

Meeting Number	20-22
Date of Meeting:	28 th September 2022
Location:	Village Hall Meeting Room
Purpose of Meeting:	Parish Council Meeting
Minutes Prepared By:	Nigel Searle
Date & Location of Next Meetings:	19 th October Village Hall
Attendees:	M Smith (Chair), S Brown, E Searle, F Perkins, J Lemmy, S Sharp
Copies to:	All Parish councillors plus NNC Councillor

20-22.001 Public Forum

4 Members of the public present. Concern was expressed as to how Grace Homes were going to deal with the boundary issues.
See meeting note reference 20-22.008ia

20-22.002 Apologies for absence

S Wilks, S Doolan, K Motion, T Towns, Max Marsden sent their apologies which were accepted (Reasons Given)

20-22.003 Declaration of interests

None declared

20-22.004 Police report

Performance report received and circulated to councillors.
ES Attended a ZOOM meeting with the Police and Fire commissioner.

It was reported that

£1.5 million from speed awareness courses spent on ANPR expansion programme with 150 new fixed cameras, 17 car kits, 10 rapid deployment kits, 1 field engineer, 1 auditor and 3 extra staff. In the first quarter of this year had 268,000 activation hits resulting in 9,300 individual linked to crimes. £78 million drugs seized, helped with inter county crimes.

ANPR for villages, not in pipeline at moment.

James Willis Serious Chief Inspector gave presentation on Serious Crime Initiative and how they engage with children, who were outside the system but involved with serious crimes.

20-22.005 Approve Minutes of previous meetings

Minutes of meeting 18/22 and 19/22 were approved as a true record of the meeting and signed by the chair.

20-22.006 Matters arising

See action diary attached

Resolved

13-22.004, 13-22.010, 13-22.019iiii, 17-22.016, 17-22.021, 17-22.023ii, 18-22.007, 18-22.008iiii, 18-22.014, 18-22.015, 18-22.019i, 18-22.019ii, 18-22.021, 10-21.005i, 10-21.005ii

20-22.007 Finance**20-22.007i Income**

Cemetery G22	£139.74
ACRE Village Award	£75.00
Cemetery S4 C47	£171.36
Cemetery Crowsons R5	£171.36
Cemetery R5	£200.00
Cemetery K50	£342.75
Cemetery AB5 & AB6	£334.00
Cemetery Crowsons M2 C49	£139.74
	£1,573.95

20-22.007ii Expenditure**VAT
Content**

Chq Number

DD	YU Energy (<i>Statement 63</i>)	£94.01	£4.48
384	J Croker	£55.17	£0.00
385	K&M Lighting	£1,024.10	£170.68
386	R and G	£897.60	£149.60
387	Shaw & Son	£26.00	£4.33
388	Type Start	£80.40	£13.40
389	PKF Littlejohn	£240.00	£40.00
390	R & G	£1,150.80	£191.80
391	NNC Pocket Park rent	£10.00	0
392	Brigstock PFA	£1,200:00	
393	106 Fireworks	£1,600:00	
394	N Searle Clerking fee September	£364.19	£0.00
395	Phone internet stationery postage	£1,000:00	
	Bletsoe Meadow Rent	£1,000:00	
		£7,742.27	£574.29

20-22.007iii The Clerk was authorised to pay these accounts

20-22.007iiii 2021 accounts have been received with no actions from external auditor and formally signed off by the council.

The above were signed off on block. Proposed SB Seconded JL unanimous those present

20-22.007v **Protected Funds**

Firework funds	£922.30
Swan Avenue footpath	£1,660:00
Bench fund	£272.29
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13

TOTAL £5,661.72

Funds being held for PTA £1,200:00 have now been paid from protected funds

Balance of Firework payment paid £1,600:00 from protected funds

20-22.008**Planning**

20-22.008ia

New Planning Application NE/22/00735/CND Discharge of conditions pursuant to 20/01359/FUL - Erection of 35 dwellings with associated open space, parking, landscaping and access Condition 2 -Materials Condition 3 - Door and window details Condition 4 - Lighting details Condition 5 - Surface water Condition 6 - Surface water management Condition 8 -Highways - Works to Stanion Road Condition 11 - Sustainable Measures Condition 12 - CEMP Condition 13 - Biodiversity enhancement features Condition 14 -Landscaping Condition 15 - Protection of trees and hedgerow Condition 17 - Landscape management plan Condition 18 - Landscape maintenance Condition 19 -Play / Recreational equipment Condition 20 - Land levels at Land North Of Stanion Road Brigstock

Due to the concerns of residents, clerk to respond to this application requesting clarification regarding boundary treatments butting up to hedging/trees on the boundaries of Stanion Road and Bells Close properties and also write to the developer. **ACTION**

20-22.008ib

New Planning Application NE/22/01172/FUL Proposal : Two storey side extension Location: 4 Mauntley Avenue Brigstock Kettering NN14 3HF

No Objection

20-22.008ic

New Planning Application NE/22/01207/TCA Proposal : T1 - Mature Grey Poplar - Pollard back to previous pollard points; T2 -Mature Grey Poplar - Section fell; T3 - Mature Grey Poplar - Section fell T4 - Mature Grey Poplar - Pollard back to previous pollard points; T5 - Mature Grey Poplar - Pollard back to previous pollard points; T6 - Mature Grey Poplar - Pollard back to previous pollard points; T7 - Lime - Pollard back to previous pollard points Location: 11A Park Walk Brigstock Kettering NN14 3HH **No Objection**

20-22.008ii

Previous applications update

20-22.008iia

Application NE/22/00723/FUL - Dust Hill Road, Refused

20-22.008iib

Application NE/22/00545/FUL - 13 Park Walk, Approved

20-22.008iic

Application NE/22/00509/FUL - Wallis Mill, Approved

20-22.008iid

Application NE/22/00829/FUL - 4 Braybrooks, Approved

20-22.008iie

Application NE/22/00996/FUL - 1 Woodyard Close, Approved

20-22.008iif

Application NE/22/00885/FUL & 00886/LBC Brigstock Manor - Withdrawn

- 20-22.009** **Maintenance**
Add bus shelter and cemetery gates to 2023/24 budget
- 20-22.010** **Flood monitoring system**
Correspondence from NNC regarding flood resilience the "RAIN" project. The parish council has registered an interest to be kept informed.
- 20-22.011** **Dog excrement on meadow**
M Marsden is obtaining signage to put on the meadow.
- 20-22.012** **Firework Display Organisation**
MM is progressing plans. Outstanding balance payment of £1,600:00 authorised
- 20-22.013** **Empowerment Grant**
Have received confirmation that a grant of £250:00 has been awarded towards a Stanion Road Bench (*not yet into account*). It was also agreed that the surplus reserve funding allocated to the noticeboard and Jubilee projects should be transferred into the bench fund.
- 20-22.014** **Speed Camera**
The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement **ACTION**
- 20-22.015** **Market Cross jubilee inscription**
Obtain designs and wording for October meeting **ACTION**
- 20-22.016** **Street Lighting** (Permanent agenda item)
Trees obscuring lights on the Syke and Mill Lane. Clerk to write to householders. **ACTION**
- 20-22.017** **School Parking Area**
SW has been in contact with NNC regarding an update with the following response. "*We have just had a new highways contract start on 12 September and so all of the costs for works will be new. There may be some further delay in being able to provide a cost for this*"
- 20-22.018** **Charging Points**
SB is to attend a Virtual session on Electric Vehicle Charging Points on the 12th October
- 20-22.019** **Cemetery**
20-22.019i It was suggested that a friend of the cemetery group be set up agenda next meeting. **ACTION**
20-22.019ii The gates of the cemetery need creosoting **ACTION**

20-22.020**Correspondence** (not circulated prior to the meeting)

- A letter received from a resident complaining that an advertisement in the village newsletter had been rejected. This was responded to that the newsletter was not a parish council publication.
- Queens canopy ZOOM meeting invitation.
- Planning roadshow CPRE
- A letter received regarding the legitimise of the council as there was no election.

20-22.021**AOB**

18-22.021i

There was a fatality on the A6116 at Sudborough. Clerk to get in touch with Sudborough Clerk to lobby NNC to improve this dangerous stretch. **ACTION**

20-22.021ii

Clerk Vacancy

There have been no responses to date. SB to repost on Facebook. Clerk to forward advert to NCalc **ACTION**

20-22.021iii

Concern was expressed as to the condition of the Bridge Street Bridge. Clerk to contact Highways.

20-22.021iiii

There are a number of properties whose boundary hedges are encroaching paths and highways. These can be reported using the Fix My Street link from the home page of the parish website.

20-22.022**Date of next meeting.**

Date of next meeting 19th October 2022

2022/23 Meeting Dates

July	20 th
August	No Meeting
September	21 st Changed to the 28 th
October	19 th
November	16 th
December	No Meeting
January	18 th
February	15 th
March	15 th

War Memorial Tidy Rota 2022

Month	Organisation	Contact
June 2022	Village Hall	Steph Beckett
July 2022	Cricket Club	Pete Burdett
August 2022	WI	Lesley French
September 2022	Historical	Sally Wilks
October 2022	Knit and Natter	Glenda Stephen
November 2022	Ladies Leisure	Sharon Eldred
December 2022	Kurling Group	Judith Beeby

Action Diary

Ref	Completed Actions		Resp	Due by
13-22.004	<u>Police report</u> Clerk to put local police officer details on the noticeboard ACTION	2022 Feb Sent e-mail to police for photos 24/02/22 Mar None available at present June Chased police again for details. Waiting response July Will not allow photos and contact information Closed	Clerk	20/03/2022
13-22.010	<u>Street furniture</u> A request has been made for a seat on Station Road, as some of the elderly find it a tiring walk from the village to Bells Close/Swan Avenue. This was agreed in principle. Clerk to investigate grant funding. ACTION	Mar Waiting responses for available grants Apr Clerk to apply for NNC councillor grant May Empowerment grant request made July No response received to date July Chased NNC Councillor August Grant application offer received	Clerk	20/03/2022
13-22.019iiii	Issues regarding Longhurst not responding to maintenance request fence on Church Walk ACTION	Jan E-mailed Longhurst 5/01/22 and 15/02/22 no response. Feb Response received on 20/02/22 Mar Chased Longhurst again Mar Order issued for its repair no date Mar 22 nd Chased for a repair completion date Apr Fence repaired. Bodge job May Order placed for whole fence renewal July Informed new fence to be installed in July July New fence installed	Clerk	20/03/2022

17-22.016	<u>Dog excrement on meadow</u> Problems are being reported that children are getting covered in dog excrement while playing in the meadow. This is a very difficult issue to resolve. The proposal was to obtain some fun posters to try and get the message across. ACTION	June Sent sample of poster to councillors for response Actioned July MM To source additional posters See 18-22.014	Clerk MM	20/07/2022 21/09/2022
17-22.021	<u>Cemetery</u> The memorials which were unstable have been laid down. There is a need to undertake a full survey of the memorials. ACTION	See 18-22.019ii	Clerk	20/07/2022
18-22.007	Advertising Clerk Job. Adverts should not include salary. MM to write a preamble about the village ACTION	ACTIONED	MM	21/09/2022
18-22.008iiii	to Open deposit account for reserves. (<i>Nation Wide are closing all their business investor accounts</i>) E S was authorised to open deposit account	Deposit account opened and reserves of £20,000:00 transferred	ES	21/09/2022
18-22.019i	<u>Cemetery</u> Risk Assessment to be undertaken in August ACTION	ACTIONED	ES/TT/SW	21/09/2022
18-22.021	NCALC AGM MS and SB to attend. Clerk to book ACTION	July ACTIONED	Clerk	21/09/2022
18-22.021	Complaints have been received regarding busses not stopping at request stops. Clerk to write to bus operator	July Clerk written to bus company	Clerk	21/09/2022
18-22.021	e-mail received regarding children playing in brook under the bridge by village hall, leaving litter, safety issues and obscene and threatening language. After discussion it was decided to ask a PCSO to talk to the parents whose names are known.	Actioned	Clerk	21/09/2022

10-21.005i	Concern was raised as to the condition of the Cycle footpath from the village to Stanion along the A6116. The clerk to contact highways.	ACTIONED	Clerk	21/09/2022
10-21.005ii	There had been comments on FaceBook regarding the Grace Homes Stanion Road development. The clerk to reinstate the link on the planning page so the approved application can be accessed.	ACTIONED	Clerk	21/09/2022

Action Diary

Ref	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	June Initial meeting taken place. Follow on meeting to be arranged. Sept Progressing Oct progressing Nov Progressing May Meeting held on 16 th to develop direction	SW	17/02/2021
02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days. Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing Sept No action to date Nov Contacted highways who are now looking into it. Jan 22 Chased Sarah Barnwell Sept Chased Sarah Barnwell	Clerk	19/05/2021

04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	June This will be assessed in the group looking at emergency planning Sept Not progressed at present Nov Waiting for section 16 report 2022 Mar Section 16 report still not received SW to Chase	SW, FP, MM SW	16/06/2021
04-21.009ii	Flooding. Section 19 report still not received SW to Chase ACTION		SW	20/04/2022
17-22.023ii	With increasing energy prices, the clerk was ask to write to Grace Homes to ask for integrated solar panels to be incorporated into the roofs of the development. ACTION	June E-mailed Grace Homes regarding integrated solar panels July No response to date	Clerk	20/07/2022
18-22.014	Dog excrement on meadow The clerk had circulated a poster MM has sourced images of other options which will be circulated. Agenda Next meeting		MM	21/09/2022
18-22.015	Market Cross jubilee inscription English Heritage rejected or application to inscribe the Market Cross and suggested we resubmit an alternative proposal		Clerk ALL	21/09/2022
18-22.019ii	August will be the start of a program to photograph and asses condition of memorials and to establish if any actions are required. ACTION	Started	Clerk	21/09/2022

Ref	New Actions		Resp	Due by
20-22.008	Grace Homes Development Due to the concerns of residents, clerk to respond to this application requesting clarification regarding boundary treatments butting up to hedging/trees on the boundaries of Stanion Road and Bells Close properties and also write to the developer.		Clerk	19/10/2022
20-22.014	The Sudborough Road speed sign is now not operational. Clerk to apply to the Police fund to obtain a grant for a replacement		Clerk	19/10/2022
20-22.015	Market Cross jubilee inscription Obtain designs and wording for October meeting		Clerk	19/10/2022
20-22.016	Street Lighting Trees obscuring lights on the Syke and Mill Lane. Clerk to write to householders.		Clerk	19/10/2022
20-22.019i	Cemetery It was suggested that a friend of the cemetery group be set up agenda next meeting.		Clerk	19/10/2022

20-22.019ii	The gates of the cemetery need creosoting		Clerk	19/10/2022
18-22.021i	There was a fatality on the A6116 at Sudborough. Clerk to get in touch with Sudborough Clerk to lobby NNC to improve this dangerous stretch.		Clerk	19/10/2022
18-22.021ii	Clerk Vacancy There have been no responses to date. SB to repost on Facebook. Clerk to forward advert to NCALC		SB Clerk	19/10/2022