, S Wilks, J Lemmy, F Perkins, T Towns  NNC Councillors W & D Brackenbury
<b>Copies to:</b>	All Parish councillors plus NNC Councillor

**15-22.01 Representatives of Scottish Power to talk about the new solar park at Grafton Road**

Grace Waku and Daniel Ferrier gave a presentation on the Grafton Road Solar-Park which received planning consent on the 14<sup>th</sup> January.

Currently they are working on discharging the planning conditions. The development is anticipated to start in 2023 subject to grid infrastructure.

Scottish Power have also purchased the Grafton Underwood scheme (approx. 1km from the Brigstock development) and propose to link the schemes together and have one substation for both developments with any cabling underground

It is also planned to have a battery storage facility off Grafton Road. It is not anticipated that this will be visible from the road but it will be adequately screened.

There will be a need for supplementary planning consents for any additional schemes

Currently the plan is for construction traffic to come through Brigstock. The way the proposed access into the development currently being considered will negate the need for traffic management systems. It was questioned if the access could be via the estate land. There are issues with this but options are being looked at.

Concern was express at the amount of HGV traffic on Grafton Road. This will have a major impact with significant disturbance to residents and protentional issues with agricultural traffic. There is a 7.5t weight limit on this road.

This development is planned to last for 35 years.

Grace Waku and Daniel Ferrier will comeback in 3 months to update the council. In the interim will provide a copy of the draft traffic management scheme and a copy of the presentation slides.

There were conversations regarding providing a contribution to the village details to be discussed

**15-22.002 Public Forum**

7 members of the public present

15-22.002i Serious concern was expressed regarding the Grafton Road development one of the three houses overlooking properties causing privacy issues. See 15-22.009 application NE/22/0031/FUL

15-22.002ii Concern expressed again at the activities at CTS. Operation were being conducted at 4:20 am with excessive noise and lighting disturbing residents. NNC councillor to discuss with planning enforcement **ACTION**

**15-22.003 Apologies for absence**

M Marsden sent his apologies which were accepted (Reason Given)

**15-22.004 Declaration of interests**

S Sharp declared an interest in the Grafton Road Development  
S Wilks declared an interest in Village News (Village Hall)

**15-22.005 Police report**

MS cannot attend JAG meeting will send details to SW.

**15-22.006 Approve Minutes of previous meetings**

Minutes of meeting 14/22 were approved as a true record of the meeting and signed by the chair.

**15-22.007 Matters arising**

See action diary attached

13-22.010 Seat on Stanion Road. Clerk to apply for NNC councillor grant

13-22.006ii, 13-22.006iii, 13-22.006v, 13-22.019iii, 14-22.001, 14-22.018v, 14-22.018iii have been resolved

**15-22.008 Approve and sign off monthly accounts**

15-22.008i **Income**

Cemetery C44 £334.00

£334.00

15-22.008ii **Expenditure**

			<b>VAT Content</b>
358	HMRC	£104.00	£0.00
359	Bletsoe (meadow rent)	£1,000.00	£0.00
360	N Searle	£98.98	£12.33

Litter picking vouchers £25.00

Printer ink yellow £37.99

Printer ink magenta £35.99 £1,202.98 £12.33

**SALIX Loan outstanding £2,100:00** (one payment left Aug to clear loan)

15-22.008iii The Clerk was authorised to pay these accounts

15-22.008iiii **Protected Funds**

Firework funds (Holding £1,200:00 for PTA)	£3,522.30
Swan Avenue footpath	£1,660:00
Noticeboard Grant	£254.40
VE day grant	£350:00
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13
<b>TOTAL</b>	<b>£8,593.43</b>

15-22.008v AGAR3 Governance statement signed off

15-22.008vi AGRR3 End of year accounts signed off

15-22.008vii AGAR3 Account reconciliation agreed and signed off

The above was approved on block Proposed ES Seconded SW  
Unanimous those present

15-22.008viii The village news publication managed by the village hall is not covering its costs. There were several suggestions as to what steps could be undertaken. SW will provide costing and this will be on the May meeting agenda **ACTION**

**15-22.009** **Planning**

15-22.009i *New applications since last meeting*

**Application NE/22/00374/OUT** Proposal : Outline planning application for the erection of one single storey dwelling and carport /workshop (all matters reserved except access) Location: Land North Of 6 Old Dry Lane Brigstock NN14 3HY **No Objection**

**Application NE/22/00312/FUL** Erection of 3two storey dwellings with access from Grafton Road together with a single/two storey rear extension to No.14 Grafton Road | 14 Grafton Road Brigstock

The parish council had **no objection** to this development, there was representation from adjacent properties to plot 3 expressing concern about their privacy, with their property being 1m5 lower than plot 3, plot 3 windows looked at their bedroom. A representative of the developer was present and agreed to consult their architect and undertook to provide drawings showing relative levels and screening options. It was asked if NNC planning would adjust their time scales to accommodate this.

**Application NE/22/00364/FUL** Proposal : Replacement of all rear windows with 'regency 9'; replacement conservatory; Replacement of sliding aluminium patio door with like for like (aluminium/ white); Rear doors with "Scott doors"; Replacement of 4 front windowsills with like for like (retrospective); Replacement of front windows in solid wood same style different colour; eplacement of front door with solid wood door; Replacement of like for like gate posts and gate (retrospective) at 18 Hall Hill Brigstock

**No Objection**

**Application NE/22/00045/FUL** Proposal : Remove the wall to right side at back of property and replace it with large farm style gate allowing vehicle and pedestrian access. Location: 20 High Street Brigstock Kettering NN14 3HA **No Objection**

**Application NE/22/00349/TCA** 1 - Horse Chestnut - Approximately 15 metres tall, reduce the height by one third. 2 - Bramley Apple - requires the top thinning and reducing in height by approximately 3 metres.. 3 - Walnut Tree - Young walnut tree probably planted by squirrels is at the base 2.8 metres from the aforementioned Victorian Bramley apple tree. The walnut is 8 metres tall needs complete removal. | 2 Grafton Road Brigstock Kettering NN14 **No Objection**

**Application NE/22/00114/FUL - 00147/LBC** Proposal : Renovation of and extension of existing derelict barns, part to be use as part of existing dwelling and part as self contained annex for family use only Location: 1 Lyveden Road Brigstock Kettering NN14 **No Objection**

**Application NE/22/00466/TCA** Proposed tree works and felling of 6 Ash trees and 1 Sycamore | Mill House 18 Latham Street Brigstock Kettering NN14 3HD **No Objection**

15-22.009ii Previous applications update  
NE/22/00146 11 Swan Ave Granted

**15-22.010** 5 Year plan  
The results of the tree survey and other main information is now available to complete the plan. Agenda May meeting. **ACTION**

**15-22.011** Flood monitoring system  
Options available do not currently meet requirements. Progressing.

**15-22.012****Maintenance**

15-22.012i

It was agreed to accept the quotation £129:90 to repair the stone wall by the meadow gate. Clerk to ask cricket club if they would like to make a contribution. **ACTION**

15-22.012ii

**MUGA inspection** Wickstead quoted an inspection price of £120:00. As the parish inspect it each month it was decided to only have a formal quinquennial inspection. Add to plan **ACTION**

R&G our grounds maintenance company have informed us there will be a 4percent price increase. This is the first in three years.

**15-22.013****Litter pick for 2022**

Planned Saturday 23rd April starting in village hall car park 10am. Bags to be brought back to car park.

Equipment being picked up from NNC on Friday 22<sup>nd</sup>.

Sally suggested ice-cream for children after the litter pick. Agreed

**ACTION**

**15-22.014****Street Lighting (Permanent agenda item)**

New column and Solar powered light have been fitted at the top of Bells Close. Not yet operational.

A lighting plan for the Grace Homes development on Stanion Road has been submitted to the parish council as the lighting authority.

The parish council have no objection in principle to adopting the lighting but the schemes presented both for Stanion Road and the housing development are not acceptable.

There have been efforts in recent times to reduce the number of lights in the village for both light pollution reasons, and reduction in energy consumption to help with a greener agenda.

This development has 14 lights in total which is not in line with the parish council's thinking and needs to be significantly reduced.

**15-22.015****Queens Jubilee**

A road closure order has been approved for the event.

A budget not exceeding £650:00 is available. (VAT Receipts must be provided)

**Activities Being Planned**

Exhibition 70 years of celebrations in Brigstock, 50s film night? films released in 1952, Tea party, Street market, Royal parade, Maypole dancing, Crowning jubilee queen, Thanksgiving service, Teas in the church, Coffee morning, 50s dance night, Lunchtime street parties, Picnic on the meadow, Games on the meadow. *Details of the final arrangements will be in the Village News and Facebook nearer the time.*

**15-22.016****School parking area**

There is now a need to obtain a formal design. SW will be liaising with highways for a price

**15-22.017****Parish Trees**

A survey of the trees which the parish council are responsible has been undertaken with the following recommendations.

- Willow in meadow by Harpers Brook, Over mature, condition fair/poor won't need work for another 5 or more years
- Limes on Hall Hill, Mature, condition fair, need Pollarding un 3 to 4 years
- English Yew, over vault, mature, condition Fair/poor, no action this may not be parish responsibility
- Sycamore, Church Yard, Mature, condition fair, no action
- Sycamore, Cemetery Top left, mature, condition fair . This is a scrappy group. Get price for it to be felled

*Copy of the report sent to benefice administrator as many of the trees are on church land.*

**15-22.018****Correspondence**

- NNC Strategic review (51 pages 38 question) It was agreed that a response was not necessary. There were some positive indications regarding Green Infrastructure
- Insurance. Our renewal premium has gone up by £82 even though we have a fix term agreement. Clerk to progress and if unsatisfactory result then complain to the insurance ombudsman **ACTION**
- Countryside Voice
- Cottingham neighbourhood plan

- NNC Assets of community value. There are issues with the ACV request for the Church paddock
- Beer festival request for serving drink on the meadow clerk to respond **ACTION**
- Lyveden Vault issues with wall. Clerk to investigate **ACTION**
- Equality & Diversity Policy comments. SD to review existing document **ACTION**
- Cemetery trees bordering Mauntly Avenue properties. Clerk to resolve **ACTION**
- Concern was expressed regarding the level of rubbish on the A6116. NNC councillors agreed to enquire if anything could be done. **ACTION**

**15-22.019**

**AOB**

War Memorial – May 14<sup>th</sup> @ 10am is the parish councils turn to tidy the war memorial garden.

There will be traffic lights on the A6116 on the 21<sup>st</sup> 22<sup>nd</sup> and 23<sup>rd</sup> April SW to put on Facebook **ACTION**

Clerk was asked to add a footnote to the agenda that if there was any person with mobility issues to contact the clerk who will all the necessary arrangement to accommodate them **ACTION**

**15-22.020**

**Date of next meeting**

Date of next meeting AGM 18<sup>th</sup> May 2022

January	19 <sup>th</sup>
February	16 <sup>th</sup>
March	16 <sup>th</sup>
April	20 <sup>th</sup> Parish Meeting
May	18 <sup>th</sup> Parish Council AGM
June	15 <sup>th</sup>
July	20 <sup>th</sup>
August	No Meeting

**War Memorial Tidy Rota 2022**

Month	Organisation	Contact
January 2022	Men's Club	Terry Beckett
February 2022	Parish Council	Margaret Smith
March 2022	URC	Sheila Smith
April 2022	St Andrew Church	Phil Parrish
May 2022	Parish Council	Margaret Smith
June 2022	Village Hall	Steph Beckett
July 2022	Cricket Club	Pete Burdett
August 2022	WI	Lesley French
September 2022	Historical	Sally Wilks
October 2022	Knit and Natter	Glenda Stephen
November 2022	Ladies Leisure	Sharon Eldred
December 2022	Kurling Group	Judith Beeby



## Action Diary

Ref	Completed Actions		Resp	Due by
13-22.006ii	Get a price to rebuild the stone wall by the meadow gates. <b>ACTION</b>	<b>Feb</b> E-mailed J Croker for price 24/02/22 <b>MAR</b> 22/03/22 Chased Mr Croker <b>Mar</b> 24/03/22 Quotation received for work £129:90	Clerk	20/03/2022
13-22.006iii	The grit bin outside the vault has been removed clerk to establish who <b>ACTION</b>	<b>Feb</b> Chased highways for response 14/02/22 & 24/02/22 <b>Mar</b> 22/03/22 Chased Highways again regarding the Grit Bin <b>Mar</b> 24/03/22 NNC will not replace Grit Bin	Clerk	20/03/2022
13-22.006v	5 Year business plan. Add to March Agenda	<b>Mar</b> To be added to agenda on receipt of the Tree survey. <b>Apr</b> Added to agenda	Clerk	20/03/2022
13-22.019iii	Clerk to contact NNC regarding no village name sign on Grafton Road or Benefield Road. <b>ACTION</b>	<b>2022 Feb</b> Reported to Highways 24/02/2022 ref 3340313 <b>Mar</b> Response received no decision <b>Mar</b> Response received. Will not install signs	Clerk	20/03/2022
14-22.001	Concern was expressed as to the condition of the verges resulting in mud being spread over Village sign and planters. Clerk to investigate <b>ACTION</b>	<b>Mar</b> Clerk visited site	Clerk	20/04/2022
14-22.018v	Concern expressed that trees have been cut down at 3 Bridge Street without planning permission and not cleared from the Harpers Brook overflow. <b>ACTION</b>	<b>Mar</b> Reported to tree officer response received	Clerk	20/04/2022
14-22.018iii	Clerk to enquire if Grace Homes intend to	<b>Mar</b> E-mailed Grace homes enquiring what	Clerk	20/04/2022

15 - 22 April 2022

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	install street lighting on the Stanion Road development <b>ACTION</b>	lighting options they are considering. Response received, no decision has been made at present. <b>Apr</b> Response received		

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b>	<b>June</b> Initial meeting taken place. Follow on meeting to be arranged. <b>Sept</b> Progressing <b>Oct</b> progressing <b>Nov</b> Progressing <b>May</b> Meeting held on 16 <sup>th</sup> to develop direction	SW	17/02/2021
02-21.017	There has been a 3 <sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. <b>ACTION</b>	<b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell <b>June</b> Received a note from highways stating they would undertake a repair within 28 days. <b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing <b>Sept</b> No action to date <b>Nov</b> Contacted highways who are now looking into it. <b>Jan 22</b> Chased Sarah Barnwell	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. <b>ACTION</b>	<b>June</b> This will be assessed in the group looking at emergency planning <b>Sept</b> Not progressed at present <b>Nov</b> Waiting for section 19 report <b>2022 Mar</b> Section 16 report still not received <b>SW to Chase</b>	SW, FP, MM  SW	16/06/2021
04-21.009iii	02-21.017 Due to the issues with parking in Stable Hill the clerk to ask Highways if the path can be widened. <b>ACTION</b>	<b>May</b> e-mailed Sarah Barnwell for update and copied W. Brackenbury <b>June</b> NS to chased	Clerk	16/06/2021

		<b>JULY</b> Thought not possible but no firm decision <b>Nov</b> NS to case Sara Barnwell again <b>2022 Mar</b> still no definitive response		
13-22.004	<u>Police report</u> Clerk to put local police officer details on the noticeboard <b>ACTION</b>	<b>2022 Feb</b> Sent e-mail to police for photos 24/02/22 <b>Mar</b> None available at present	Clerk	20/03/2022
13-22.010	<u>Street furniture</u> A request has been made for a seat on Station Road, as some of the elderly find it a tiring walk from the village to Bells Close/Swan Avenue. This was agreed in principle. Clerk to investigate grant funding. <b>ACTION</b>	<b>Mar</b> Waiting responses for available grants <b>Apr</b> Clerk to apply for NNC councillor grant	Clerk	20/03/2022
13-22.019i	Issues reported to clerk regarding CCTV on the Swan Avenue MK12 link. Clerk to establish its legality. <b>ACTION</b>	<b>Feb</b> Clerk e-mailed householder Response from House Holder <b>Feb</b> response received	Clerk	20/03/2022
13-22.019iiii	Issues regarding Longhurst not responding to maintenance request fence on Church Walk <b>ACTION</b>	<b>Jan</b> E-mailed Longhurst 5/01/22 and 15/02/22 no response. <b>Feb</b> Response received on 20/02/22 <b>Mar</b> Chased Longhurst again <b>Mar</b> Order issued for its repair no date <b>Mar</b> 22 <sup>nd</sup> Chased for a repair completion date <b>Apr</b> Fence repaired. Bodge job	Clerk	20/03/2022
04-21.009ii	Flooding. Section 19 report still not received SW to Chase <b>ACTION</b>		SW	20/04/2022

Ref	New Actions	Resp	Due by
15-22.002i	Concern expressed again at the activities at CTS. Operation were being conducted at 4:20 am with excessive noise and lighting disturbing residents. NNC councillor to discuss with planning enforcement <b>ACTION</b>	NNC W&D B	18/05/2022

15-22.010	5 Year plan The results of the tree survey and other main information is now available to complete the plan. Agenda May meeting. <b>ACTION</b>		Clerk	18/05/2022
15-22.012i	It was agreed to accept the quotation £129:90 to repair the stone wall by the meadow gate. Clerk to ask cricket club if they would like to make a contribution. <b>ACTION</b>		Clerk	18/05/2022
15-22.012ii	<b>MUGA inspection</b> Wickstead quoted an inspection price of £120:00. As the parish inspect it each month it was decided to only have a formal quinquennial inspection. Add to plan <b>ACTION</b>		Clerk	18/05/2022
15-22.013	<b>Litter pick for 2022</b> SW suggested ice-cream for children after the litter pick. Agreed <b>ACTION</b>		SW	18/05/2022
15-22.018a	Insurance. Our renewal premium has gone up by £82 even though we have a fix term agreement. Clerk to progress <b>ACTION</b>		Clerk	18/05/2022
15-22.018b	Beer festival request for serving drink on the meadow clerk to respond <b>ACTION</b>		Clerk	18/05/2022
15-22.018c	Lyveden Vault issues with wall. Clerk to investigate <b>ACTION</b>		Clerk	18/05/2022
15-22.018d	Equality & Diversity Policy comments. SD to review existing document <b>ACTION</b>		SD	18/05/2022
15-22.018e	Cemetery trees bordering Mauntly Avenue properties. Clerk to resolve <b>ACTION</b>		Clerk	18/05/2022
15-22.018f	Concern was expressed regarding the level of rubbish on the A6116. NNC councillors agreed to enquire if anything could be done. <b>ACTION</b>		NNC W&D B	18/05/2022