

Meeting Number	22-22
Date of Meeting:	16 th November 2022
Location:	Village Hall Meeting Room
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Nigel Searle
Date & Location of Next Meetings:	18 th January 2023 Village Hall Meeting Room
Attendees:	S Brown, E Searle, S Sharp, S Doolan, S Wilks (Chair)
Copies to:	All Parish councillors plus NNC Councillor

- 22-22.001 Public Forum**
2 members present
- 22-22.002 Apologies for absence**
M Smith, F Perkins, M Marsden and J Lemmy send their apologies.
- 22-22.003 Declaration of interests**
None declared
- 22-22.004 Police report**
Non Received
There has been an advert for recruiting PCSO's
- 22-22.005 Approve Minutes of previous meetings**
Minutes of meeting 21/22 was approved as a true record of the meeting and signed by the meeting chair.
- 22-22.006 Matters arising**
See action diary attached
15-21.01311 Emergency plan. Progressing have flood group. And emergency group set up after COVID.
Communications are via WhatsApp groups
- Resolved**
20-22.015, 20-22.019i, 18-22.019ii, 21-22.001iii, 21-22.009ii, 21-22.018, 21-22.022i
- 22-22.007 Finance**
22-22.007i **Income**
Cemetery

£189.00

£189.00

22-22.007ii **Expenditure**

Chq Number

DD	YU Energy (<i>Statement 66</i>)	£96.02	£4.57
403	R and G	£764.40	£127.40
404	Cancelled	£0.00	£0.00
405	DM Payroll	£80.00	£0.00
406	HMRC	£288.70	£0.00
407	N Searle Clerk fee November	£265.97	£9.83
408	N Searle Clerk fee December	£214.58	£0.00
		£1,709.67	£141.80

22-22.007iii The Clerk was authorised to pay these accounts.

22-22.007iiii **Budget** The 2023-24 budget was discussed and approved.

22-22.007v **Precept** The precept for 2023-24 was set at £30,900:00.

Above Proposed ES seconded SD on block, unanimous those present.

22-22.007vi **Protected Funds**

Firework funds	£869.50
Swan Avenue footpath	£1,660:00
Bench fund	£512.29
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13
TOTAL	£5,608.63

22-22.008**Planning****New Planning Application**

22-22.208i

NE/22/01348/FUL Proposal Demolition and replacement of existing commercial industrial building, along with associated works to include, the provision of vehicle and cycle parking together with a display area for the made garden buildings. Location: Collings Brothers Ltd Sudborough Road Brigstock Kettering NN14 3HT There was no **objection to this proposal in principle**. The height of the proposed development is significantly higher than the existing building to be demolished. To improve the visual impact tree planting on the front of site would be appropriate.

22-22.208ii

NE/22/01308/FUL Proposal : Two storey and single storey rear extension to existing dwelling Location: 14 Grafton Road Brigstock Kettering NN14 3EY **No Objection**

- 22-22.208iii **NE/22/01279/REM** Proposal : Reserved matters: Appearance, landscaping, layout and scale - pursuant to NE/22/00374/OUT - Outline planning application for the erection of one single storey dwelling and carport /workshop (all matters reserved except access) Location: Land North Of 6 Old Dry Lane Brigstock NN14 3HY **No Objection**
- 22-22.208iiii **NE/22/01270/FUL** Proposal : The erection of a large shed to sit on an existing concrete slab to the side of the property. Constructed using ship lap timber stain black to match existing fences, windows and fascia. Location: White Lodge 6 Grafton Road Brigstock Kettering NN14 3EY **No Objection**
- 22-22.208v **Enforcement** There are several outstanding issues. Clerk to chase and write to MP regarding the unacceptable level of service of NNC **ACTION**
- Decisions since last meeting**
- 22-22.208vi **NE/22/01172/FUL** 4 Mauntley Avenue Approved
- 22-22.208vii Concern raised by residents at previous meetings regarding the Grace Homes/Bells Close boundary hedging. Have received correspondence from Grace Homes confirming this will be respected.
- 22-22.208viii Concern was expressed at the development on Stanion Road which was thought to only have outline planning permission
- 22-22.009**
22-22.009i **Maintenance**
Clerk to get a revised quotation for replacement of the meadow fence with oak posts. Price received £2,724.72. Additional quotation required. Work planned for 2023-24 but could be brought back to 2022-23 as there are funds in maintenance budget. **ACTION**
- 22-22.009ii There are still funds in the 2022/23 maintenance budget. Small project planned for next year to be brought back including Creosoting all gates and bus shelter **ACTION**
- 22-22.010**
Flood monitoring system
The initial off the shelf concept has been suffering from unexpected delays.
Other commercially available systems not completely satisfactory.

Mr Leacroft has suggested a custom system from off the shelf components with control and communications located in the village hall. SW to have discussion with VH committee **ACTION**

22-22.011**Firework Display Organisation**

The event was a great success with receipts covering costs. There have been concerns expressed again this year regarding the area of debris resulting from the display.

The council agreed to a £40:00 spend on a powerful magnet to pick up the nails from the bonfire pallets.

22-22.012**Jubilee Tree**

Clerk to get a price for the removal of the tree guard on the corner of Bells Close so it can be reinstated with the Jubilee Tree on the corner of Barnards Way/Lyveden Road **ACTION**

22-22.013**Market Cross jubilee inscription**

A revised application has been submitted to English Heritage for permission to add the inscription.

22-22.014**Street Lighting** (Permanent agenda item)

The last of the old lights has been removed from the wooden telegraph poles

22-22.015**School Parking Area**

Progressing

22-22.016**Charging Points**

A team at the CoOp are currently looking into the possibility of installing EV chargers at suitable stores. But unable to advise at this time if this will include the Brigstock store or when they will be installed.

22-22.017**Cemetery**

It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required **ACTION**.

22-22.018

Correspondence

Boundary commission
Rob Bridges Warm Room response
Netscape conference
NCALC AMP event
NCALC updates
Public sector executive
Winter service reports
Stable hill water response from Sarah Barnwell
Rockingham forest vision
RAIN Project
Kettering planning Grafton SOLAR park
East midlands airport space
PCSO being recruited
Flood action week
Council leader reports including consultation on taking police powers

22-22.019

AOB

Celebrations for King Charles III coronation. Add to January agenda

ACTION

There are transitional arrangements being put in place should a new clerk be appointed before January

21-22.023

Date of next meeting.

Date of next meeting 18th January 2023

2022/23 Meeting Dates

September	21 st Changed to the 28 th
October	19 th
November	16 th
December	No Meeting
January	18 th
February	15 th
March	15 th
April	19 th
May	17 th

War Memorial Tidy Rota 2023

Month	Organisation	Contact
January 2023	Parish Council	Margret Smith
February 2023	Village Hall	Steph Beckett
March 2023	Cricket Club	Pete Burdett
April 2023	WI	Nikki Wills
May 2023	Historical	Sally Wilks
June 2023	Knit and Natter	Glenda Stephen
July 2023	Ladies Leisure	Sharon Eldred
August 2023	Kurling Group	Judith Beeby
September 2023	School	Georgia Reynolds
October 2023	Men's Club	Terry Beckett
November 2023	URC	Shelia Smith
December 2023	St Andrews Church	Phil Parish

Ref	Completed Actions		Resp	Due by
20-22.015	Market Cross jubilee inscription Obtain designs and wording for October meeting	Nov New application for English Heritage consent works sent see 21-22.015	Clerk	19/10/2022
20-22.019i	Cemetery It was suggested that a friend of the cemetery group be set up agenda next meeting.	Non see 21-22.006	MS	19/10/2022
18-22.019ii	August will be the start of a program to photograph and asses condition of memorials and to establish if any actions are required. ACTION	Started See 20-22.019i	Clerk	21/09/2022
20-22.019ii	The gates of the cemetery need creosoting	Sept Added to next years budget Nov have requested price to undertake this year Nov Order placed	Clerk	19/10/2022
21-22.001iii	There was a discussion regarding a warm room initiative pilot being undertaken by village organisations using the June Small Room at the UFC. disappointing that NNC would not support this project clerk to write to chief executive. ACTION	Nov Sent e-mail to Rob Bridge who has responded that it is being looked into Nov Response received	Clerk	16/11/2022
21-22.009i	Clerk to get a revised quotation for replacement of the meadow fence with oak posts. Work in next years budget. ACTION	Nov Quotation requested Nov Quotation received	Clerk	16/11/2022

21-22.009ii	There are still funds in the 2022/23 maintenance budget. Small project planned for next year to be brought forward. ACTION	Nov Requested prices for creosoting Bus shelter and all gates and posts parish responsible for. Nov Price received and order placed	Clerk	16/11/2022
21-22.018	Clerk to write to CoOp regarding locating a charging unit in their carpark. ACTION	Nov SB has been in communication with the CoOp who are looking at options	Clerk	16/11/2022
21-22.022i	Weeds are encroaching on the perimeter of the MUGA clerk to arrange for these to be sprayed. ACTION	Nov Weeds flailed and will be added to spraying program Nov Weeds flailed and area will be added to the spraying programme	Clerk	16/11/2022
18-22.021i	There was a fatality on the A6116 at Sudborough. Clerk to get in touch with Sudborough Clerk to lobby NNC to improve this dangerous stretch.	Sept Have written to Sudborough PC but have had no response to date Nov No response to date Remove from Diary	Clerk	19/10/2022

Action Diary

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	June Initial meeting taken place. Follow on meeting to be arranged. Sept Progressing Oct progressing Nov Progressing May Meeting held on 16 th to develop direction Nov Progressing have flood group. And emergency group set up after COVID. Communications are via WhatsApp groups	SW	17/02/2021

02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days. Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing Sept No action to date Nov Contacted highways who are now looking into it. Jan 22 Chased Sarah Barnwell Sept Chased Sarah Barnwell Nov Issue with drains under property discovered. Need to get in touch with owner	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	June This will be assessed in the group looking at emergency planning Sept Not progressed at present Nov Waiting for section 16 report 2022 Mar Section 19 report still not received SW to Chase	SW, FP, MM SW	16/06/2021
04-21.009ii	Flooding. Section 19 report still not received SW to Chase ACTION		SW	20/04/2022
18-22.014	Dog excrement on meadow The clerk had circulated a poster MM has sourced images of other options which will be circulated. Agenda Next meeting	Nov MM to obtain signs Nov Clerk to arrange posters	MM Clerk	21/09/2022 15/12/2022
20-22.014	The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement	Sept Grant process commenced Nov RL to look at existing sign Nov Grant application completed	Clerk R Leacroft Clerk	19/10/2022 15/12/2022 15/12/2022

21-22.001ii	The issue was raised regarding the start of construction of a building by the haulage company on the woodyard site. The clerk confirmed that photographs had been taken and reported to planning enforcement. The clerk to write to NNC planning to request the application be brought to committee for determination ACTION	Oct Response received from NNC that they have a resource issue Nov Written to Wendy Brackenbury to call in the application Nov Waiting response	Clerk	16/11/2022
21-22.006	It was suggested that a friends of the cemetery group could be set up to help keep it tidy. MS to put in newsletter ACTION		MS	16/11/2022
21-22.015	<u>Market Cross jubilee inscription</u> After discussion it was agreed to have the inscription on the face of the top step Clerk to get quotation	Nov New application for English Heritage consent works sent	Clerk	16/11/2022
21-22.017	School Parking Area Still waiting on KIER. SW to chase Sarah Barnwell KM ask to investigate if there was any other options ACTION	Nov KM is looking at other contractors to undertake the scheme	SW/KM	16/11/2022
21-22.022ii	SW to arrange for the purchase of Christmas trees. Similar display as last year. ACTION	ACTIONED	SW	16/11/2022

Ref	New Actions		Resp	Due by
22-22.009i	Meadow fence with oak posts. could be brought back to 2022-23 as there are funds in maintenance budget. ACTION			
22-22.009ii	There are still funds in the 2022/23 maintenance budget. Small project planned for next year to be brought back including Creosoting all gates and bus shelter ACTION			
22-22.012	<u>Jubilee Tree Clerk</u> to get a price for the removal of the tree guard on the corner of Bells Close so it can be reinstated with the Jubilee Tree on the corner of Barnards Way/Lyveden Road ACTION			
22-22.017	<u>Cemetery</u> It is planned to have a working group to make decisions on the memorials in the Sudborough Road Cemetery and what actions are required ACTION			
22-22.019	Celebrations for King CharlesIII coronation. Add to January agenda ACTION			