

Meeting Number	09 21
Date of Meeting:	20 th October 2021
Location:	Village Hall Meeting Room
Purpose of Meeting:	Parish Council routine meeting
Minutes Prepared By:	Sally Wilks
Date & Location of Next Meetings:	17 th November 2021
Attendees:	M Smith (Chair), S Brown, F Perkins, S Doolan, S Sharp, J Lemmy, S Wilks T Towns, K Motion
Copies to:	All Parish councillors plus NNC Councillor

09-21.001 Public Forum

Two member present

Cemetery - Robert Leacroft said that the contractors had cut down the wild flowers he had planted around his wife's grave which had upset the family. The area around the grave was not really a wild area.

It was suggested that the wooded area next to the country park steps could be used for a designated green cemetery.

Mr Marsh complained about CTS expansion. There were now lorries going in 7 days a week. Noise form hooters etc was unacceptable. Roads were sometimes blocked.

It was suggested that residents should keep a diary with times and dates of nuisance and take photos. NS was asked to check permissions. MS offered to visit CTS and report back.

09-21.002 Apologies for absence

M Marsden and E Searle sent their apologies (reason given) which was accepted.

09-21.003 Declaration of interests

None

09-21.004 Police report

None

09-21.005 Approve Minutes of previous meetings

Minutes of meeting 07/21 & 28/21 were approved and signed by the chair Proposed TT Seconded SD unanimous those present

09-21.006 Matters arising

See action diary attached

09-21.007 Approve and sign off monthly accounts

09-21.007i	Income		
	Beer Festival	£50.00	
		£50:00	
09-21.007ii	Expenditure		VAT Content
	DD YU Energy (Aug)	£95.36	£4.54
	322 Historic Towns	£15.00	£0.00
	323 PKF	£240.00	£40.00
	324 NNC	£10.00	£0.00
	325 R&G	£859.06	£143.17
	326 Universal Training	£180.00	£30.00
		£1,399.42	£217.71

SALIX Loan outstanding £4,200:00 Two payments to clear loan)

09-21.007iii The Clerk was authorised to pay these accounts
The draft budget for 2022-2023 was approved Proposed SD seconded
TT unanimous those present

09-21.007iiii Protected Funds

Firework funds held by Parish Council	£2,687:60
Swan Avenue footpath	£1,660:00
Noticeboard Grant	£254.40
VE day grant	£350:00
Flood grant	£1,765:00
Holding for School ex playgroup	£1,042.13
Clock Grant	£500.00
TOTAL	4,171.53

09-21.008 Planning

09-21.008i *New applications since last meeting*

09-21.008ii *NE/21/01306/TCA Proposal : Removal of two fir trees due to excessive shading and wall stone damage near driveway. Location: 17 High Street Brigstock Kettering Northamptonshire* **No Objection**

09-21.008iii *NE/21/01341/FUL Proposal: Infill extension to the rear of the property, new pitched roof and windows. Location: 7 Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE*

- 09-21.008iii Planning Consultation ENO18761 WHP Telecoms Ltd
Councillors could not see the sense of siting this in the proposed location. NS to respond in the strongest possible way. Residents to be consulted but councillors predicted that there would be no support. Other more suitable sites: Brigstock Camp or Woodlands Garage.
- 09-21.008v Previous applications update
20/01359/FUL Proposal : *Erection of 35 dwellings with associated open space, parking, landscaping and access at Land North Of Stanion Road Brigstock Northamptonshire - **Granted***
NE/21/01147/FUL & NE/21/01148/LBC Proposal : *Installation of Electric Vehicle Charging point for a car. This would be mounted on the back of the fence/gate post (not attached to the house or visible from the front of the property). Minimal cable run - As electric box is at same rear corner of the house and cable would run down at floor level. Location: 25 Benefield Road Brigstock Kettering Northamptonshire NN14 3ES **Granted***
- 09-21.009** **Tree Warden**
 Mr Gutierrez introduced himself and gave a knowledgeable presentation. He had already identified sites around the village suitable for tree planting e.g. the triangle opposite the swing park, the corner of Barnard's Way and Lyveden Road. He already has a nursery of native trees ready for planting. It was suggested he could get together with the person appointed to do the village tree survey. Councillors were delighted to agree his appointment as our tree warden.
- 09-21.010** **Flooding** (Visit by Tom Purseglove MP)
 JL is liaising with TP.
 PACM meeting organised in November.
 Funding available for Harper's Brook Catchment area but schemes won't be implemented in the short term.
 Concern about the length of time it was taking to repair the bridge. Having to detour using the road bridge is dangerous as there is no pavement. WB to be asked to intervene.
 RL suggested that the council have their own early warning system so that they didn't have to rely on the EA. This would cost about £2-3000 but might get funding.
- 09-21.011** **Consultations**
- *Corby Local Plan - **adopted***
 - *Ox-Cam Arc*
- 09-21.012** **Firework event update**
 All was going well. SW to print some posters. Councillors asked to volunteer on the night.

- 09-21.013** **Assets of community value**
Agreed that Rectory Paddock and associated land should be registered
- 09-21.014** **Village survey results**
Poor response so far. Put survey on village website and include in next newsletter.
- 09-21.015** **Charging points in village**
Charging points were being provided in towns but villages were being ignored. NNC should have clear policy. WB to be asked. May be topic for scrutiny committee. Cables were appearing across pavements in the village. Is this allowed? PC should have policy and seek guidance.
- 09-21.015** **Health and Safety**
- Benches: Inspected and two were found to require loose fittings to be tightened and some were in need of a clean.
 - MUGA: Inspected no issues
 - Bus shelter: Structure appears sound, Vegetation needs removing and needs creosoting
- 09-21.016** **Website upgrade**
SB proposed that an upgrade should be funded. This would make the website more user friendly and attractive. TT seconded. All in favour.
- 09-21.017** **Health and Safety**
Nothing to report
- 09-21.018** **Street Lighting (Permanent agenda item)**
Reinstatement of Bell's Close Light. KM proposed SD seconded. All in favour Residents to be informed.
- 09-21.019** **Queens Jubilee**
Nothing to report
- 09-21.020** **Five Year Plan**
Nothing to report
- 09-21.021** **School parking area**
SW had received a quote for the scheme. Nothing would happen without consultation with the school and other parties. SW to arrange a meeting

- 09-21.022** **Correspondence** (not previously circulated)
- *Concern regarding cemetery tree*
NS to get price for felling the sycamore in question.
 - *Community flower festival*
Not something the PC wants to do as many councillors are already involved via other organisations.

09-21.023 **AOB**
None

Date of next meeting

17th November 2021 Routine Parish Council Meeting

2021 Meeting Dates

May	19 th Parish Council AGM
June	16 th
July	21 st
August	No Meeting
September	15 th
October	20 th
November	17 th
December	No Meeting

War Memorial Tidy Rota 2021

Month	Organisation	Contact
January 2021	Historical	Sally Wilks
February 2021	Knit and Natter	Glenda Stephen
March 2021	Ladies Leisure	Sharon Eldred
April 2021	Men's Club	Terry Beckett
May 2021	PFA	Amy Miles
June 2021	URC	Sheila Smith
July 2021	St Andrew Church	Carl Hector
August 2021	Parish Council	Sally Wilks
September 2021	Village Hall	Steph Beckett
October 2021	Cricket Club	Pete Burdett
November 2021	WI	Liz Searle
December 2021		

Parish Councillors will do the tidy up on the War Memorial on 14th August

Action Diary

dRef	Outstanding Actions		Resp	Due by
15-21.013ii	SW to put together a simple emergency plan with effective communication structure See 13-203021iii ACTION	June Initial meeting taken place. Follow on meeting to be arranged. Sept Progressing Oct progressing	SW	17/02/2021
18-21.012	Subboparkingarech the clerk had discussed with NSC as it would be subject to a more detailed proposal. SW to out SW to out ACTION	APR 21 Meeting arranged with Highways May appeared at Highways on site who will put forward a more detailed proposal. JUNE Requested a £45,000 developer contribution. Sept SW to arrange meeting with planners to discuss 106 contribution Oct SW to arrange meeting with school	SW	21/04/2021
02-21.017	There has been a 3 rd accident (this one serious) in the past 6 months regarding residents having to walk on the road in Stable Hill due to parking inconsiderately. The water running down the road caused a very slippery surface. Clerk to contact the authorities to get a resolution. ACTION	May 21 Reported to Fix My Street and had meeting with Sarah Barnwell June Received a note from highways stating they would undertake a repair within 28 days. Aug Report received that Highways had closed job. Got in touch with W Brackenbury who has confirmed it is still ongoing Sept No action to date	Clerk	19/05/2021
04-21.009ii	A group comprising of SW, FP, MM formed to report on how the flooding grant should be spent. ACTION	June This will be assessed in the group looking at emergency planning Sept Not progressed at present	SW, FP, MM	16/06/2021
04-21.009iii	02-21.017 Due to the issues with parking in Stable Hill the clerk to ask Highways if the path can be widened. ACTION	May e-mailed Sarah Barnwell for update and copied W. Brackenbury June NS to chased	Clerk	16/06/2021

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		JULY Thought not possible but no firm decision		
04-21.013	<u>Replacement of lighting column in Bells Close</u> The Clerk to obtain costings. ACTION	May Clerk to obtain prices June Price for new column and lantern received. Waiting on Weston Power Sept Received paperwork from Weston Power, waiting on price Oct price received and approved by PC. Residents to be informed.	Clerk	16/06/2021
04-21.014	Five year plan There are several maintenance issues which need to be planned for in the short and longer term. Draft copy of the plan to be circulated for discussion and review at the June meeting. ACTION	May Circulated to councillors on the 25/05/21 June MS to put a group together to draft plan Sept Progressing	Clerk	16/06/2021
06-21.012i	Queens Jubilee. article to be put in the newsletter to ask the opinions of villagers on what they would like to happen during the celebration weekend	Sept Clerk to get price for Oak tree	MS	15/09/2021
06-21.012ii	JL will do a SurveyMonkey questionnaire to get ideas from residents and to also ask questions to get ideas on how the village needs to develop	Sept Draft completed Oct slow response. Survey to be put on website and FB and included in newsletter.	JL	15/09/2021
06-21.013i	ES should renew her first aid certificate	Sept Progressing	ES	15/09/2021
06-21.013ii	It was suggested that St Johns Ambulance be contacted to attend the firework event as first aiders	Aug. St Johns has been contacted. Forms completed and responses replied to. Sept Clerk to sign and return forms confirming required attendance at event Oct All in order	Clerk	15/09/2021
06-21.017iii	SW will be asked to arrange a meeting with the Environment Agency to progress if this is feasible to increase height of weir/dam without causing other issues downstream	Sept Progressing	Clerk/SW	15/09/2021

07-21.004	Policing priorities SB will put the link on Facebook and clerk put a notice on the noticeboard so residents can report to the police any crime or anti-social behaviour that is causing concern. Clerk to put details on noticeboard		SB Clerk	20/10/2021 20/10/2021
07-21.007v	Add website upgrade to October agenda		Clerk	20/10/2021
07-21.008ii	Cowthick. There are serious concerns regarding the flood mitigation systems and the water runoff into Harpers Brook. Clerk to write to our MP who has been very involved with this development		Clerk	20/10/2021
07-21.010	<u>Tree Warden</u> The parish Council have received interest from a resident. Clerk to invite him to next meeting. ACTION	Oct Tree warden appointed.	Clerk	20/10/2021
07-21.017	<u>Queens Jubilee</u> It was thought a mature Oak would be the most appropriate. Clerk to obtain price		Clerk	20/10/2021
07-21.021	Plans from Highways have not yet been received. A developer contribution from Grace Homes has been requested. SW to liaise with planning regarding 106 contribution	Oct Price received. Meeting with school to be organised.	SW	20/10/2021
	The Clerk was also requested to obtain NCC's intentions for the unused land at the bottom of Lyveden Road ACTION	No intentions at present, Right to Regenerate is only under consultation. June Written to NNC executive member for communities to progress July NCC want to know our intentions for the site Sept It was decided not to progress this Oct Site suggested for natural burial.	Clerk	17/03/2021
06-21.023ii	Councillor Brackenbury outlined the scope of the scrutiny committee which will look at		All	20/10/2021

	issues which will make a difference to the community and requested suggestions			
06-21.023iii	There are issues with worn out white lines in the village. Particularly at the junction of Park Walk/Bridge Street/ Dust Hill Road. Clerk to report.	Oct Lines have been reinstated.	Clerk	20/10/2021
06-21.023iiii	Complaints have been received from Harpers Court residents that the trees on church land are causing excessive light reduction in their flats. Clerk will write to PCC on receipt of specific details	Oct Meeting had been organised by church and a price is being sought for removal of trees.	Clerk	20/10/2021
06-21.023v	Write to school regarding the damaged wall	Clerk written to school head	Clerk	20/10/2021