

<b>Meeting Number</b>	11 21
<b>Date of Meeting:</b>	17 <sup>th</sup> November 2021
<b>Location:</b>	Village Hall Meeting Room
<b>Purpose of Meeting:</b>	Parish Council routine meeting
<b>Minutes Prepared By:</b>	Nigel Searle
<b>Date &amp; Location of Next Meetings:</b>	19 <sup>th</sup> January 2022
<b>Attendees:</b>	M Smith (Chair), S Brown, F Perkins, S Doolan, S Sharp, J Lemmy, S Wilks K Motion, S Wilks, M Marsden
<b>Copies to:</b>	All Parish councillors plus NNC Councillor

- 11-21.001 Public Forum**  
One member of the public present
- 11-21.002 Apologies for absence**  
None received
- 11-21.003 Declaration of interests**  
None received
- 11-21.004 Police report**  
No police present.  
MS attended the JAG meeting.  
Poor response on the shaping local policing priorities questionnaire.  
Questionnaire still available on parish website home page.
- 11-21.005 Approve Minutes of previous meetings**  
Minutes of meeting 09/21 & 10/21 were approved and signed by the chair.
- 11-21.006 Matters arising**  
See action diary attached
- 11-21.007 Approve and sign off monthly accounts**
- 11-21.007i **Income**
- |           |                  |
|-----------|------------------|
| Cemetery  | £360.36          |
| Fireworks | £2,983.00        |
| Cemetery  | £137.36          |
|           | <b>£3,480.72</b> |

			<b>VAT Content</b>
11-21.007ii	<b>Expenditure</b>		
327	British Legion	£100.00	
328	RTW Printers	£39.30	£6.55
329	R&G	£859.06	£143.17
330	J Croker	£55.00	£0.00
331	N Searle Clerking fee Oct & Nov	£614.66	£1.45
	Telephone and Internet	£35.00	<b>£1,774.91</b>
	Stationery	£8.70	<b>£151.17</b>
	Postage	£10.20	
	Printer ink	£52.99	
		£721.55	

**SALIX Loan outstanding £4,200:00** Two payments to clear loan)

11-21.007iii The Clerk was authorised to pay these accounts

**Motion to approve 2022/23 budget.** The draft budget was formally approved  
**Motion to set 2022/23 precept** The precept for 2022 2023 was set at £30,600.  
 An increase of 1percent.

**Approval for clerk to pay routine bills during Christmas recess.** The clerk was authorised to pay routine bills during the Christmas recess.

The above were approved on block. Proposed MS seconded JL. Unanimous those present.

11-21.007iiii **Protected Funds**

Firework funds held by Parish Council	£5,622.30
Swan Avenue footpath	£1,660:00
Noticeboard Grant	£254.40
VE day grant	£350:00
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13
Clock Grant	£500.00
<b>TOTAL</b>	<b>11,193.83</b>

**11-21.008**

**Planning**

11-21.008i

New applications since last meeting

**New planning Application NE/21/01540/FUL**

Creation of 2 new access points into existing agricultural field Land South East of Dusthill Road, Brigstock, Northamptonshire. The council objected to this application as there was insufficient information regarding proposed usage of site and why extra access to existing access was needed. **OBJECTION**

- 11-21.008ii Previous applications update  
 NE/21/00978/LBC 6, Bridge Street **Withdrawn**  
 NE/21/01341/FUL 7 Lyveden Road **Granted**
- 11-21.009** **Flooding and MP visit update**  
 There was a meeting with Tom Pursglove MP, Environment Agency, Longhurst and North Northamptonshire Council to establish actions as a result of recent flooding in the village.
- The situation with Longhurst regarding the emergency evacuation of its tenants in Harpers Court was pitifully They gave a commitment to provide a robust plan should there be a reoccurrence.
- The environment Agency were waiting on a section19 report before they would undertake modelling with respect to the reports contents
- Tom Pursglove wanted clarification as to why a DEFRA grant of £6M was still sitting there and not being used to the benefit of his constituents
- SW stated that at the last PACM group meeting there were funds available for mitigation and resilience projects.
- Concern was expressed at the debris in the brook and who was responsible.
- 11-21.010** **Consultations**  
 Police and Fire Commissioner  
 Licensing policy  
 Climate change CPRE
- 11-21.011** **Firework event 2022**  
 This year's event was very successful, lower key than last year but raised £2,983:00. It was agreed that £2,500:00 should be distributed.
- The date of the 2022 firework display is Sunday 6<sup>th</sup> November  
 It was agreed the 2022 budget is £2,400:00 **ACTION**
- 11-21.012** **Assets of community value**  
 Clerk has e-mailed NNC regarding registering the church paddock and associated ground as an asset of community value. **ACTION**
- 11-21.013** **Village survey results**  
 Poor response to date. A reminder will be put on social media. LJ will provide results at January PC meeting.

- 11-21.014**      **Charging points in village**  
There was general discussions on this subject and the feasibility of siting a charging point in the village.  
  
Concern was expressed that cables are being located across the road and path. Clerk to establish highways position on this issue.  
**ACTION**
- 11-21.015**      **Street Lighting** (Permanent agenda item)  
Order had been placed to reinstate the lighting column in Bells Close. Clerk to write to residents.  
  
A price to remove the redundant lights on wooden poles has been requested. It is anticipated the two things can be done at the same time
- 11-21.016**      **Queens Jubilee**  
Agenda January Meeting **ACTION**
- 11-21.017**      **Village Sign**  
Concern was expressed regarding the stability of the Village sign. Clerk to get it inspected. **ACTION**
- 11-21.018**      **Meadow trees**  
There are issues regarding a tree falling down across the brook and other problems in the meadow. Clerk having a meeting to discuss on the 19<sup>th</sup>. **ACTION**
- 11-21.019**      **Operation London Bridge**  
No current plan in place
- 11-21.020**      **School parking area**  
Need to discuss with new head
- 11-21.021**      **Correspondence**  
Correspondence received regarding activities of transport company on Sudborough Road. Clerk to contact NNC and if not satisfactorily actioned to contact MP to try and get an explanation as to why no action is being taken.
- 11-21.022**      **AOB**  
11-21.022i      Notable Saxion church finger post has been refurbished and reinstalled in the vicarage garden  
  
11-21.022ii      Hand rail to War Memorial requires attention. Clerk to obtain quotation. **ACTION**  
  
11-21.022iii      Posts round War Memorial site have been hit and need realigning. **ACTION**  
  
11-21.022iiii      Parish council to do two rotas on tidying up the War Memorial site February and May 2022

**Cemetery**

There needs to be a review of what actions are required to tidy up the cemetery. Agenda January meeting. **ACTION**

There has been granite chipping laid on the soil across two graves. The clerk is to contact the grave owner to remove the chippings.

**ACTION**

**Christmas.** There is going to be a display similar to last year. Lights to be switched on December 1<sup>st</sup> there will be no carol service this year. Clerk to write to Hall Hill residents It was agreed to allocate £300:00 to the event. **ACTION**

**Date of next meeting**

19<sup>th</sup> January 2022 Parish Council Meeting

**2022 Meeting Dates**

January	19 <sup>th</sup>
February	16 <sup>th</sup>
March	16 <sup>th</sup>
April	20 <sup>th</sup> Parish Meeting
May	18 <sup>th</sup> Parish Council AGM
June	15 <sup>th</sup>
July	20 <sup>th</sup>
August	No Meeting

**War Memorial Tidy Rota 2022**

Month	Organisation	Contact
January 2022	Men's Club	Terry Beckett
February 2022	Parish Council	Margaret Smith
March 2022	URC	Sheila Smith
April 2022	St Andrew Church	Phil Parrish
May 2022	Parish Council	Margaret Smith
June 2022	Village Hall	Steph Beckett
July 2022	Cricket Club	Pete Burdett
August 2022	WI	Lesley French
September 2022	Historical	Sally Wilks
October 2022	Knit and Natter	Glenda Stephen
November 2022	Ladies Leisure	Sharon Eldred
December 2022	Kurling Group	Judith Beeby

## Action Diary

Ref	Completed Actions		Resp	Due by
06-21.013ii	It was suggested that St Johns Ambulance be contacted to attend the firework event as first aiders	<b>Aug.</b> St Johns has been contacted. Forms completed and responses replied to. <b>Sept</b> Clerk to sign and return forms confirming required attendance at event <b>Oct</b> All in order	Clerk	15/09/2021
07-21.010	<u>Tree Warden</u> The parish Council have received interest from a resident. Clerk to invite him to next meeting. ACTION	<b>Oct</b> Tree warden appointed.	Clerk	20/10/2021
06-21.023ii	Councillor Brackenbury outlined the scope of the scrutiny committee which will look at issues which will make a difference to the community and requested suggestions	Responded	All	20/10/2021
06-21.023v	Write to school regarding the damaged wall	Clerk written to school head	Clerk	20/10/2021
07-21.004	Policing priorities SB will put the link on Facebook and clerk put a notice on the noticeboard so residents can report to the police any crime or anti-social behaviour that is causing concern.  Clerk to put details on noticeboard	Actioned	SB  Clerk	20/10/2021  20/10/2021
07-21.007v	Add website upgrade to October agenda	<b>Actioned</b>	Clerk	20/10/2021
07-21.008ii	Cowthick. There are serious concerns regarding the flood mitigation systems and the water runoff into Harpers Brook. Clerk to write to our MP who has been very involved with this development	Clerk written to MP	Clerk	20/10/2021

06-21.023iii	There are issues with worn out white lines in the village. Particularly at the junction of Park Walk/Bridge Street/ Dust Hill Road. Clerk to report.	<b>Oct</b> Lines have been reinstated.	Clerk	20/10/2021
06-21.017iii	SW will be asked to arrange a meeting with the Environment Agency to progress if this is feasible to increase height of weir/dam without causing other issues downstream	<b>Sept</b> Progressing <b>Nov</b> Meeting taken place	Clerk/SW	15/09/2021
07-21.017	Queens Jubilee It was thought a mature Oak would be the most appropriate. Clerk to obtain price	<b>Oct</b> prices obtained for specimen trees	Clerk	20/10/2021
18-21.012	School parking area The clerk had discussions with NCC and it would appear that there was no objections in principle, subject to a more detailed proposal. SW to outline proposal <b>ACTION</b>	<b>APR 21</b> Meeting arranged with Highways <b>May</b> Meeting with highways on site who will put forward a proposal <b>JUNE</b> Requested a £45,000 developer contribution. <b>Sept</b> SW to arrange meeting with planners to discuss 106 contribution <b>Oct</b> SW to arrange meeting with school <b>Nov</b> Waiting until the new head is in post <b>See 07-21.021</b>		

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii <b>ACTION</b>	<b>June</b> Initial meeting taken place. Follow on meeting to be arranged. <b>Sept</b> Progressing <b>Oct</b> progressing <b>Nov</b> Progressing	SW	17/02/2021



02-21.017	There has been a 3 <sup>rd</sup> accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. <b>ACTION</b>	<b>May 21</b> Reported to Fix My Street and had meeting with Sarah Barnwell <b>June</b> Received a note from highways stating they would undertake a repair within 28 days. <b>Aug</b> Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing <b>Sept</b> No action to date <b>Nov</b> Contacted highways who are now looking into it.	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. <b>ACTION</b>	<b>June</b> This will be assessed in the group looking at emergency planning <b>Sept</b> Not progressed at present <b>Nov</b> Waiting for section 19 report	SW, FP, MM	16/06/2021
04-21.009iiii	02-21.017 Due to the issues with parking in Stable Hill the clerk to ask Highways if the path can be widened. <b>ACTION</b>	<b>May</b> e-mailed Sarah Barnwell for update and copied W. Brackenbury <b>June</b> NS to chased <b>JULY</b> Thought not possible but no firm decision <b>Nov</b> NS to case Sara Barnwell again	Clerk	16/06/2021
04-21.013	<u>Replacement of lighting column in Bells Close</u> The Clerk to obtain costings. <b>ACTION</b>	<b>May</b> Clerk to obtain prices <b>June</b> Price for new column and lantern received. Waiting on Weston Power <b>Sept</b> Received paperwork from Weston Power, waiting on price <b>Oct</b> price received and approved by PC. Residents to be informed. <b>Nov</b> Order placed for replacement column	Clerk	16/06/2021

04-21.014	<b>Five year plan</b> There are several maintenance issues which need to be planned for in the short and longer term. Draft copy of the plan to be circulated for discussion and review at the June meeting. <b>ACTION</b>	<b>May</b> Circulated to councillors on the 25/05/21 <b>June</b> MS to put a group together to draft plan <b>Sept</b> Progressing <b>Nov</b> Needs to include cemetery maintenances	Clerk	16/06/2021
06-21.012i	Queens Jubilee. article to be put in the newsletter to ask the opinions of villagers on what they would like to happen during the celebration weekend	<b>Sept</b> Clerk to get price for Oak tree	MS	15/09/2021
06-21.012ii	JL will do a SurveyMonkey questionnaire to get ideas from residents and to also ask questions to get ideas on how the village needs to develop	<b>Sept</b> Draft completed <b>Oct</b> slow response. Survey to be put on website and FB and included in newsletter.	JL	15/09/2021
06-21.013i	ES should renew her first aid certificate	<b>Sept</b> Progressing <b>Oct</b> Refresher course booked	ES	15/09/2021
07-21.021	Plans from Highways have not yet been received. A developer contribution from Grace Homes has been requested. SW to liaise with planning regarding 106 contribution	<b>Oct</b> Price received. Meeting with school to be organised. <b>Oct</b> SW to arrange meeting with school <b>Nov</b> Waiting until the new head is in post <b>See</b>	SW	20/10/2021
	The Clerk was also requested to obtain NCC's intentions for the unused land at the bottom of Lyveden Road <b>ACTION</b>	No intentions at present, Right to Regenerate is only under consultation. <b>June</b> Written to NNC executive member for communities to progress <b>July</b> NCC want to know our intentions for the site <b>Sept</b> It was decided not to progress this <b>Oct</b> Site suggested for natural burial.	Clerk	17/03/2021

06-21.023iii	Complaints have been received from Harpers Court residents that the trees on church land are causing excessive light reduction in their flats. Clerk will write to PCC on receipt of specific details	<b>Oct</b> Meeting had been organised by church and a price is being sought for removal of trees. <b>Nov</b> Details not yet received	Clerk	20/10/2021
11-21.011	The date of the 2022 firework display is Sunday 6 <sup>th</sup> November It was agreed the 2022 budget is £2,400:00 <b>ACTION</b>		Clerk	19/01/2022
11-21.012	<u>Assets of community value</u> Clerk has e-mailed NNC regarding registering the church paddock and associated ground as an asset of community value. <b>ACTION</b>		Clerk	19/01/2022
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